



RFP No. 24-42

Watermain Line Stops and Insertable Valves

City of Ann Arbor
c/o Customer Service
301 East Huron Street
Ann Arbor, MI 48107

July 26, 2024, 11:00 a.m.

Watertap, Inc.
48595 West Road
Wixom, MI 48393
248.437.7023
watertapinc.com

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BIDDER: Watertap, Inc.

A. Qualifications, Experience and Accountability

1. Qualifications and experience of bidder and of key persons, management and supervisory personnel to be assigned by the bidder.

- a. Watertap, Inc. has been in business for over 27 years
- b. Watertap, Inc. currently holds the contract with the City of Ann Arbor for Watermain Line Stops and Insertables Valves and has for many years. We have an excellent working relationship with staff and provide excellent service both for scheduled and emergency work.
- c. There are between 5-8 technicians with a minimum of three years of experience.
- d. Key personnel
 - i. Brett Carpani, Vice President – Operations; runs entire day-to-day
 - ii. Justin Cadreau, Supervisor; manages field technicians
 - iii. Eric Olsen, Scheduling
 - iv. Linda Carpani, Vice President; Contract Administration

2. References from individuals or entities the bidder has worked for within the last five (5) years including information regarding records of performance and job site cooperation.

- a. Attached are references from the following companies/municipalities:
 - i. Village of Archbold; Genesee County Water and Waste Services; The Great Lakes Construction Co.; George J. Igel & Co., Inc.; Parrish Excavating, Inc.; City of Southfield; Speer Bros., Inc.; Stante Excavating Inc.; Woodford Excavating
- b. MDOT Contractor's Performance Evaluations are also attached for four of the MDOT projects on which we have worked. They include the following contract ID numbers:
 - i. 81000-205614, 63000-132771, 35000-131028-2, 47065-219122

3. Evidence of any quality control program used by the bidder and the results of any such program on the bidder's previous projects.

- a. Quality control begins with Material which is inventoried and maintained on a list by the employee responsible for ordering all material. Material quality control is off-loaded and verified against the appropriate Order Form. This consists of visual inspection to ensure there is no damage and making sure material specifications match. (An inventory of approximately \$1 million dollars is maintained.)
- b. Quality control prior to arriving on-site continues with technicians load the specific service truck with appropriate equipment and material which is checked against the TeamUp scheduling app where the projects/services are entered.

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BIDDER: Watertap, Inc.

- c. Quality control on-site continues with the Field Technician cleaning and visually inspecting the pipe prior to any installation. Field verification of pipe type and diameter is done during this step. Installation begins and is pressure tested prior to proceeding with operations. A third-party witness confirms and signs off on the pressure test.
 - d. This multi-layer system puts checks and balances in place for each project which positively impacts the accuracy and efficiency of time and work thereby creating positive impact for our business, customers and the environment.
- 4. A statement from the bidder as to any major subcontractors it expects to engage include the name, work and amount.**
- a. Watertap, Inc. self-performs all our work. We have sufficient material, trucks and employees to maintain this contract and the rest of our work as we currently hold the contract with the City of Ann Arbor for this type of work.

B. Workplace Safety

- 1. Provide a copy of the Bidder's safety program and evidence of a safety-training program for employees addressing potential hazards of the proposed job site. Bidder must identify a designated qualified safety representative responsible for bidder's safety program who serves as a contract for safety related matters.**
- a. The Safety Program consists of:
 - i. Daily tool box talks to discuss the day's projects, potential hazards, reviewing pre-trip inspections on vehicles/equipment and the use of PPE
 - ii. Pre-Task Plans for specific projects
 - iii. Safety Manual review
 - b. Watertap, Inc.'s Safety Manual (attached)
 - c. Yearly training for all employees on drug-free workplace safety
 - d. Yearly training and/or recertifications for employees for the following:
 - i. CPR/First Aid
 - ii. Confined Space
 - iii. OSHA 30 (new hires who do not have the training)
 - e. Drug testing on a random/annual basis

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BIDDER: Watertap, Inc.

- 2. Provide the bidder's Experience Modification Rating ("EMR") for the last three consecutive years. Preference within this criterion will be given to an EMR of 1.0 or less based on a three-year average.**
 - a. Watertap, Inc.'s Experience Modification Rating based upon the three-year average is 0.719. Two letters from our current and previous insurance agencies are attached.
- 3. Evidence that all craft labor that will be employed by the bidder for the project has or will have prior to project commencement, completed at least an authorized 10-hour OSHA Construction Safety Course.**
 - a. All our technicians have completed an OSHA 30 safety course. Copies of certification for all technicians will be provided if the City so requests. Since these are public bid documents, it is important for us to protect the privacy of our employees.
- 4. For the last three years provide a copy of any documented violations and the bidder's corrective actions as a result of inspections conducted by the Michigan Occupational Safety & Health Administration (MIOSHA), U.S. Department of Labor - Occupational Safety and Health (OSHA), or any other applicable safety agency.**
 - a. Inspection #1719326, occurred on January 4, 2024 (a copy is attached). Since this inspection, employees have been retrained in PPE, OSHA-approved excavation and the use of ladders. All jobs are set up properly according to OSHA directives. Watertap, Inc. is making spot checks to make sure that procedures are being followed.

C. Workforce Development

- 1. Documentation as to bidder's pay rates, health insurance, pension or other retirement benefits, paid leave, or other fringe benefits to its employees.**
 - a. All employees are paid well above the living wage rate and are paid prevailing wages when the project dictates. Full disclosure with documentation will be presented to the City of Ann Arbor if requested as this process moves forward.
 - b. After 90 days, Watertap, Inc. offers four possible plans from Blue Cross Blue Shield/Blue Care Network.
 - c. After one year of employment, employees are given ten days Paid Time Off (PTO). There are paid holidays for which a new hire is immediately eligible. See the attached memo.
 - d. A Simple IRA retirement plan is offered to anyone who has earned at least \$5,000 in the previous calendar year. A two percent non-contributory

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BIDDER: Watertap, Inc.

contribution is given to all eligible employees whether or not they participate in the plan. See the attached memo.

