



City of Ann Arbor City Administrator's Report December 5, 2022

Prepared for City Council. Kindly forward questions, comments, or suggestions for input to mdohoney@a2gov.org, jfournier@a2gov.org, or shiggins@a2gov.org.

Safety Notes

A2 Be Safe! Coronavirus (COVID-19) update. It remains vitally important for everyone to follow the latest public health guidelines, both inside and outside of the workplace, and to get vaccinated when eligible.

City facilities are open to the public. The city will continue to share updated information via all channels — including Facebook (<https://www.facebook.com/TheCityOfAnnArbor>), Twitter (<https://twitter.com/a2gov>), NextDoor and via email (subscribe at http://service.govdelivery.com/service/subscribe.html?code=MIANNA_5).

City staff continue to serve the community and residents can always contact the city's customer service center for assistance Monday–Friday, 7:30 a.m.–5:30 p.m. (except holidays) at 734.794.6320 or via email at customerservice@a2gov.org with questions or concerns.

For the latest COVID-19 health information, please visit www.washtenaw.org/COVID19 or the Centers for Disease Control <https://www.cdc.gov/coronavirus/2019-ncov/about/>. For city related business, individual safety reminders include:

- Please check the [city's meeting calendar for](#) the most up-to-date information on public meetings.
- To pay parking tickets, water bills, property taxes, apply for permits as well as other customer service options, residents and visitors are encouraged to take advantage of online services by visiting www.a2gov.org/services.

A2 Be Safe!

Success Stories

Success. Thank you to staff throughout the organization who have worked and continue to work tirelessly, and those who have gone above and beyond during the COVID-19 pandemic. You are appreciated! The City extends appreciation to the Ann Arbor community for their patience; cooperation with mask wearing and distancing; increased handwashing; support of local businesses; and for getting/planning to get vaccinated all in a united effort to bring the pandemic to an end.

Good news! The Government Finance Officers Association has presented the Certificate of Achievement for Excellence in Financial Reporting to the City of Ann Arbor for the Annual

Comprehensive Financial Report for the fiscal year ended June 30, 2021. Learn more about the city's budget process at <https://www.a2gov.org/departments/finance-admin-services/financial-reporting/budget-guide/Pages/default.aspx>.

Sustainability & Innovations Corner

- **Ann Arbor Named Climate Action Global Leader on CDP A List.** For a second year in a row, Ann Arbor has been recognized by CDP as one of 122 cities and counties across the globe that is taking bold leadership on environmental action and transparency, despite the pressures of a challenging global economic situation. Designed to encourage and support local governments to ramp up their climate action and ambition, CDP's Cities A List is based on environmental data disclosed by local governments to CDP-ICLEI Track. A clear momentum in local climate disclosure and action is building — for the first time, over 1,000 cities and counties (1,002 in total) received a rating for their climate action from CDP in 2022, a rise on the 965 cities and counties scored in 2021. In 2022, just over one in 10 local governments scored by CDP (12% of such local governments) received an A. For more information about the CDP Cities A List, visit <https://www.cdp.net/en>. To learn more about Ann Arbor's efforts toward carbon neutrality, A2ZERO, visit www.a2zero.org.
- **Subscribe to the OSI Newsletter** – Every two months we send out a detailed newsletter highlighting some of the sustainability-related activities unfolding in the community. If you aren't already, consider subscribing by filling out [this short](#) form.
- The IBEW/NECA, our local Electrical Workers Union, is partnering with A²ZERO on electrification readiness, and continues their campaign called “**The Future is Electric.**” (<https://www.ibewneca252.org/a2zero>) As part of this campaign, they have been releasing [informational videos](#) (<https://www.ibewneca252.org/a2zero-video-series>) to help residents know what might be involved with upgrading homes for electrification of appliances and vehicles. Take a look at their videos on panel upgrades, heat pump dryers, induction stoves and EV charging!
- **Solarize** — If you have been thinking about installing solar at your home, OSI's Solarize program is a great resource to help you navigate the terrain. For details, visit <https://www.a2gov.org/departments/sustainability/Sustainability-Me/Families-Individuals/Pages/Ann-Arbor-Solarize.aspx>. To learn more, to sign up for a Solarize event or to be added to the Solarize mailing list, contact Julie Roth, the Ann Arbor Solarize program coordinator, at jroth@a2gov.org.
- **Join the Ann Arbor Resident Race to Zero Home Energy Challenge.** Ann Arbor residents are invited to participate in a multi-week challenge to reduce their energy consumption, save money and win prizes. The challenge, known as the [Resident Race to Zero Home Energy Challenge](#) is an opportunity for residents to learn how they can improve their homes' energy efficiency and health while reducing their carbon footprint. Created by the City of Ann Arbor Office of Sustainability and Innovations and the [GreenHome](#) Institute, this challenge will help residents identify easy actions they can take to improve home health, comfort and lower energy bills while also engaging in friendly competition with

other residents to see who can lower their energy and water usage the most! More information is available via <https://www.a2gov.org/news/pages/article.aspx?i=912>.

