



City of Ann Arbor

Formal Minutes

Airport Advisory Committee

801 Airport Dr.
Ann Arbor, MI 48108

Wednesday, November 20, 2024

5:15 PM

Electronic Meeting

**This meeting will be audio only. To listen or speak at public comment call: 888.788.0099
or 877.853.5247
Meeting ID: 530 745 4665**

CALL TO ORDER

Chair Farris called the meeting to order at 5:15 pm. The Chair announced this was an electronic meeting and provided phone numbers and the process for public comment.

ROLL CALL

Committee members present (location they are participating from): Greg Farris (Ann Arbor), Mark Perry (Lansing), Fred Hall (Ann Arbor), Erica Briggs (Ann Arbor), Chris Watson (Ann Arbor), Melanie McNicholas (Ann Arbor).

Committee members absent: Alex Arts, Rosemary Faulkner

Ex-officio members present: Pat Gray, Matthew Kulhanek

Others in attendance: Kathe Wunderlich, Aaron Enzer

APPROVAL OF AGENDA

The agenda was unanimously approved as presented.

APPROVAL OF MINUTES

The September 18, 2024 meeting minutes were unanimously approved as presented.

A-1

Airport Advisory Committee Minutes - September 18, 2024

PUBLIC COMMENT (3 minute limit per speaker)

Chair Farris welcomed those in attendance and provided the process for public comment. Aaron Enzer requested that the Committee look to hold more in-person meetings to allow for better public participation. There

was no additional public comment.

CORRESPONDENCE

The Committee reviewed four items of correspondence. Member Perry asked to see economic impact numbers for other airports if the data was available.

- B-1** Airport Operations through September, 2024
- B-2** Airport Fuel Usage through September, 2024
- B-3** Airport Hangar Occupancy through October, 2024
- B-4** ARB Economic Benefits Assessment

AIRPORT MANAGER REPORT

The airport manager reported that a new pickup truck for the airport had been ordered to replace an existing 2014 model. The first two solar arrays have been fully installed and are undergoing commissioning. Installation of the third array, serving the water wells located at the airport, should be starting in the next few months. Bijan Air has assigned his lease to U of M for their Survival Flight operations as he has retired. A new lease for U of M is currently under negotiation. Herron Aviation has assigned his lease to ACE Aircraft LLC. Grant and Engineering contracts for the design of the Runway Safety Extension Project are scheduled to be considered by City Council on December 12th. The airport has issued a commercial use permit to ATP Flight Training school to operate out of the ACE Aviation Center building pending the issuance of their flight school license from MDOT-Aero. The Tower held their annual Runway Safety Action Team meeting on October 16th. The airport is working on a project to replace pavement in front of the J row box hangars to utilize some federal funds that will be expiring in 2025, this section of pavement is our lowest scored pavement at the airport. The current airport manager, who will be retiring in February, announced that Carl Konopaska has been hired as the City's next Fleet & Facilities Manager which also includes the role of the airport manager.

COMMITTEE REPORTS**C-1 Pittsfield and Lodi Townships Reports - M. Harshberger & J. Godek**

Matthew Harshberger is retiring from Pittsfield Township later this month and Pat Gray is replacing him as the Township's representative. Mr. Gray hopes to be able to provide any assistance and expertise he can to the Committee, especially from a public safety perspective. Members of the Committee expressed their appreciation for the nearly ten years of service Member Harshberger provided to the Committee.

C-2 Discovery Area Report

Chair Farris discussed the progress of the planned 16' x 20' picnic shelter at the airport, the anchor piece of the proposed Discovery Area. The concrete slab has been installed and the shelter is planned for installation in late December or early January. Fundraising efforts will continue for picnic tables in the shelter and other improvements for the Discovery Area.

UNFINISHED BUSINESS**D-1 Airport Rules & Regulations Update**

No action is currently being taken on this item.

NEW BUSINESS**E-1 2025 Airport Advisory Committee Meeting Schedule**

The Committee was fine with the meeting dates provided and discussed increasing the number of in-person meetings for 2025. Member Perry made a motion, seconded by Member McNicholas, to approve the meeting dates as presented and that the Committee meetings scheduled for the months of January, May and September be held in-person with the other meetings being remote, the motion was carried unanimously. Member Briggs asked the Airport Manager to explore changing the format of the remote meetings to a webinar format to allow for visual participation by the public.

E-2 New Flight School

This item of business was requested by Member Faulkner who was unable to attend. The Airport Manager announced the addition of ATP Flight School to the airport. They will be operating from ACE Aviation Center consistent with the previous goals of having a new full service FBO at that site. ATP operates two other flight schools in Michigan and around 80 flight schools nationwide. They have received their commercial use permit to operate at ARB, subject to their final inspection and issuance of a flight school license from the State of Michigan. They hope to be operational in December.

ITEMS FOR NEXT AGENDA

Election of officers will be on the January agenda.

NEXT SCHEDULED MEETING

The next scheduled meeting will be Wednesday, January 15, 2025 @ 5:15 p.m. This will be an in-person meeting held in the lower level conference room of the terminal, 801 Airport Drive, Ann Arbor, MI. Please call the airport manager's office (734.794.6312) by Monday before the meeting if you cannot attend.

PUBLIC COMMENT (3 minute limit per speaker)

The Chair explained the process for public comment. There was no public comment.

ADJOURNMENT

The meeting was adjourned at 6:08 pm.

All persons are encouraged to participate in public meetings. Citizens requiring translation or sign language services or other reasonable accommodations may contact the City Clerk's office at 734.794.6140; via e-mail to: cityclerk@a2gov.org; or by written request addressed and mailed or delivered to:

**City Clerk's Office
301 E. Huron St.
Ann Arbor, MI 48104**

Requests made with less than two business days' notice may not be able to be accommodated.