- 2. Documentation that the bidder participates in a Registered Apprenticeship program that is registered with the United States Department of Labor Office of Apprenticeship or by a State Apprenticeship Agency recognized by the USDOL Office of Apprenticeship. USDOL apprenticeship agreements shall be disclosed to the City in the solicitation response.**
 - a. Although Watertap, Inc. does not participate in a USDOL-approved apprenticeship program, we train new employees in-house. For the first year of employment, new hires training to become Technicians work in the shop and are trained to load/unload equipment and material in a safe manner, perform general truck and shop maintenance and taught basic knowledge of the industry. Once that training is complete, employees begin training in the field with one-on-one on-site training. This involves step by step training in practical and technical on-site applications. Upon successful completion, an employee is provided a service/tap truck to process with field work.
- 3. Bidders shall disclose the number of non-craft employees who will work on the project on a 1099 basis, and the bidders shall be awarded points based on their relative reliance on 1099 work arrangements with more points assigned to companies with fewer 1099 arrangements. Bidders will acknowledge that the City may ask them to produce payroll records at points during the project to verify compliance with the section.**
 - a. Due to the specialized nature of our work, Watertap, Inc. does not use non-craft employees. Therefore, we do not have 1099 arrangements.

D. Social Equity and Sustainability

- 1. A statement from the bidder as to what percentage of its workforce resides in the City of Ann Arbor and in Washtenaw County, Michigan. The City will consider in evaluating which bids best serve its interests, the extent to which responsible and qualified bidders employ individuals in either the city or the county. Washtenaw County jurisdiction is prioritized for evaluation purposes for this solicitation.**
 - a. We do not currently employ anyone that resides in the City of Ann Arbor or Washtenaw County but we do have employees from Jackson, Livingston, Oakland and Wayne Counties.

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BIDDER: Watertap, Inc.

2. Evidence of Equal Employment Opportunity Programs for minorities, women, veterans, returning citizens, and small businesses.

- a. As a small business we welcome anyone who expresses and interest and shows an aptitude for the work required. Our EEO policy is included in the bid documents.
- b. Case in point: A woman worked in the field recently who was a great addition to the team. She decided to become a heavy equipment operator and is starting an apprenticeship at another company. If she chooses to come back at any time, she will immediately be rehired due to her mechanical ability and work ethic.

3. Evidence that the bidder is an equal opportunity employer and does not discriminate on the basis of race, sex, pregnancy, age, religion, national origin, marital status, sexual orientation, gender identity or expression, height, weight, or disability.

- a. We are an equal opportunity employer and evidence of that is the fact we have employees that fit many of the categories described above. Watertap, Inc. welcomes all to our business.

4. The bidder's proposed use of sustainable products, technologies, or practices for the project which reduce the impact on human health and the environment, including raw materials acquisition, production, manufacturing, packaging, distribution, reuse, operation, maintenance and waste management.

- a. Watertap, Inc. has purchased diesel service trucks with newer technology to minimize emissions/pollution. Used oil and shipping pallets are all recycled and picked up by local vendors. When possible, Watertap, Inc. places larger orders of materials to minimize shipping/emissions.

5. The bidder's environment record, including findings of violations and penalties imposed by government agencies.

- a. Watertap, Inc. has never received environmental violations or penalties from any agency.

E. Schedule of Pricing/Cost

Scheduled in Advance

Water Main Line Stops	Unit Price	Estimated Quantity	Subtotal
4"	\$3,800.00	2	\$7,600.00
6"	\$3,900.00	2	\$7,800.00
8"	\$3,400.00	10	\$34,000.00
10"	\$5,100.00	2	\$10,200.00
12"	\$5,300.00	6	\$31,800.00
14"	\$7,900.00	2	\$15,800.00

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16"	\$8,900.00	2	\$17,800.00
20"	\$10,100.00	1	\$10,100.00
24"	\$16,400.00	1	\$16,400.00
30"	\$27,000.00	1	\$27,000.00

Insertable Valves	Unit Price	Estimated Quantity	Subtotal
4"	\$5,800.00	1	\$5,800.00
6"	\$4,960.00	4	\$19,840.00
8"	\$7,100.00	2	\$14,200.00
10"	\$12,200.00	1	\$12,200.00
12"	\$13,680.00	1	\$13,680.00

ESTIMATED TOTAL COST \$ 244,220.00**Emergency Response****(mobilized and on job site within three hours of notification from City)**

Water Main Line Stops	Unit Price	Estimated Quantity	Subtotal
4"	\$4,100.00	2	\$8,200.00
6"	\$4,200.00	2	\$8,400.00
8"	\$4,400.00	6	\$26,400.00
10"	\$5,600.00	2	\$11,600.00
12"	\$5,800.00	6	\$34,800.00
14"	\$8,980.00	1	\$8,980.00
16"	\$9,900.00	1	\$9,900.00
20"	\$12,100.00	1	\$12,100.00
24"	\$18,900.00	1	\$18,900.00
30"	\$34,000.00	1	\$34,000.00

Insertable Valves	Unit Price	Estimated Quantity	Subtotal
4"	\$9,100.00	1	\$9,100.00
6"	\$8,400.00	4	\$33,600.00
8"	\$9,200.00	2	\$18,400.00
10"	\$14,600.00	1	\$14,600.00
12"	\$15,800.00	1	\$15,800.00

ESTIMATED TOTAL COST \$ 264,780.00

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BIDDER: Watertap, Inc.

F. Authorized Negotiator

- a. Anthony Carpani, President
Telephone: 248.915.0237 (mobile) | 248.437.7023 (office)
E-Mail: services@watertapinc.com



January 14, 2021

To Whom It May Concern:

I am writing this letter to you to recommend Water Tap Inc. of South Lyon MI for line stops, live taps or other emergency and non-emergency situations.

In November of 2018 Village of Archbold Water Distribution crew members came across a valve that was leaking out the top and needed repair. This valve was on one side of a creek crossing, as crews attempted to shut the main down for repairs one valve on the other side of the creek also failed. Unfortunately for us multiple valves failed which resulted in contacting Brett Carpani at Water Tap Inc.

I was in desperate need of two twelve-inch valve insertions that could not be located in the area, and I needed a company that could install that night. I was fortunate that Mr. Carpani had the valves and was willing to make the repairs that day.

Mr. Carpani's technicians arrived and was able to replace both valves. His technicians were experienced and professional with one of their first priorities making sure that the work site meet safety standards. The taps were made in a timely fashion and with no problems, even now two years later the valves work effortlessly.

If I ever need emergency repairs or any of Water Tap services I would call Brett. I highly recommend Water Tap Inc.

