



City of Ann Arbor
Meeting Minutes - Final
Local Development Finance Authority
(LDFA)

301 E. Huron St.
Ann Arbor, MI 48104
[http://a2gov.legistar.com/
Calendar.aspx](http://a2gov.legistar.com/Calendar.aspx)

Friday, November 10, 2017

8:15 AM

Downtown Development Authority, 150 S.
Fifth Ave., meeting room

Special Meeting - held at Downtown Development Authority (DDA)

I. CALL TO ORDER

Chair Grisham called the meeting to order at 8:21 a.m. at the Downtown Development Authority meeting room, at 150 S. Fifth Avenue.

II. ROLL CALL

Present: 8 - Caryn Charter, Carrie Leahy, Stephen Rapundalo, Paula Sorrell, Laura Hayden, Graydon Krapohl, Heather Grisham, and Beth Ernat

Absent: 1 - Phil Tepley

III. PUBLIC COMMENT

None

Public comment shall be allowed at all meetings. An individual may speak for up to three (3) minutes on any item listed on the Agenda. The Chair may extend an individual's speaking time in his/her discretion. Public comment on non-agenda items may be limited in the Chair's discretion.

IV. APPROVAL OF AGENDA

A motion was made by Rapundalo, seconded by Ypsilanti City Rep. Charter, that the Agenda be approved as presented. On a voice vote, Chair Grisham declared the motion carried.

V. APPROVAL OF MINUTES

[17-1791](#) LDFA Board Meeting Minutes - October 17, 2017

Attachments: LDFA Board Meeting Minutes - October 17, 2017.pdf

A motion was made by Vice Chair Leahy, seconded by Hayden, that

the Board Minutes from October 17, 2017 be approved. On a voice vote, Chair Grisham declared the motion carried.

IX. OTHER BUSINESS

1. Strategic Planning - Next Steps

The Board directed Tom Crawford to request Allowance to revise their proposal to include an hourly rate for additional assistance at the Board's discretion beyond the \$15,000 proposal.

In light of the fact that the proposal is for a relatively small dollar amount, the Board directed Tom Crawford to prepare a sole source professional services contract, not to exceed \$25,000, consistent with their proposal.

Skip Simms from SPARK pointed out that SPARK is in the process of developing their five year strategic plan, so it would be helpful for the LDFA to finish their engagement sooner than later.

The Board requested special meetings be established for continued discussion of strategic planning on December 6, 12, and 14, 2017 to the extent Allowance is available on those dates.

X. ADJOURNMENT

A motion was made by Councilmember Krapohl, seconded by Rapundalo, that the meeting be Adjourn at 9:50 a.m. On a voice vote, Chair Grisham declared the motion carried and the meeting adjourned.

All persons are encouraged to participate in public meetings. Citizens requiring translation or sign language services or other reasonable accommodations may contact the City Clerk's office at 734.794.6140; via e-mail to: cityclerk@a2gov.org; or by written request addressed and mailed or delivered to:

**City Clerk's Office
301 E. Huron St.
Ann Arbor, MI 48104**

Requests made with less than two business days' notice may not be able to be accommodated.