



## City of Ann Arbor City Administrator's Report October 4, 2021

Prepared for City Council. Kindly forward questions, comments, or suggestions for input to [ifournier@a2gov.org](mailto:ifournier@a2gov.org), or [shiggins@a2gov.org](mailto:shiggins@a2gov.org).

### Safety Notes

**A2 Be Safe! Coronavirus (COVID-19) update.** It remains vitally important for everyone to follow the latest public health guidelines, both inside and outside of the workplace, and to get vaccinated when eligible.

City facilities are open to the public. Effective August 9<sup>th</sup>, face masks are required in indoor city facilities in shared spaces and common areas. The city will continue to share updated information via all channels — including Facebook (<https://www.facebook.com/TheCityOfAnnArbor>), Twitter (<https://twitter.com/a2gov>), NextDoor and via email (subscribe at [http://service.govdelivery.com/service/subscribe.html?code=MIANNA\\_5](http://service.govdelivery.com/service/subscribe.html?code=MIANNA_5)).

City staff continue to serve the community and residents can always contact the city's customer service center for assistance Monday–Friday, 7:30 a.m.–5:30 p.m. (except holidays) at 734.794.6320 or via email at [customerservice@a2gov.org](mailto:customerservice@a2gov.org) with questions or concerns.

For the latest COVID-19 health information, please visit [www.washtenaw.org/COVID19](http://www.washtenaw.org/COVID19) or the Centers for Disease Control <https://www.cdc.gov/coronavirus/2019-ncov/about/>. For city related business, individual safety reminders include:

- Please check the [city's meeting calendar for](#) the most up-to-date information on public meetings.
- To pay parking tickets, water bills, property taxes, apply for permits as well as other customer service options, residents and visitors are encouraged to take advantage of online services by visiting [www.a2gov.org/services](http://www.a2gov.org/services).

### A2 Be Safe!

### Success Stories

**Success.** Thank you to staff throughout the organization who have worked and continue to work tirelessly, and those who have gone above and beyond during the COVID-19 pandemic. You are appreciated! The City extends appreciation to the Ann Arbor community for their patience; cooperation with mask wearing and distancing; increased handwashing; support of local businesses; and for getting/planning to get vaccinated all in a united effort to bring the pandemic to an end.

## Sustainability & Innovations Corner

- **A<sup>2</sup>ZERO Scavenger Hunt.** Spend an afternoon strolling around town learning about some of the sustainability features within our community by taking the A<sup>2</sup>ZERO Scavenger Hunt (<https://www.a2gov.org/departments/sustainability/Newsletter-Events/a2zero-week/Pages/A2ZERO-Scavenger-Hunt.aspx>).
- **Solar Group Buy Program.** Join your neighbors and community members to learn all about solar and whether it could work for you. Have the chance to come together for group-buy discounts with area installers. Groups are ongoing, contact Julie Roth at [Jroth@a2gov.org](mailto:Jroth@a2gov.org) or see website link for more information. [a2gov.org/solar](http://a2gov.org/solar)
- **Solar at Houses of Worship.** Have you been searching for a way to bring your faith based community into the climate conversation? Check out the sources put together by **HoW** (Houses of Worship) by going to this website: <https://www.2030districts.org/annarbor/ann-arbor-houses-worship>
- **Solar Stories.** Come hear Ann Arborites talk about their experience with solar. First Thursday of every month. RSVP here: <https://www.2glrea.org/events-1/thursday-night-energy-events>
- **Aging in Place Efficiently:** Do you know an older adult (60+) looking to stay in their home for as long as possible? The City of Ann Arbor and community partners are excited to collaborate with up to 25 qualified residents to make home improvements focused on comfort, lower energy bills, and home safety. This program is completely free thanks to funding from the Ann Arbor Area Community Foundation and Partners for Places. To learn more or check eligibility please visit [www.a2gov.org/AIP](http://www.a2gov.org/AIP).
- **Climate, Coffee and Conversation, second Thursday of each month, 8 a.m., Zoom.** This monthly recurring virtual event is an opportunity for any and all Ann Arbor residents to enjoy a morning beverage of choice and chat in an informal setting with OSI staff about A<sup>2</sup>ZERO initiatives and/or sustainability in general. Attendance is free, but registration is required, at <https://www.a2gov.org/departments/sustainability/Newsletter-Events/Pages/default.aspx>.
- **10,000 Trees initiative volunteers** — The 10,000 Trees initiative is looking for volunteers for the event on Saturday, Oct. 9, 10 a.m.–2 p.m. to assist with planting trees in the Bryant neighborhood. To learn more about these opportunities and sign up to volunteer, please visit <https://forms.office.com/g/M2YWxQfxcr>. Contact Sean Reynolds ([sreynolds@a2gov.org](mailto:sreynolds@a2gov.org)) with any questions.
- **Interested in resilience?** — Did you know? The City of Ann Arbor is an organizational member of the American Society of Adaptation Professionals (ASAP, <https://adaptationprofessionals.org/>). If you're interested in climate adaptation and resilience, or are just curious to learn more, please let Missy Stults ([mstults@a2gov.org](mailto:mstults@a2gov.org)) know so she can get you access to the tools, resources, programs and support services the city has access to as an ASAP member.