Respectfully,

Scott Schultz

Scott L. Schultz
Superintendent of Water
Village of Archbold



GENESEE COUNTY DRAIN COMMISSIONER'S OFFICE

- DIVISION OF -

WATER & WASTE SERVICES

G-4610 BEECHER ROAD - FLINT, MICHIGAN 48532-2617

PHONE (810) 732-7870 - FAX (810) 732-9773

JEFFREY WRIGHT
COMMISSIONER

To Whom It May Concern:

I would like to highly recommend Watertap Inc. to do any line stop or valve insertion work that is needed. Over the last several years, they have performed numerous line stops and valve insertions for Genesee County Water and Waste. These jobs are all over Genesee County but mainly in Flint Township and Mt Morris Township water distribution systems, which is the oldest infrastructure systems that we maintain. Watertap Inc. has done 6", 8" and 12" valve insertions as well as 6", 8", 12", and 16" line stops. Our Sewer Pump Station division has also used Watertap for several valve insertions and live taps. These taps and valves are utilized if the need for bypass pumping around a station should arise. I have worked together with Watertap for over a decade and have always been satisfied when the job is completed. Whether our work is scheduled or emergency, Watertap is always willing to step up and help Genesee County whenever needed. Their professionalism is found throughout the entire business.

Sincerely,

Dan Lince

Water Superintendent



THE GREAT LAKES CONSTRUCTION CO.

January 14, 2021

Re: Watertap, Inc.

Statement of Subcontractor's Successful Work History

Interested Owner or Contractor:

This letter is written to advise of our successful history with a subcontractor, Watertap, Inc., who has successfully performed worked for us on recent completed projects.

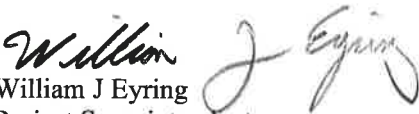
Watertap Inc. was engaged by The Great Lakes Construction Co. (GLC) to perform work and services on recent projects at a large private steel manufacturing/processing facility in Cleveland, Ohio in our Private Sector as well as a City of Akron project related to a wastewater treatment and collections system improvement in our Water/Wastewater Treatment Plant Sector. Watertap, Inc. successfully performed its scope of work on both projects, including coordination assistance to our team before quoting, quoting the work, entering into a Subcontract Agreement, timely and professional performance of onsite work, and project closeout.

I personally have worked with their team on both projects and would recommend them to an Owner or Contractor as a very capable provider of line-stops, hot-tapping services and similar scopes that they perform.

I can be reached at the phone number below for follow-up conversation if needed.

Regards,

The Great Lakes Construction Co.



William J Eyring
Project Superintendent
216-210-0101





George J. Igel & Co., Inc.

2040 ALUM CREEK DRIVE COLUMBUS, OHIO 43207-1797
614.445.8421 FAX 614.445.8205

SITE DEVELOPMENT
GRADING
CONCRETE
UTILITIES
PILING / SHORING
SOIL STABILIZATION
ROLLER COMPACTED
CONCRETE
ASPHALT PAVING

January 14, 2021

RE: Letter of recommendation – Watertap Inc.

To: Whom it may concern,

This letter is to inform you that Watertap Inc. performed to the highest level on a complicated project and we highly recommend the company. The work that was performed took place on a 20" PCCP waterline at John Glenn International Airport that is owned by the City of Columbus. Watertap Inc. provided all materials for the project including the line stop materials and the transition couplers.

Watertap Inc. was contacted by George J. Igel & Co., Inc. and asked if they were interested in performing work on the project, soon after that discussion Tony Carpani and Brett Carpani both met our project team to discuss the work. After the initial discussion we coordinated with the owner of the waterline to expose the pipe and Watertap Inc. was able to accurately determine which materials were required.

The work was scheduled with Watertap Inc. and they performed the work flawlessly. We highly recommend the professionalism and expertise that Watertap Inc. provided on the project.

Sincerely,
George J. Igel & Co., Inc.

Brent Poston
Project Manager



July 19, 2024

Mr. Eric Olsen
Watertap
Email: eric@watertapinc.com

RE: REFERENCE INFORMATION

Eric,

We are pleased to report that when we have need for live taps, hydro stops, or valve insertions, we call Watertap. Your timely service and on-site cooperation is top tier. The service professionals that arrive are well equipped and very knowledgeable, and we find it easy and refreshing and good to work with them. On top of that your billing cycle is quick and accurate.

We ran an invoice history report from July 2019 to present date and found the following:

- Milnes Plaza, City of Coldwater, 9/23/19, 8" Live Tap Watermain
- Dawn Theater, City of Hillsdale, 5/26/20, 6" Live Tap Watermain
- Village of Homer Wastewater, 3/24/21, 10" Hydrostop and 10" Valve Insertion
- City of Reading, Fire Hydrant Replacement, 11/1/21, 2 EA 6" Line Stops & 1 EA 6" Live Tap
- Willowbrook Apartments, City of Coldwater, 8/19/22, 8" Live Tap Watermain
- Rockford Meijer Hillsdale #333, City of Hillsdale, 8/23/23, 6" Line Stops, 12" Live Tap Water
- Trail Tree Expansion, City of Coldwater, 5/30/24, 6' Live Tap Watermain

There are others, so if additional information is needed, please let us know.

I hope you have a good day today.

Brad Parrish
Parrish Excavating, Incorporated
65 Cole Street
Quincy, Michigan 49082
269.209.1812 C
brad.parrish@parrish-excavating.com



City of Southfield

26000 Evergreen Rd. • P.O. Box 2055 • Southfield, MI 48037-2055 • www.cityofsouthfield.com

To whom it may concern,

The City of Southfield Department of Public Works has called on **Water Taps** for many years. Every time we have called on them in an emergency they have responded on a moment's notice. We use them on our most difficult jobs. I cannot express enough on how many times they have come through for us as a department. They are a credit to themselves and their profession, everything from line stops to large RCP taps. Brett and his team have a hard-earned trust here in the metro Detroit area of people. I have had to call on them when we don't have parts/clamps/tapping sleeve in stock and the manufacturer is giving me a three-week turnaround time. I call Brett and he calls his network of people to see if they have it because somewhere someone has it on their shelf. That is where Water Taps shines. I have complete confidence in Water Taps in their ability to get it done.