- **Sustaining Ann Arbor Together.** The City administers a grant program for residents to advance community-wide sustainability, known as the Sustaining Ann Arbor Together (SA²T) grant program. SA²T is currently accepting applications for this year's grant program. Successful applicants can receive up to \$10,000 to advance social or environmental sustainability in the community. Learn more at www.a2gov.org/sa2t. The most recently awarded grants are available via <https://www.a2gov.org/news/pages/article.aspx?i=906>
- **UPCOMING EVENTS**
 - **Bandemer Park Workdays, third Tuesdays, 8:30–10 a.m.** — OSI has adopted Bandemer Park and holds a monthly workday there with GIVE365 (on the third Tuesday of each month, except December–February). If you are interested in volunteering to help maintain Bandemer Park with OSI (by picking up trash, removing invasives, clearing brush from trails, etc.), please email Melissa at adopt-a-park@a2gov.org.
 - **Ann Arbor Solar Stories, first Thursday of each month, online, 7-8 p.m.:** Hosted by the GLREA, hear from Ann Arborites who have gone solar, and have a chance to ask them all your questions! Register for "Thursday Night Energy Events" to receive meeting links at <https://www.2glrea.org/events-1/thursday-night-energy-events>.

Council Priorities/Initiatives

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for November 2022 for purchases over \$3,000.

Previews

The **December 5 Council Meeting** will feature the following items of interest:

Consent Agenda (8). There are eight items on the consent agenda.

Public Hearings – none

Ordinances – Second Readings – none

Ordinances – First Readings - none

Other

Winter Composting Program Resumes for 2023. Regular weekly compost collections in the city of Ann Arbor will end for the year on Friday, Dec. 9, 2022. The city will then switch gears to resume once-monthly winter collection of food scraps in compost carts beginning the first full week of January and lasting through March. Specifically, winter compost collections will occur

the weeks of Jan. 2, Feb. 6 and March 6. Please see the news release, below and online at <https://www.a2gov.org/news/pages/article.aspx?i=932>, for details.

Holiday Schedules. City offices will be closed Friday, Dec. 23 and Monday, Dec. 26 for the Christmas holiday and Friday, Dec. 30 and Monday, Jan. 2 for the New Year’s holiday. Trash/compost/recycling collection will continue as regularly scheduled throughout these timeframes, without any scheduled delays. The city wishes a happy, safe and peaceful holiday season to all.

Natural Area Preservation Workdays and Events in December. Even as winter approaches, Ann Arbor Natural Area Preservation’s (NAP) work protecting and maintaining the parks and nature areas continues! And volunteer help is always needed and appreciated. NAP has several events planned for December, including a stewardship workday in honor of World Soil Day and a guided nature walk. Please see the news release, below and online at <https://www.a2gov.org/news/pages/article.aspx?i=925>, for the schedule and details. We hope you will share these opportunities with your audience.



MEMORANDUM

TO: Milton Dohoney Jr., City Administrator
FROM: Colin Spencer, Purchasing Manager
DATE: 11/30/2022
SUBJECT: Sole/Best Source Data for November 2022

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for November 2022 for purchases over \$3,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Marti Praschan, Chief Financial Officer
Sara Higgins, Director of Operations

Sole/Best Source for November 2022

Unit	Amount	Vendor	Item	Description	Type
City Admin	\$ 3,000.00	Parallel Solutions	*AP Invoice	FACILITATION SERVICES	Best Source
IT	\$ 8,328.00	Eagle Security	*AP Invoice	LARCOM VESTIBULE DOORS - CARD READERS	Best Source
IT	\$ 5,706.00	Enertron, LLC	*AP Invoice	LARCOM & JC CABLING FOR CAMERAS	Best Source
Fire	\$ 4,750.00	Hopp Electric	*AP Invoice	STATION 1 LOW VOLTAGE WIRING	Best Source
Water Treatment	\$ 3,148.00	Michigan CAT	*AP Invoice	GENERATOR SERVICE	Sole Source
Fire	\$ 9,800.00	Eagle Security	*AP Invoice	STATION 1 DOOR HARDWARE CARD READERS	Best Source
Parks & Rec	\$ 4,360.00	Mid America Rink Services	*AP Invoice	BUHR RINK - ICE INSTALL AND PAINT LINES	Best Source
Water Treatment	\$ 54,916.00	DJ Conley	*AP Invoice	BOILER REPAIR	Sole Source
Clerks	\$ 3,070.05	Printing Systems	*AP Invoice	CLERK-ELECTION FORMS AND SUPPLIES	Best Source
Safety	\$ 3,594.99	Certasite	FIRE EXTINGUISHER MAINTENANCE (INCLUDING RECHARGING) AND REP.93634	FIRE EXTINGUISHER TESTING AT WWTP	Best Source
Water Treatment	\$ 4,079.70	Corrigan Oil	*AP Invoice	FUEL	Best Source
Fire	\$ 16,500.00	Fishbeck, Thompson, Carr & Huber	*AP Invoice	STATION 4 NEW STATION PROJECT - TRAFFIC REVIEW	Best Source
IT	\$ 12,156.24	Presidio Networked Solutions Group	ACCESS CONTROL SYSTEMS AND SECURITY SYSTEMS.68002	HID READERS AND BADGES	Best Source
Water Treatment	\$ 6,000.00	Galco Industrial Electronics	*AP Invoice	SOFT START REPAIR	Best Source
Clerks	\$ 15,247.52	Mail Automation	*AP Invoice	CLERK-ELECTION EQUIPMENT	Sole Source

Sole/Best Source for November 2022

Unit	Amount	Vendor	Item	Description	Type
Engineering	\$ 13,609.50	Cadd Microsystems	AND VECTORIZATION SOFTWARE.20830	BLUEBEAM LICENSES AND MAINTENANCE	Sole Source
Water Treatment	\$ 13,700.00	Enertron, LLC	ELECTRONIC AND COMMUNICATION EQUIPMENT SERVICES (INCLUDING I.95944	MAINTENANCE	Best Source