## Council Priorities/Initiatives

**Ordinance Chapter 14, 1:316 Sole/Best Source Data.** Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for September 2021 for purchases over \$3,000.

**Council Resolution Reporting.** Staff reported on the following items pursuant to Council direction:

ITEM	TITLE	DUE DATE	STATUS
<a href="#">R-21-215</a>	Resolution to Recommend and Prioritize the Allocation of the State and Local Fiscal Recovery Funds	October 1, 2021	Memo included as a written communication from City Administrator on October 4 Council Agenda.

### Previews

The **October 4 Council Meeting** will feature the following items of interest:

**Consent Agenda (10).** There are 10 items on the consent agenda.

**Public Hearings.** None.

**Ordinances – Second Readings.** None.

**Ordinances – First Readings (1).**

- An Ordinance to Add Chapter 104 (Energy and Water Benchmarking) to Title VIII of the Code of the City of Ann Arbor.** In November 2019, Ann Arbor's City Council unanimously adopted a Climate Emergency Declaration committing to charting a path for how the entire Ann Arbor community could achieve carbon neutrality by the year 2030. In June 2020, City Council unanimously adopted the A<sup>2</sup>ZERO Carbon Neutrality Plan, a document created with input from thousands of Ann Arborites to lay out seven strategies for our community to achieve carbon neutrality.

The A<sup>2</sup>ZERO Plan seeks to ensure that buildings in Ann Arbor - which account for 65% of total community-wide greenhouse gas emissions - are as energy and water efficient as possible, and benchmarking is one of the actions identified in the A<sup>2</sup>ZERO Plan.

Benchmarking is measuring and reporting the energy and water usage of a building which allows for the evaluation of a building's usage over time and for comparison to similar buildings which enables better decision-making around building energy and water use thereby helping occupants and owners save money and energy while improving comfort and health.

Benchmarking allows owners and occupants (whether existing or prospective) to understand the relative energy and water usage and efficiency of benchmarked buildings

as well as relative to others similar buildings. This information helps with strategic decisions that will help save money and energy while improving comfort and health. With energy and water costs accounting for an average of 26.8% of office building operating costs nationally, and data showing that 30% of energy consumed in buildings is used inefficiently or unnecessarily, efficiency improvements can help building owners and tenants significantly reduce utility bills. These savings can be put toward other needs such as the purchase of goods and services, which drive local economic activity. Making buildings and properties in Ann Arbor, including City-owned buildings, more energy efficient also helps create jobs at all skill levels, and frees up money to flow back into the local economy.

Commercial and multifamily benchmarking and transparency is an easy way to get data and information on how buildings are performing into the hands of their owners and managers. Owners will be able to look across their portfolio to identify opportunities for energy and financial savings, and they can understand how their buildings are performing relative to others of similar characteristics. The benchmarking program will provide consistent and relevant information to the market, so that tenants, renters, and occupants can make informed decisions (similar to MPG ratings on cars).

The proposed ordinance and benchmarking program will encourage energy efficiency in large buildings across Ann Arbor - on average, buildings that benchmark consistently save 7% of energy consumption, resulting in financial savings as well. Improving the energy efficiency of Ann Arbor buildings will provide economic and health benefits to the Ann Arbor community.

## Other

**City of Ann Arbor Offices Closed on Monday, Oct. 11 for Indigenous Peoples' Day Holiday.** City of Ann Arbor offices will be closed on Monday, Oct. 11, 2021 for Indigenous Peoples' Day. There are no changes to curbside trash, recycling and compost collection schedules.

**Quarter Water Matters October.** The October issue of Quality Water Matters focuses on drinking water infrastructure updates, a new drinking water quality video and Green Fair and Imagine a Day Without Water events.

[https://www.a2gov.org/departments/water-treatment/PublishingImages/Pages/default/quality\\_water\\_matters\\_newsletter\\_october.pdf](https://www.a2gov.org/departments/water-treatment/PublishingImages/Pages/default/quality_water_matters_newsletter_october.pdf)

**Secret Nature Preserve, in the Superior Greenway, is Open to the Public.** The 80-acre preserve, owned by Southeast Michigan Land Conservancy (SMLC), is a late 2019 addition to the Superior Greenway, a 2,700+-acre wildlife and public recreation corridor, located in Superior Township. The acquisition was made possible with significant support from the county, who holds the

conservation easement on the property, and the city's Greenbelt program. More information is available via <https://www.a2gov.org/news/pages/article.aspx?i=827>.