AJ Jensen
Public Works Superintendent
City of Southfield Public Works
25501 Clara Lane
Southfield, MI 48034
248-796-4857 Desk
248-821-1206 Cell
248-796-4885 Fax

Mayor
Dr. Kenson J. Siver

Council President
Linnie Taylor

City Clerk
Sherikia L. Hawkins

City Treasurer
Irv M. Lowenberg

City Council
Nancy L.M. Banks Daniel Brightwell Dr. Lloyd Crews Jason Hoskins Michael A. Mandelbaum Tawnya Morris



7/23/2024

Dear Project Owner:

This letter shall serve as a reference for Watertap, Inc. showing our previous experience with their company. Watertap, Inc. has performed live taps, hydro stops, and valve insertions for us over the past years and always provides timely service and top-notch onsite cooperation. The service professionals in their company are well equipped and very knowledgeable. Additionally, their billing cycle is quick and accurate.

The below includes some of the services Watertap, Inc has provided for our company:

Navarre Ave Waterline:

7/7/2020 1-8" line stop
7/22/2020 1-8" line stop
7/15/2020 1-8" line stop
11/18/2020 1-8" line stop
11/30/2020 2-16" PCCP line stops
10/21/2021 2-24" PCCP line stops

Redhill Boosted Pressure Zone:

10/11/2021 2-24" carbon steel line stops
10/18/2021 2-24" PCCP line stops
12/16/2021 1-16" line stop
6/27/2022 1-12" line stop

East Lorain Waterline:

2/27/2023 2-12" line stops
4/24/2023 2-12" Emergency line stops
9/5/2023 2-18" line stops

Perkins Ave. Waterline:

6/5/2023 1-8" valve insertion
7/5/2023 1-6" and 1-8" valve insertions
8/9/2023 2-8" and 1-6" valve insertions

Warren St. Reconstruction:

10/2/23 1-12" line stop
11/13/2023 2-20" line stops

We highly recommend Watertap, Inc. and always look forward to working with their company on our projects.

Sincerely,

Mark Speer
Project Coordinator
Speer Bros., Inc.



47955 Anna Court • Wixom, MI 48393

Phone 248-380-9922 • Fax 248-380-9952

July 23, 2024

To whom it may concern:

Stante Excavating has relied on Watertap, Inc. for decades of impeccable service. Whether we are in the need for live taps, valve insertions or hydro stops there is no one in our industry that can match the capabilities of Watertap, Inc. Their ability to schedule and perform the work in a highly professional & knowledgeable manner is unsurpassed. Watertap's administration has always been extremely proficient and accurate.

Please see the list of projects Watertap, Inc. has performed for Stante Excavating in recent years.

Seven Mile Road Water Tower, Northville Township, 11/21/23 – 1-20" line stop on PCCP
Seven Mile Road Water Tower, Northville Township, 11/10/23 – 1-12" line insertion
Seven Mile Road Water Tower, Northville Township, 8/25/23 – 2-8" valve insertions
Concord Pines, City of Ann Arbor, 8/12/22 – 2-16" live taps
Concord Pines, City of Ann Arbor, 8/12/22 – 2-16" line stops

If there is any other additional information required, please feel free to contact me.

Very Truly Yours,
STANTE EXCAVATING CO., INC.

Stephen Jarzembowski, P.E.
Estimator/Project Manager



701 Diehl South Rd. Leavittsburg, OH 44430
PH: 330-395-3478 Fax: 330-898-0298

July 22, 2024

Re: Water Tap Inc.

To Whom it May Concern,

Below you will find a list of services that were performed for Woodford Excavating by Water Tap Inc. They provide fantastic communication and fairness in all aspects of the work and produce a top-notch product with exceptional service. The field crews are both knowledgeable and efficient.

Project: Warren WPCC Improvements Phase 1 – Warren, Ohio

Date:

Service: 16"x 6" PCCP Water Line Tap, 12"x8" PCCP Waterline Tap

Project: Mahoning Ave Water Line Improvements – Warren, OH

Date: 7/1/24

Service: 12" and 6" water line insertion valves

Project: Warren WPCC Improvements Phase 2 – Warren, Ohio

Date: 7/18-7/19/2024

Service: 42"x24" PCCP Sanitary Force main, 12" PCCP Waterline Tap

Thank You,

A handwritten signature in blue ink, appearing to read "Jeff Melik", is written over a blue horizontal line.

Jeff Melik – Project Manager



3/27/2024 2:04 PM

AASHTOWare Project™ Version 4.8.1 Revision 025

Contractor Evaluation Report

Report v1

Contract: 47065-219122, Installing approximately one mile of sanitary sewer to hook up

Contractor: Watertap, Inc.

Evaluation Number: 1

CPE Date:

Contractor ID: 06623

Revision Num: 0

CPE Status: Approved

Address:

Revision Date: 03/26/2024

Evaluator: Michael Seiter

Report Period: 10/09/2023 to 12/31/2023

Entered By: Michael Seiter

Contractor Type: Subcontractor

Report Type: Final

Revised By: James Daavettila

Business Enterprise Type:

Route:

Region: 06006

Work Type: SUB

County: C047 Livingston County

Administrative Office: 1 - 000

Subcontract Amount: \$0.00

Fed. Proj. Num: N/A

Managing Office:

Current Contract Amount: \$860,901.09

Location: I-96 from the Howell Rest Area to Mason Road.

Form Version: 082307

Project(s): 219122A, Installing approximately one mile of sanitary sewer to hook up Howell Rest Area to municipal system.

Total Evaluation Score: 8

Comments: Hydro excavating subcontractor

Ratings

Group Description		Rating	Rating Remarks
1	Organization and Management	Rating Avg. 8	
1	To what degree are contractor's project management personnel available and given the authority to execute the directions of the Engineer?	8	
2	To what degree are the Contractor's management personnel competent and	8	

Contract: 47065-219122

Evaluation Number: 1

Page: 1 of 5

Contractor Evaluation Report

Report v1

	effective in scheduling the work and organizing construction operations, including being punctual in starting and completing the work on the project and meeting critical intermediate phases in accordance with the contract?	
3	To what degree does the Contractor furnish required documentation and reports in a timely manner? This includes, but is not limited to, certification of materials, delivery tickets, invoices, progress schedule, shop drawings, material sampling, requests for extensions of time, contractor staking, and Contractor Quality Assurance/Quality Control (QA/QC) plans and documentation.	8
4	To what degree does the Contractor comply with the direction of the Engineer and follow the project authority as detailed in Division 1 of the Standard Specifications for Construction?	8
5	To what degree does the Contractor comply timely with all appropriate wage rates, labor, EEO, and D.B.E. laws and regulations, submit	8

Contractor Evaluation Report

Report v1

accurate certified payrolls and
promptly pay all
subcontractors?

