

**ANN ARBOR CITY PLANNING COMMISSION MEETING SCHEDULE  
JULY 2015 - JUNE 2016**

<u><b>1st Tuesday</b></u> Planning Commission Regular Meeting	<u><b>2nd Tuesday</b></u> Planning Commission Working Session	<u><b>3rd Tuesday</b></u> Planning Commission Regular Meeting
July 7, 2015	July 14, 2015	July 21, 2015
August 5, 2015 <sup>(1)</sup>	August 11, 2015	August 18, 2015
September 9, 2015 <sup>(2)</sup>	September 16, 2015 <sup>(3)</sup>	September 29, 2015 <sup>(4)</sup>
October 6, 2015	October 13, 2015	October 20, 2015
November 4, 2015 <sup>(5)</sup>	November 10, 2015	November 17, 2015
December 1, 2015	December 8, 2015	December 15, 2015
January 5, 2016	January 12, 2016	January 20, 2016 <sup>(6)</sup>
February 2, 2016	February 9, 2016	February 17, 2016 <sup>(7)</sup>
March 1, 2016	March 9, 2016 <sup>(8)</sup>	March 15, 2016
April 5, 2016	April 12, 2016	April 19, 2016
May 4, 2016 <sup>(9)</sup>	May 10, 2016	May 17, 2016
June 7, 2016	June 14, 2016	June 21, 2016

- <sup>(1)</sup> Rescheduled to Wednesday, August 5, 2015, due to Election Day, August 4.
- <sup>(2)</sup> Rescheduled to Wednesday, September 9, 2015, due to holidays and Council meeting, September 8, 2015 (Labor Day).
- <sup>(3)</sup> Rescheduled to Wednesday, September 16, 2015, due to religious holidays.
- <sup>(4)</sup> Rescheduled to Tuesday, September 29, 2015, due to religious holidays.
- <sup>(5)</sup> Rescheduled to Wednesday, November 4, 2015, due to Election Day, November 3.
- <sup>(6)</sup> Rescheduled to Wednesday, January 20, 2016, due to Council meeting, January 19, 2016 (Martin Luther King Day).
- <sup>(7)</sup> Rescheduled to Wednesday, February 17, 2016, due to Council meeting, February 16, 2016 (Presidents' Day).
- <sup>(8)</sup> Rescheduled to Wednesday, March 9, 2016, due to Special Elections, March 8, 2016.
- <sup>(9)</sup> Rescheduled to Wednesday, May 4, 2016, due to Special Elections, May 3, 2016

4/16/2015

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**Ann Arbor Planning & Development Services Area  
Petition Review Calendar for Regular Planning Commission Meetings  
July 2015 – June 2016**

Required Preliminary Meetings * Note Below	Staff Review			Petitioner Revision	TUESDAY CPC new Public Hearing Agenda Set	FRIDAY Staff Report Available	TUESDAY Planning Commission Regular Meeting**	
	NOON MONDAY Filing Deadline	TUES DRC Meeting	WED Notice of Acceptance or Rejection	FRI ADC Meeting/ Comments Provided **				NOON WEDNESDAY Revised Plans Due
	5-26-15 <sup>(1)</sup>	5-27-15 <sup>(2)</sup>	5-28-15 <sup>(3)</sup>	6-12-15	6-24-15	6-30-15	7-17-15	7-21-15
	6-29-15	6-30-15	7-1-15	7-10-15	7-22-15	7-28-15	8-14-15	8-18-15
	7-27-15	7-28-15	7-29-15	8-7-15	8-19-15	9-8-15	9-25-15	9-29-15 <sup>(4)</sup>
	8-31-15	9-1-15	9-2-15	9-11-15	9-23-15	9-29-15	10-16-15	10-20-15
	9-28-15	9-29-15	9-30-15	10-9-15	10-21-15	10-27-15	11-13-15	11-17-15
	10-26-15	10-27-15	10-28-15	11-6-15	11-18-15	11-24-15	12-11-15	12-15-15
	11-30-15	12-1-15	12-2-15	12-11-15	12-23-15	12-29-15	1-15-16	1-20-16 <sup>(5)</sup>
	12-28-15	12-29-15	12-30-15	1-8-16	1-20-16	1-26-16	2-12-16	2-17-16 <sup>(6)</sup>
	1-25-16	1-26-16	1-27-16	2-12-16	2-17-16	2-23-16	3-11-16	3-15-16
	2-29-16	3-1-16	3-2-16	3-11-16	3-23-16	3-29-16	4-15-16	4-19-16
	3-28-16	3-29-16	3-30-16	4-8-16	4-20-16	4-26-16	5-13-16	5-17-16
	4-25-16	4-26-16	4-27-16	5-6-16	5-25-16	5-31-16	6-17-16	6-21-16

Additional review revisions may cause delay. See \*\*\* Note Below

- (1) Rescheduled to Tuesday, May 26, 2015, due to Memorial Day (May 25).
- (2) Rescheduled to Wednesday, May 27, 2015, due to Memorial Day (May 25).
- (3) Rescheduled to Thursday, May 28, 2015, due to Memorial Day (May 25).
- (4) Rescheduled to Tuesday, September 29, 2015, due to religious holidays (September 13-24).
- (5) Rescheduled to Wednesday, January 20, 2016, due to Martin Luther King Day (January 18).
- (6) Rescheduled to Wednesday, February 17, 2016, due to Presidents' Day (February 15).

- \* Check with Planning staff regarding Design Review Board, Historic District Commission and Citizen Participation meeting requirements.
- \*\* The date for the provision of comments is a target date. Staff will make every effort to provide comments by the date listed or soon thereafter.
- \*\* Petitions may not necessarily be scheduled for the corresponding Planning Commission meeting per this calendar. Reasons for postponing an item may include the need for more than one review/re-submittal cycle, a change of schedule, full agendas, outstanding issues, or other reasons per the discretion of the Planning Manager.

**Summary of Petition Review Process**

All materials (petition application, plans, supporting documents, fees, etc.) must be submitted by 12:00 p.m. on the filing deadline. City staff will preliminarily review the materials on the following day at the Development Review Committee meeting (DRC). Petitions that include all required information and have no major problems will be accepted for review and assigned to a staff planner for coordination. A notice of acceptance or rejection will be provided on the Wednesday following the Monday deadline.

City staff, including from Planning & Development Services, Systems Planning, Project Management, Parks, Fire, Community Development, and other service units will review the petition and provide written comments within 2 weeks of the filing deadline. Comments are posted under the project file at [www.a2gov.org/permits](http://www.a2gov.org/permits). Major projects will be scheduled for an Advisory Development Committee meeting (ADC), at which time staff will present their comments to the petitioner.

Revised plans addressing any and all comments must be submitted by the revised plan deadline to be eligible for the listed Planning Commission meeting. If all comments have been satisfactorily addressed, staff will begin the public hearing notice process. If there are still outstanding issues, a public hearing will not be scheduled until the issues have been resolved.

Planning Commission makes a recommendation to City Council for most petitions. Following a Planning Commission recommendation, staff will schedule the petition for the next available Council meeting based on the filing deadlines for Council agenda items established by the City Administrator. Any conditions imposed by the Planning Commission must also be addressed prior to scheduling for City Council action. Petitions that are postponed by the Planning Commission will not return until the reason(s) for the postponement are satisfactorily addressed.