



CITY OF ANN ARBOR Administrator's Report

The city's mission is to deliver exceptional services that sustain and enhance a vibrant, safe and diverse community.

City Administrator's Report May 5, 2025 prepared for City Council. Kindly forward questions, comments, or suggestions for input to mdohoney@a2gov.org, mwalton@a2gov.org, or shiggins@a2gov.org.

SAFETY NOTES

Safety Update *Fight the Bite*. The City of Ann Arbor and Washtenaw County Health Department are reminding residents of the importance of taking action to prevent tick bites. Local cases of Lyme disease have been on the rise in recent years. Lyme disease can be transmitted by the black legged tick (also referred to as a deer tick) if the tick carries the bacteria that causes Lyme disease.

How do we combat the threat of ticks? The key is to make sure after you've been in areas that could contain ticks, you do a tick check. If you are bitten by a tick, remove it as soon as possible by using tweezers and grasping the tick by the head, as close to the skin as possible. When enjoying the outdoors, wear long sleeves and use an insect repellent that contains 20-30 % DEET, or clothing can be treated with permethrin (not for skin). More information can be found on the Washtenaw County Health Department [website](#).

Thank you for making A2 Be Safe!

SUSTAINABILITY & INNOVATIONS

Sustainability Corner Catch up on the latest information submitted from the Ann Arbor Office of Sustainability and Innovations (OSI). For further details, including registration links, visit [OSI online](#).

- **A2ZERO Week is coming June 1 – 7!** Join the Office of Sustainability and Innovations and the broader Ann Arbor community for a week-long celebration of climate action and community with family-friendly events, prizes, resources, food, and more! Highlights include: A²ZERO Parties in every Ward, Cargo Bike Rally, All-Electric Home Tour, Trivia, Taste of Ann Arbor, and more. Check out the full schedule at osi.a2gov.org/a2zeroweek.
- **Sustainability Forum – The Sustainable Energy Utility (SEU) and You:** May 29, 6 PM, AADL Downtown: The upfront cost of technologies like solar panels remain a barrier for many. Fortunately, this barrier is about to change in a BIG way! In November 2024, residents voted to authorize the creation of a Sustainable Energy Utility (SEU), an opt-in, supplemental community-owned energy utility that will provide 100% renewable energy from solar, battery storage, and networked geothermal systems installed at participating homes and businesses. Join us for the last Sustainability Forum of 2025 to hear from Missy Stults, Director of Ann Arbor's Office of Sustainability and Innovations, as she discusses the SEU – what it is, what it isn't, and what's coming next!

- **Ann Arbor, DTE Sign Country's First Heating Franchise to Include Climate Goals** – Officials from the City of Ann Arbor and DTE joined on Earth Day to sign a new heating franchise, the first in the country to include a climate agreement with associated activities that will demonstrably improve health, safety, and make forward progress toward addressing the climate crisis. Learn more by visiting [the Sustainable Heating Franchise webpage](#).
- **Green Rental Housing Ordinance** – Office of Sustainability and Innovations staff have been working for four years with community stakeholders to craft a new Green Rental Housing Ordinance. Slated to be presented to City Council in May, the Ordinance will help protect the health, safety, and well-being of renters across the city. We encourage residents to learn the facts about the Ordinance at [the Green Rental Housing Ordinance webpage](#).
- **New: The A²ZERO Heat Pump Concierge Platform**: OSI is delighted to announce our new A²ZERO Heat Pump Concierge, where users can input home information to generate initial heat pump system design options in a process that takes approximately five minutes. Together, this information aims to empower residents to choose the heat pump that's right for them, including any and all necessary improvements that might be needed as part of transitioning from fossil gas heat to heat pumps. The entire process is free for Ann Arbor residents. Learn more at osi.a2gov.org/HeatPumpConcierge!
- For a list of full announcements and upcoming events, and to get the latest updates from OSI, [subscribe to our newsletter](#), follow us on [Instagram](#) and [Facebook](#), and check out our [events page](#)!



COUNCIL PRIORITIES/INITIATIVES

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for April 2025 for purchases over \$5,000.

PREVIEWS

May 5 Council Meeting will feature the following items of interest:

Consent Agenda (13). There are 13 items on the consent agenda.

Public Hearings (9). Public hearings are listed below and under second reading.

- Resolution to Approve Fiscal Year 2026 Fee Adjustments for the Ann Arbor Fire Department
- Resolution to Approve Fiscal Year 2026 Fee Adjustments for the Ann Arbor Police Department
- Resolution to Approve Fiscal Year 2026 Fee Adjustments for the Public Services Area - Engineering, Systems Planning, Public Works, Water Treatment Units and the Fleet and Facilities - Airport Unit of the City Administrator's Office
- Resolution to Approve Fiscal Year 2026 Fee Adjustments for the Community Services Area
- Resolution to Adopt Ann Arbor City Budget and Related Property Tax Millage Rates for Fiscal Year 2026

Ordinances – First Reading (6).