Group Description		Rating	Rating Remarks
2	Resources	Rating Avg. 8	
6	To what degree does the Contractor have adequate and sufficient equipment to keep the project on schedule? Does the equipment meet the requirements of the specifications and efficiently provide a quality product?	8	
7	To what degree does the Contractor have competent and sufficient personnel to keep the project on schedule?	8	

Contractor Evaluation Report

Report v1

Group Description		Rating	Rating Remarks
3	Work Performance	Rating Avg.	8
8	To what degree does the Contractor have good safety practices? Does the Contractor follow their own safety program?	8	
9	To what degree did the Contractor comply with contract requirements for maintaining traffic?	8	
10	If applicable, to what degree does the Contractor meet the contract requirements for Contractor Quality Control (CQC)?	N/A	
11	To what degree does the Contractor provide a quality product?	8	
12	To what degree does the Contractor properly notify and coordinate work with utility companies, railroads, property owners, local units of government, and Contractors working on adjacent projects?	N/A	
13	To what degree does the Contractor submit the necessary documentation to permit timely closeout and finaling of the project?	8	
14	To what degree does the Contractor meet the	8	



3/27/2024 2:04 PM

AASHTOWare Project™ Version 4.8.1 Revision 025

Contractor Evaluation Report

Report v1

environmental requirements of the contract?

Group Description		Rating	Rating Remarks
4	Subcontractor Management	Rating Avg.	
15	To what degree does the Contractor coordinate work with Subcontractor's work, exercise authority over Subcontractors, provide notice of Subcontractor work schedule and ensure that Subcontractors are in compliance with contract requirements?	N/A	

Approvals

Date/Time Approved	Name	Title	Organization
3/26/2024 10:58 PM	James Daavettila	Construction Engineer	



Michigan Department of Transportation

Contractor's Performance Evaluation

2/8/2024 1:00 PM

FieldManager 5.3c

Contract: 81000-205614, Hot mix asphalt resurfacing, water main, concrete curb, gutt

Report Period 9/7/2022 - 2/8/2024		CPE Number 13	Contractor Watertap, Inc.	
CPE Date 2/8/2024	Report Type Final		Contractor Type Subcontractor	Subcontract Amount \$36,940.00
Form Version 082307	Route	District 06006	Business Enterprise Type	
Location Platt Road from Packard Road to Huron Parkway.			Work Type Miscellaneous	
Evaluator KD, Keith Donaldson		Current Contract Amount \$2,193,155.80	Managing Office OHM Advisors	
Entered By VA, Vanessa Assi			Revised By	Revision Date Rev. No.
County(s) Washtenaw County				
Project(s) 205614A, Hot mix asphalt resurfacing, water main, concrete curb, gutt				
Comments				

Appraisal of the contractor's (subcontractor's) performance.

	Rating	Rating Remarks
A. Organization and Management		
1. To what degree are Contractor's project management personnel available and given the authority to execute the directions of the Engineer?	10	
2. To what degree are the Contractor's management personnel competent and effective in scheduling the work and organizing construction operations, including being punctual in starting and completing the work on the project and meeting critical intermediate phases in accordance with the contract?	10	

**Contractor's Performance Evaluation**

Appraisal of the contractor's (subcontractor's) performance.

	Rating	Rating Remarks
A. Organization and Management		
3. To what degree does the Contractor furnish required documentation and reports in a timely manner? This includes, but is not limited to, certification of materials, delivery tickets, invoices, progress schedule, shop drawings, material sampling, requests for extensions of time, contractor staking and Contractor Quality Assurance/Quality Control (QA/QC) plans and documentation.	10	
4. To what degree does the Contractor comply with the direction of the Engineer and follow the project authority as detailed in Division 1 of the Standard Specifications for Construction?	10	
5. To what degree does the Contractor comply timely with all appropriate wage rates, labor, EEO, and D.B.E. laws and regulations, submit accurate certified payrolls and promptly pay all subcontractors?	10	
B. Resources		
6. To what degree does the Contractor have adequate and sufficient equipment to keep the project on schedule? Does the equipment meet the requirements of the specifications and efficiently provide a quality product?	10	
7. To what degree does the Contractor have competent and sufficient personnel to keep the project on schedule?	10	
C. Work Performance		
8. To what degree does the Contractor have good safety practices? Does the Contractor follow their own safety program?	10	
9. To what degree did the Contractor comply with contract requirements for maintaining traffic?	10	
10. If applicable, to what degree does the Contractor meet the contract requirements for Contractor Quality Control (CQC)?	10	
11. To what degree does the Contractor provide a quality product?	10	
12. To what degree does the Contractor properly notify and coordinate work with utility companies, railroads, property owners, local unit of government, and Contractors working on adjacent projects?	10	



Contractor's Performance Evaluation

Appraisal of the contractor's (subcontractor's) performance.

	Rating	Rating Remarks
C. Work Performance		
13. To what degree does the Contractor submit the necessary documentation to permit timely closeout and finaling of project?	10	
14. To what degree does the Contractor meet the environmental requirements of the contract?	10	
D. Subcontractor Management		
15. To what degree does the Contractor coordinate work with Subcontractor's work, exercise authority over Subcontractors, provide notice of Subcontractor's work schedule and ensure that Subcontractors are in compliance with contract requirements?	N/A	

APPROVED

By Keith Donaldson, 10:17 AM, 02-09-2024

APPROVED

Evaluator

By Igor V. Kotlyar, P.E. at 11:50 am, Feb 09, 2024

APPROVED

(Date)

By James Daavettila at 4:36 pm, 2/12/24

APPROVED

Construction/Project Engineer

(Date)

By Mark Sweeney at 10:46 am, 2/13/24

TSC Manager: Mark Sweeney, PE - Brighton TSC

(Date)



Contractor's Performance Evaluation

Contract: 63000-132771, Road reconstruction, concrete pavement, curb, gutter and sidewalk

Report Period 4/16/2020 - 3/31/2021		CPE Number 17	Contractor Watertap, Inc.	
CPE Date 4/27/2021	Report Type Final		Contractor Type Subcontractor	Subcontract Amount \$160,802.67
Form Version 082307	Route	District 07045	Business Enterprise Type	
Location West Maple Road from Southfield Road to Woodward Avenue.			Work Type Road Rehabilitation	
Evaluator JDD, Jeremy Drielick		Current Contract Amount \$6,834,308.64	Managing Office OHM	
Entered By VA, Vanessa Assi			Revised By	Revision Date Rev. No.
County(s) Oakland County				
Project(s) 132771A, Concrete pavement, curb, gutter and sidewalk and traffic sig 203421A, Intersection realignment and traffic signal upgrades.				
Comments				

Appraisal of the contractor's (subcontractor's) performance.