**Swift Run Dog Park to Undergo Year-long Maintenance Project.** Beginning Monday, Oct. 4, Swift Run Dog Park, located at 4000 Platt Road, will close half of the large-dog area for extensive maintenance. The year-long project will include new fencing, replacing turf and allowing the turf to establish over the winter and spring. Fence replacement will take place on the southwest corner of the park and includes 370 feet of new fencing. Intermittent closures of the large-dog area may occur while temporary fencing is installed in October.

When the turf is ready next spring, the project will change to the other side of the large-dog area with a similar six-month timeline for new turf establishment. Throughout the project, one side of the large-dog area will always remain open. The small-dog area will not be impacted by this project and will remain open throughout the year.

The City of Ann Arbor and Washtenaw County Parks and Recreation Commission are overseeing this project. Questions regarding this project may be directed to [parks@washtenaw.org](mailto:parks@washtenaw.org).

**Argo Livery to Temporarily Close During Construction.** The Argo Livery will be closed due to construction, which started the week of Sept. 20, 2021, and is expected to be complete early spring 2022. Improvements to the livery, 1055 Longshore Drive in Ann Arbor, are focused on improving accessibility with a goal of universal access for all users. Elements include new and improved accessible parking lot, walks, fishing dock, site furnishings and EZ launch kayak docks. The restrooms will also be renovated as part of the project. In order to improve site drainage, a raingarden is being installed to capture stormwater runoff.

During construction, the entire livery site will be closed to visitors. Signs and barricades will be installed to safely direct users away from the construction zone. The city asks that users of the adjacent trail follow the posted detour as they ride, walk, rollerblade and commute along this path. We thank you for your patience as we make these improvements to this important and popular part of the Ann Arbor park system.

Any questions can be directed to Landscape Architect/Park Planner Adam Fercho at [affercho@a2gov.org](mailto:affercho@a2gov.org). The city thanks trail users in advance for their patience. Please see the map for further site details: [https://www.a2gov.org/departments/Parks-Recreation/parks-places/argo/Documents/Argo\\_Livery\\_Universal\\_Access\\_Detour\\_MAP.pdf](https://www.a2gov.org/departments/Parks-Recreation/parks-places/argo/Documents/Argo_Livery_Universal_Access_Detour_MAP.pdf) (PDF).

**Water Meter Replacements Nearly Complete – Residents Encouraged to Schedule their Appointments.** The City of Ann Arbor has reached a milestone in its water meter replacement project, completing nearly three-quarters of the installations, a total of 19,146 meters, as of Aug. 12, 2021. The project, which began last year, has continued despite the COVID pandemic. Residents who had previously requested a delay in the work, due to health and safety concerns, and are now feeling comfortable to have the work performed, are encouraged to make

their upgrade arrangements as soon as possible. More information about the project, including how to schedule an appointment, is available at [www.a2gov.org/meterupgrade](http://www.a2gov.org/meterupgrade).

The City of Ann Arbor has been replacing water meters in Ann Arbor as they have come to the end of their useful life. In addition, technicians with Utility Metering Solutions (UMS), Ann Arbor's contractor performing the upgrades, have been performing inspections on water lines for compliance with the State of Michigan's new Lead and Copper Rules. The entire process takes 30-60 minutes with water service interruptions lasting no more than 15-20 minutes.

UMS staff take precautions to ensure the health and safety of residents and themselves. These include physical distancing, use of gloves and face coverings when interacting with customers. Installers also go through daily temperature checks, screening questions and routinely clean/disinfect their tools and tablets. Customers will be offered face coverings and asked if anyone in the household/ business has experienced symptoms or has been in close contact with someone who has.

**City Seeks Artists for Water Treatment Plant Mural.** The City of Ann Arbor is seeking an artist(s) to create and complete a painted mural in the stairwell of the Ann Arbor Water Treatment Plant Administration Building. The plant, originally constructed in 1938, with a rated capacity of 50 million gallons of water per day, seeks to enhance the educational experience provided by staff to the public. The stairwell is approximately 8'W x 18'L x 21'H. The award will provide \$17,000 for the work, which shall be completed by November 2022 or earlier. The first application deadline is Oct. 31, 2021. Applications can be obtained at [www.a2gov.org/watermural](http://www.a2gov.org/watermural).

As a way of educating the public about how the city collects and treats its drinking water, the city conducts extensive public outreach. This includes a water plant open house each May and frequent tours to schools throughout southeast Michigan. Over the course of a year, more than 2,000 people visit the city's water treatment plant. The tours highlight the history of the plant, its raw water sources, its treatment processes and the city's commitment to delivering safe drinking water exceeding all regulatory requirements. Additionally, the mural shall become part of the city's public art program through the Ann Arbor Public Art Commission, giving the mural wider visibility.