- An Ordinance to Amend Chapter 55 (Unified Development Code), Rezoning of 3 Acres from TWP (Township District) to PL (Public Land District), Ann Arbor Public Schools Property, 3801 Stone School Road (CPC Recommendation: Approval - 8 Yeas and 0 Nays)

- 5/5/25 - 2862 Stone School Road Rezoning
- An Ordinance to Amend Chapter 55 (Zoning), Rezoning of 9.859 Acres from R4A (Multiple-Family Dwelling District) to PL (Public Land District), Hickory Nature Area Expansion Rezoning, 2325 Crystal Way (CPC Recommendation: Approval - 8 Yeas and 0 Nays)
- An Ordinance to Amend Chapter 55 (Zoning), Rezoning of 1.21 Acres from PL (Public Land District) to D1 (Downtown Core District), Downtown Library Rezoning, 343 S Fifth Avenue (CPC Recommendation: Approval - 8 Yeas and 0 Nays)
- An Ordinance to Amend Section 5.30 of Chapter 55 (Unified Development Code) of Title V of the Code of the City of Ann Arbor (PUD Modifications) CPC Recommendation: Approval (7 Yes, 0 No)
- An Ordinance to Add Sections 8:533 Through 8:540 to Chapter 105 (Housing Code) Of Title VIII (Building Regulations) of the Code of the City of Ann Arbor (Green Rental Housing)

Ordinances – Second Reading (4).

- A Public Hearing and Ordinance to Amend Chapter 93 (Alarm Systems) of Title VII of the Code of the City of Ann Arbor (ORD-25-11)
- A Public Hearing and Ordinance to Amend Section 2:63 of Chapter 29 (Water Rates) of Title II of the Code of the City of Ann Arbor (ORD-25-12)
- A Public Hearing Ordinance to Amend Section 2:69 of Chapter 29 (Stormwater Rates) of Title II of the Code of the City of Ann Arbor (ORD-25-13)
- A Public Hearing and Ordinance to Amend Section 2:64 of Chapter 29 (Sewer Rates) of Title II of the Code of the City of Ann Arbor (ORD-25-14)

OTHER

Fiscal Years 2026/2027 Budget Process Underway. The City of Ann Arbor two-year budget process for fiscal years 2026/2027 is underway. Fiscal year 2026 begins July 1, 2025, and ends June 30, 2026. City Council members can only adopt one fiscal year at a time, even though the city plans for multi-year budgets.

Recorded budget presentations will be available online via the [CTN YouTube channel](#). All [presentations and materials](#) will be posted online.

Budget timeline

March 24, 2025: City Council Work Session was held for FY26 Budget Planning

April 21: In accordance with City Charter, the city administrator's recommended fiscal year 2026 budget was submitted to City Council. City Council members can only adopt one fiscal year at a time even though the city plans for multi-year budgets.

May: City Council, with at least seven affirmative votes, will vote to adopt the budget at its meeting on May 19.

Budget-related feedback or comments are encouraged and may be submitted via email to budget@a2gov.org.

Ann Arbor Comprehensive Land Use Plan Draft Public Engagement Sessions. The City of Ann Arbor is charting its course for affordable, sustainable, equitable and dynamic land uses for the next 25 years. The Ann Arbor

Comprehensive Land Use Plan draft is now available for public review on the new online platform for city projects, Engage Ann Arbor (EA2), at plan.a2gov.org/plan24. Here, community members can also find project information, timeline and recordings and materials from previous meetings for the comprehensive plan project.

The city invited the public to learn about and share input for the draft Ann Arbor Comprehensive Land Use Plan. Three engagement sessions were scheduled to review and discuss the plan draft with planning staff, to ask questions and to provide feedback. The third session is listed below All are welcome to attend.

- **Wednesday, May 7, 3–7 p.m.** at the Traverwood Library (3333 Traverwood Drive)

Over 70% Renewable Energy Now Powers City Operations. Over 70% of the electricity used to power City of Ann Arbor facilities and operations is now generated by renewable energy sources, the city is announcing. This achievement comes after 67 more city sites were enrolled in Michigan’s Electric Customer Choice Program, which allows customers to make their own choices about how their energy is generated. The city’s alternative energy supplier is Constellation Energy, the nation’s largest producer of carbon-free energy. Seven city sites were already signed onto similar contracts. Now at 74 sites overall, just over 70% of Ann Arbor’s overall electricity usage for its operations is generated from renewable energy sources pulled off the grid. In addition to this, solar at Ann Arbor city facilities generated almost 600 megawatt hours of additional electricity in 2024, a small but growing portion of overall usage. Over 2 megawatts of additional behind-the-meter solar systems are planned for city facilities in the coming two years, with some currently being installed. Together, this work is helping the city make notable strides toward its goal of powering all of its operations with renewable energy. To learn more about the work going into decarbonizing municipal operations, visit [the A2ZERO dashboard](#).