	Rating	Rating Remarks
A. Organization and Management		
1. To what degree are Contractor's project management personnel available and given the authority to execute the directions of the Engineer?	10	
2. To what degree are the Contractor's management personnel competent and effective in scheduling the work and organizing construction operations, including being punctual in starting and completing the work on the project and meeting critical intermediate phases in accordance with the contract?	10	

**Contractor's Performance Evaluation**

Appraisal of the contractor's (subcontractor's) performance.

	Rating	Rating Remarks
A. Organization and Management		
3. To what degree does the Contractor furnish required documentation and reports in a timely manner? This includes, but is not limited to, certification of materials, delivery tickets, invoices, progress schedule, shop drawings, material sampling, requests for extensions of time, contractor staking and Contractor Quality Assurance/Quality Control (QA/QC) plans and documentation.	N/A	
4. To what degree does the Contractor comply with the direction of the Engineer and follow the project authority as detailed in Division 1 of the Standard Specifications for Construction?	10	
5. To what degree does the Contractor comply timely with all appropriate wage rates, labor, EEO, and D.B.E. laws and regulations, submit accurate certified payrolls and promptly pay all subcontractors?	9	
B. Resources		
6. To what degree does the Contractor have adequate and sufficient equipment to keep the project on schedule? Does the equipment meet the requirements of the specifications and efficiently provide a quality product?	10	
7. To what degree does the Contractor have competent and sufficient personnel to keep the project on schedule?	10	
C. Work Performance		
8. To what degree does the Contractor have good safety practices? Does the Contractor follow their own safety program?	9	
9. To what degree did the Contractor comply with contract requirements for maintaining traffic?	N/A	
10. If applicable, to what degree does the Contractor meet the contract requirements for Contractor Quality Control (CQC)?	N/A	
11. To what degree does the Contractor provide a quality product?	10	
12. To what degree does the Contractor properly notify and coordinate work with utility companies, railroads, property owners, local unit of government, and Contractors working on adjacent projects?	N/A	



Contractor's Performance Evaluation

Appraisal of the contractor's (subcontractor's) performance.

	Rating	Rating Remarks
C. Work Performance		
13. To what degree does the Contractor submit the necessary documentation to permit timely closeout and finaling of project?	9	
14. To what degree does the Contractor meet the environmental requirements of the contract?	N/A	
D. Subcontractor Management		
15. To what degree does the Contractor coordinate work with Subcontractor's work, exercise authority over Subcontractors, provide notice of Subcontractor's work schedule and ensure that Subcontractors are in compliance with contract requirements?	N/A	

Evaluator

(Date)

Construction/Project Engineer

(Date)

TSC Manager: Lori Swanson, PE MDOT

(Date)



Contractor's Performance Evaluation

Contract: 35000-131028-2, Hot mix asphalt shared use path, boardwalk, pedestrian bric

Report Period 9/24/2019 - 1/12/2021		CPE Number 8	Contractor Watertap, Inc.	
CPE Date 1/12/2021	Report Type Final		Contractor Type Subcontractor	Subcontract Amount \$13,520.00
Form Version 082307	Route	District 02002	Business Enterprise Type	
Location Along River Road from M-23 to Pine Crest Trail.			Work Type	
Evaluator JMT, Jon M Townsend		Current Contract Amount \$2,086,076.62	Managing Office Spicer Group for Iosco County Road Commission	
Entered By JMT, Jon M Townsend			Revised By	Revision Date Rev. No.
County(s) Iosco County				
Project(s) 131028A, Hot mix asphalt shared use path, boardwalk, pedestrian bridg 207863A, Hot mix asphalt shared use path, boardwalk, pedestrian bridg				
Comments				

Appraisal of the contractor's (subcontractor's) performance.

	Rating	Rating Remarks
A. Organization and Management		
1. To what degree are Contractor's project management personnel available and given the authority to execute the directions of the Engineer?	8	
2. To what degree are the Contractor's management personnel competent and effective in scheduling the work and organizing construction operations, including being punctual in starting and completing the work on the project and meeting critical intermediate phases in accordance with the contract?	8	

**Contractor's Performance Evaluation**

Appraisal of the contractor's (subcontractor's) performance.

	Rating	Rating Remarks
A. Organization and Management		
3. To what degree does the Contractor furnish required documentation and reports in a timely manner? This includes, but is not limited to, certification of materials, delivery tickets, invoices, progress schedule, shop drawings, material sampling, requests for extensions of time, contractor staking and Contractor Quality Assurance/Quality Control (QA/QC) plans and documentation.	9	The Contractor furnishes all paperwork, documentation, reports, information, plans, etc., as required on time.
4. To what degree does the Contractor comply with the direction of the Engineer and follow the project authority as detailed in Division 1 of the Standard Specifications for Construction?	8	
5. To what degree does the Contractor comply timely with all appropriate wage rates, labor, EEO, and D.B.E. laws and regulations, submit accurate certified payrolls and promptly pay all subcontractors?	8	
B. Resources		
6. To what degree does the Contractor have adequate and sufficient equipment to keep the project on schedule? Does the equipment meet the requirements of the specifications and efficiently provide a quality product?	9	The Contractor has sufficient equipment to complete the project ahead of schedule. All equipment meets the specification requirements.
7. To what degree does the Contractor have competent and sufficient personnel to keep the project on schedule?	9	The Contractor has competent and sufficient personnel to complete the project ahead of schedule.
C. Work Performance		
8. To what degree does the Contractor have good safety practices? Does the Contractor follow their own safety program?	8	
9. To what degree did the Contractor comply with contract requirements for maintaining traffic?	8	
10. If applicable, to what degree does the Contractor meet the contract requirements for Contractor Quality Control (CQC)?	8	
11. To what degree does the Contractor provide a quality product?	9	The quality of the materials and workmanship usually exceeds the contract requirements and is excellent.
12. To what degree does the Contractor properly notify and coordinate work with utility companies, railroads, property owners, local unit of government, and Contractors working on adjacent projects?	8	



Contractor's Performance Evaluation

Appraisal of the contractor's (subcontractor's) performance.