For more information on the space and to download the "call to artists" details, please visit [www.a2gov.org/watermural](http://www.a2gov.org/watermural).

**October Events with NAP.** City of Ann Arbor Natural Area Preservation (NAP) works to protect and restore Ann Arbor's natural areas and to foster an environmental ethic among its citizens. This involves conducting plant and animal inventories, ecological monitoring and stewardship projects in Ann Arbor parks. These tasks are performed by both staff and volunteers. More

information on events scheduled for October is available via <https://www.a2gov.org/news/pages/article.aspx?i=825>

**Streetlight Outage Reporting.** Did you know you can help the community be and feel safer by reporting streetlight outages? Simply visit [www.a2gov.org/a2fixit](http://www.a2gov.org/a2fixit) (<https://www.a2gov.org/services/pages/report-a-problem.aspx>), or download the A2 Fix It app on your smartphone, to report streetlights that are no longer working. And remember, A2 Fix It isn't just for streetlights. You can use the tool to report potholes and missed cart pickups as well.



## MEMORANDUM

TO: John Fournier, Assistant City Administrator

FROM: Colin Spencer, Purchasing Manager

DATE: 9/30/2021

SUBJECT: Sole/Best Source Data for September 2021

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Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for September 2021 for purchases over \$3,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Marti Praschan, Chief Financial Officer  
Sara Higgins, Strategic Planning Coordinator

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## Sole/Best Source for September 2021

Unit	Amount	Vendor	Item	Description	Type	Notes
Public Works	\$ 85,000.00	Jack Doheny Supplies	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	PARTS AND SERVICES TO MAINTAIN THE VACTOR AND RODDING TRUCKS	Sole Source	Council Approved (20-0804, 7/6/2020)
Police	\$ 5,571.00	NextCare Michigan	*AP Invoice	NEW HIRE PHYSICALS AND DRUG SCREENS	Best Source	
Public Works	\$ 5,800.00	Emergency Restoration Company	CARPENTRY MAINTENANCE AND REPAIR SERVICES.91006	DROP OFF STATION REPAIRS	Best Source	
WWTP	\$ 4,958.28	Cemen Tech Inc	CONVEYOR ACCESSORIES (NOT OTHERWISE CLASSIFIED).56005	REPLACING SLUDGE AUGER	Sole Source	
WWTP	\$ 200,000.00	Trojan Technologies	BALLASTS, ALL KINDS.28506	VARIOUS ITEMS	Sole Source	Council Approved (21-1397, 9/7/2021)
IT	\$ 17,100.00	Center for Internet Security	*AP Invoice	ALBERT SENSOR MONITORING	Best Source	
Fire	\$ 7,124.75	Apollo Fire Equipment Company	*AP Invoice	TFT IN-LINE VALVES	Best Source	
Fire	\$ 5,830.00	CSI Emergency Apparatus	*AP Invoice	MERCEDES FIRE HOSE	Sole Source	
Fire	\$ 3,787.99	West Shore Fire	*AP Invoice	SCBA FUNCTIONAL TESTS AND REPAIRS	Best Source	
IT	\$ 3,572.40	TeamViewer	*AP Invoice	ANNUAL SUBSCRIPTION	Best Source	
Water Treatment	\$ 3,927.60	Enertron, LLC	CABLES: PRINTER, DISK, NETWORK, ETC..20413	WTP - ETHERNET AND LOW VOLTAGE CABLING	Best Source	
Transportation	\$ 3,475.00	Ann Arbor Transportation Authority	BUS AND TAXI SERVICES, LIMOUSINES AND VANS (INCLUDING OPERAT.96217	GO!PASS 2021-2022 RENEWAL	Sole Source	
Police	\$ 3,999.00	Divers Incorporated	*AP Invoice	UNDERWATER SEARCH AND RESCUE DRY SUIT	Best Source	
Public Works	\$ 21,349.24	Big Belly Solar	GARBAGE/REFUSE EQUIPMENT (DUMPSTERS, ETC.) RENTAL OR LEASE.97537	LEASE OF SOLAR COMPACTING TRASH & RECYCLING CANS - YEAR 2	Best Source	Council Approved (20-0189, 3/16/2020)
Transportation	\$ 220,000.00	Carrier & Gable	TRAFFIC SIGNALS AND CONTROL EQUIPMENT.99892	SIGNAL INVENTORY	Sole Source	Council Approved (21-1451, 9/7/2021)
Parks & Rec	\$ 9,300.00	J.F. Brennan Company	*AP Invoice	GALLUP CULVERT	Best Source	