The City of Ann Arbor Office of Sustainability and Innovations was founded in 2018 and is guided by the Ann Arbor Carbon Neutrality Plan: A2ZERO. A2ZERO is Ann Arbor’s plan to achieve a just and equitable transition to carbon neutrality, community-wide, by the year 2030. Learn more at www.a2gov.org/sustainability.

City of Ann Arbor Honored with ‘Best in the Midwest’ Award by Climate Action Museum. The City of Ann Arbor has been awarded the prestigious “Best in the Midwest” honor by the Climate Action Museum during its 2025 Climate Hero Awards ceremony held on Earth Day in Chicago. This award recognizes innovative Midwestern decarbonization practices not yet adopted in Chicago or Illinois, the home of the Climate Action Museum.

Ann Arbor was recognized for its A²ZERO Carbon Neutrality Plan and associated work, aiming for a just transition to community-wide carbon neutrality by the year 2030. Key projects include current work to stand up the Sustainable Energy Utility, transforming the Bryant Community Center into a net-zero energy facility and climate action learning lab, the A²ZERO Ambassador program, removing barriers to home decarbonization, and so much more.

This is not the first time Ann Arbor has been recognized for outstanding climate work — the city's efforts have also earned it “gold status” from the Michigan Green Communities program for the third consecutive year.

This award comes just in time for the end of Earth Month and the announcement of A²ZERO Week, a week-long celebration of sustainability and community June 1–7 in Ann Arbor. The full schedule of events can be found at osi.a2gov.org/a2zeroweek.

To learn more about A²ZERO, climate action in Ann Arbor, ways to get involved, the above-mentioned programs and more, visit a2gov.org/sustainability.



MEMORANDUM

TO: Milton Dohoney Jr., City Administrator
FROM: Colin Spencer, Purchasing Manager
DATE: 4/30/2025
SUBJECT: Sole/Best Source Data for April 2025

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for April 2025 for purchases over \$5,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Marti Praschan, Chief Financial Officer
Sara Higgins, Director of Operations

Sole/Best Source for April 2025

Unit	Amount	Vendor/Source	Item	Description	Type
Public Works	\$ 22,680.00	Aclara Technologies	METER READING DEVICES.89046	METER TRANSMISSION UNITS (MTU) FOR WATER METERS	Sole Source
Fleet & Facilities	\$ 15,450.00	Metro Controls	HVAC SYSTEMS MAINTENANCE AND REPAIR, POWER PLANT.94155	CITY HALL JUSTICE CENTER - HEATING AND COOLING REPAIR	Best Source
Parks & Rec	\$ 5,274.50	Northwest Pools	*AP Invoice	VETS POOL - WATER SLIDE PUMP	Best Source
Parks & Rec	\$ 29,650.00	Conti Corporation	*AP Invoice	FULLER - LOCKER ROOM BOILER	Best Source
City Attorney	\$ 17,500.00	Encoretech, Inc.	*AP Invoice	SOFTWARE CONSULTANT FOR NETDOCUMENTS & ACTIONSTEP IMPLEMENTATION	Best Source
Public Works	\$ 23,476.28	Eagle Excavation	CONSTRUCTION, WATER SYSTEM, MAIN AND SERVICE LINE.91360	REROUTING CHURCH ST. WATER MAIN	Best Source
Fleet & Facilities	\$ 26,626.58	Revels Turf and Tractor	LAWN MOWERS, POWER, LIGHT DUTY, ROTARY TYPE (FOR YARD USE)	AGRIMETAL GR-660 GREENS ROLLER	Sole Source
Treasury	\$ 9,349.78	Kent Communications	PRINT-ON-DEMAND PRINTING SERVICES (INCLUDING PRINT AND DISTR.96676	SUMMER 2025 TAX BILL PRINTING	Best Source
Parks & Rec	\$ 70,000.00	OHM Advisors	*AP Invoice	PARKS PLANNING - AS NEEDED PROJECT MANAGEMENT	Best Source
Parks & Rec	\$ 5,353.84	CRG Electric	*AP Invoice	COBBLESTONE GAS LINE REPAIR	Best Source
Parks & Rec	\$ 5,850.00	Adams Electric Shop LLC	*AP Invoice	VETS OFFICE LIGHTING	Best Source