	Rating	Rating Remarks
C. Work Performance		
13. To what degree does the Contractor submit the necessary documentation to permit timely closeout and finaling of project?	8	
14. To what degree does the Contractor meet the environmental requirements of the contract?	8	
D. Subcontractor Management		
15. To what degree does the Contractor coordinate work with Subcontractor's work, exercise authority over Subcontractors, provide notice of Subcontractor's work schedule and ensure that Subcontractors are in compliance with contract requirements?	N/A	

Evaluator

(Date)

Construction/Project Engineer

(Date)

TSC Manager: Garrett Dawe, PE - Alpena TSC

(Date)



April 2, 2024

Watertap, Inc.
48595 West Rd
Wixom, MI 48393

RE: Workers' Compensation Experience Modification

To Whom It May Concern:

Per your request, listed below are your experience modifications for the current and past year.

03/31/2024 to 03/31/2025 – .684
03/31/2023 to 03/31/2024 – .684

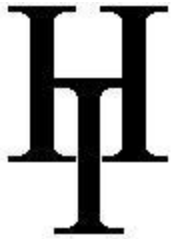
If you should need any additional information, please do not hesitate to call.

Sincerely,

A handwritten signature in dark ink that reads "Tara Vehar". The signature is fluid and cursive, with the first name "Tara" and last name "Vehar" clearly distinguishable.

Tara Vehar
Account Manager
tvehar@vtcins.com

Confidence. For What's Next.™



K. R. Howard Insurance Agency, Inc.

March 22, 2022

Linda Carpani
Watertap, Inc.
48595 West Road
Wixom, MI 48393

Re: Watertap Inc.
Workers' Compensation Experience Modification Factor

To whom it may concern:

Following are the experience modification rates (EMR) for Watertap, Inc. for the current and prior 5 years.

March 31, 2022 to 2023 – 0.79
March 31, 2021 to 2022 – 0.79
March 31, 2020 to 2021 – 0.80
March 31, 2019 to 2020 – 0.79
March 31, 2018 to 2019 – 0.79
March 31, 2017 to 2018 – 0.80

Thank you and please let us know if you need any additional information.

Sincerely,

Keith R. Howard Jr.
President

**Michigan Department of Labor
and Economic Opportunity**

530 West Allegan Street

P.O. Box 30645

Lansing, MI 48909

Phone: (517) 284-7680 Fax: (517) 284-7685

Inspection Number:

1719326

Inspection Date(s):

01/04/2024 - 01/05/2024

Issuance Date:

01/17/2024

Optional Reporting Number:

24-004/09

Citation and Notification of Penalty

Company Name: Watertap, Inc. and its successors

Inspection Site: 27578 W. Outer Drive, Ecorse, MI 48229

Citation 1 Item 1a

Type of Violation: Serious

408.40933(4): CS PART 9, EXCAVATION, TRENCHING, AND SHORING

An excavation 48 or more inches in depth and occupied by an employee shall be provided with either a ladder extending not less than 3 feet above the top as a means of access or with a ramp meeting the requirements of subrule (5) of this rule. Lateral travel along the wall of a trench to a ladder or other means of egress shall not exceed 25 feet.

Workers were installing and using a line stop machine in excavation greater than 4 feet in depth without a ladder.

Date By Which Violation Must be Abated:

January 25, 2024

Proposed Penalty:

\$400.00

Citation 1 Item 1b

Type of Violation: Serious

408.40941(1): CS PART 9, EXCAVATION, TRENCHING AND SHORING

The side of an excavation more than 5 feet deep shall be sloped as prescribed in table 1, unless supported as prescribed in this part.

Workers were installing and using a line stop machine in an excavation that was 7 feet long and 5 feet wide. Measurements for depth (Southside 5' 8.5", Westside 4'6", Northside 4'8", and Westside 5'8"). Northside and Southside had a slight slopes to the sides of the excavation (Northside 50 degrees, Southside 69 degrees) and the West and Eastsides being straight up and down. Soil was Dry Sand and Clay (Loam) Mixture.

Date By Which Violation Must be Abated:

January 25, 2024

Proposed Penalty:

\$0.00

**Michigan Department of Labor
and Economic Opportunity**

530 West Allegan Street

P.O. Box 30645

Lansing, MI 48909

Phone: (517) 284-7680 Fax: (517) 284-7685

Inspection Number:

1719326

Inspection Date(s):

01/04/2024 - 01/05/2024

Issuance Date:

01/17/2024

Optional Reporting Number:

24-004/09

Citation and Notification of Penalty

Company Name: Watertap, Inc. and its successors

Inspection Site: 27578 W. Outer Drive, Ecorse, MI 48229

Citation 1 Item 2

Type of Violation: **Serious**

408.42127(1): CS PART 21, GUARDING OF WALKING AND WORKING AREAS

A means of access, such as a stairway, ladder, or ramp, shall be provided at all personnel points of access where there is a break in elevation of 19 inches (48cm) or more and a runway, sloped embankment, or personnel hoist is not provided.

Worker was installing and using a line stop machine in excavation. Worker used line stop machine as a personal access point with a break in elevation greater than 19 inches to reach greater height.

Date By Which Violation Must be Abated:

January 25, 2024

Proposed Penalty:

\$400.00

Citation 1 Item 3

Type of Violation: **Serious**

1926.100(a): CS PART 6, PERSONAL PROTECTIVE EQUIPMENT

Employees working in areas where there is a possible danger of head injury from impact, or from falling or flying objects, or from electrical shock and burns, shall be protected by protective helmets.

Workers were installing and using a line stop machine in excavation greater than 5 feet in depth without head protection.

Date By Which Violation Must be Abated:

Corrected During Inspection

Proposed Penalty:

\$400.00

E-SIGNED by Brian Paul
on 2024-01-17 11:49:44 EST

Authorized Signature

**Michigan Department of Labor
and Economic Opportunity**

530 West Allegan Street

P.O. Box 30645

Lansing, MI 48909

Phone: (517) 284-7680

Fax: (517) 284-7685

Inspection Number:

1719326

Inspection Date:

01/04/2024 - 01/05/2024

Issuance Date(s):

01/17/2024

Optional Reporting Number:

24-004/09

CSHO ID:

C0851

PROPOSED PENALTY INVOICE

Company Name: Watertap, Inc.
and its successors
Inspection Site: 27578 W. Outer Drive
Ecorse, MI 48229

Summary of Penalties for Inspection Number: 1719326

Citation 1 Item 1a, Serious	\$400.00
Citation 1 Item 1b, Serious	\$0.00
Citation 1 Item 2, Serious	\$400.00
Citation 1 Item 3, Serious	\$400.00

TOTAL PROPOSED PENALTIES:

\$1,200.00

Correcting a violation prior to the expiration of the abatement date does not eliminate the requirement to pay the penalty. Payment of the penalty does not eliminate the requirement of correcting the violation.

The state does not agree to any restrictions or conditions or endorsements put on any check or money order for less than full amount due, and will cash the check or money order as if these restrictions, conditions, or endorsements do not exist.

Payment must be made within 15 working days of the date a proposed penalty of a citation item becomes a final order of the board. This would be the thirtieth (30th) working day after receipt of each citation item which is not appealed. You may pay any final penalty online via electronic check (e-check/ACH), debit or credit card at

www.thepayplace.com/mi/leo/mioshapenaltypmt. Payment by e-check/ACH is free of charge. Payment by debit or credit card may be subject to a convenience fee. For frequently asked questions about the online penalty payment system, see the "Pay Penalties Online" section of the MIOSHA website (www.mi.gov/miosha).

You may also pay by mail. To pay by mail, make a check or money order payable to the "State of Michigan" and remit to the Department of Labor and Economic Opportunity at the address shown on the citation. **PLEASE RECORD THE APPLICABLE INSPECTION NUMBER, CITATION NUMBER(S) AND ITEM NUMBER(S) ON THE CHECK, MONEY ORDER OR YOUR TRANSMITTAL LETTER.**

Enclose this invoice page (or a copy thereof) with your payment.

E-SIGNED by Brian Paul
on 2024-01-17 11:49:47 EST

Authorized Signature



TO: Watertap Employees

FROM: Linda Carpani

RE: Paid Time Off

Paid Time Off (PTO)

Once you have been employed one year, you will be eligible for 10 days of Paid Time Off (PTO). If you complete your first year of employment, during the year, you will be given a pro-rated number of days for the remainder of the calendar year. PTO should be requested via the AOD app.

Paid Holidays (immediate eligibility)

The following are paid holidays.

- New Year's Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Day

Please contact me if you have any questions.



TO: Eligible Watertap Employees

FROM: Linda Carpani

DATE: October 20, 2023

RE: Simple IRA Plan – ANNUAL NOTICE

The annual notice for Watertap, Inc.'s Simple IRA plan is attached for your review. To be eligible to participate in the Simple IRA plan in 2024, you must receive compensation of at least \$5,000 in 2023 and be reasonably certain you will receive at least \$5,000 in compensation in 2024.

Please complete the Salary Reduction Agreement **IF** you want to amend the amount of your employee contributions for **2024 OR** you want to begin making contributions. Forms should be returned to me by **December 20, 2023** for an effective date of January 1, 2024. As always, Watertap, Inc. will make a non-elective contribution equal to 2% of your yearly compensation.

If this is the first year you are eligible to participate in the Simple IRA plan and you have questions, please contact me at 248.867.6195. Also, if you are eligible for the first time in 2024, the 2% non-elective contribution will be calculated from the date of eligibility.

Thank you.

Ph: 248-437-7023 . 48595 West Road Wixom, MI 48393 . Fax: 248.437.7043



EQUAL EMPLOYMENT OPPORTUNITY POLICY

Watertap, Inc. strictly prohibits discrimination against any employee or applicant for employment because of the individual's race, color, religion, national origin, sex, age, disability, military or veteran status. Violators of this policy will be subject to discipline, up to and including termination. Affirmative action will be taken to ensure that all employment decisions, including but not limited to those involving recruitment, hiring, promotion, training, compensation, benefits, transfer, discipline and discharge, are free from unlawful discrimination.

A handwritten signature in black ink, appearing to read "A. Carpani", is positioned above a horizontal line.

Anthony Carpani, President

ATTACHMENT B
GENERAL DECLARATIONS

City of Ann Arbor
Guy C. Larcom Municipal Building
Ann Arbor, Michigan 48107

Ladies and Gentlemen:

The undersigned, as Bidder, declares that this Bid is made in good faith, without fraud or collusion with any person or persons bidding on the same Contract; that this Bidder has carefully read and examined the bid documents, including City Nondiscrimination requirements and Declaration of Compliance Form, Living Wage requirements and Declaration of Compliance Form, Prevailing Wage requirements and Declaration of Compliance Form, Vendor Conflict of Interest Form, Notice of Pre-Bid Conference, General Information, Bid, Bid Forms, Contract, Bond Forms, General Conditions, Standard Specifications, Detailed Specifications, all Addenda, and the Plans (if applicable) and understands them. The Bidder declares that it conducted a full investigation at the site and of the work proposed and is fully informed as to the nature of the work and the conditions relating to the work's performance. The Bidder also declares that it has extensive experience in successfully completing projects similar to this one.

The Bidder acknowledges that it has not received or relied upon any representations or warrants of any nature whatsoever from the City of Ann Arbor, its agents or employees, and that this Bid is based solely upon the Bidder's own independent business judgment.

The undersigned proposes to perform all work shown on the plans or described in the bid documents, including any addenda issued, and to furnish all necessary machinery, tools, apparatus, and other means of construction to do all the work, furnish all the materials, and complete the work in strict accordance with all terms of the Contract of which this Bid is one part.

In accordance with these bid documents, and Addenda numbered N/A, the undersigned, as Bidder, proposes to perform at the sites in and/or around Ann Arbor, Michigan, all the work included herein for the amounts set forth in the Bid Forms.

The Bidder declares that it has become fully familiar with the liquidated damage clauses for completion times and for compliance with City Code Chapter 112, understands and agrees that the liquidated damages are for the non-quantifiable aspects of non-compliance and do not cover actual damages that may be shown and agrees that if awarded the Contract, all liquidated damage clauses form part of the Contract.

The Bidder declares that it has become fully familiar with the provisions of Chapter 14, Section 1:320 (Prevailing wages) and Chapter 23 (Living Wage) of the Code of the City of Ann Arbor and that it understands and agrees to comply, to the extent applicable to employees providing services to the City under this Contract, with the wage and reporting requirements stated in the City Code provisions cited. Bidder certifies that the statements contained in the City Prevailing Wage and Living Wage Declaration of Compliance Forms are true and correct. Bidder further agrees that the cited provisions of Chapter 14 and Chapter 23 form a part of this Contract.

The Bidder declares that it has become familiar with the City Conflict of Interest Disclosure Form and certifies that the statement contained therein is true and correct.

The Bidder encloses a certified check or Bid Bond in the amount of 5% of the total of the Bid Price. The Bidder agrees both to contract for the work and to furnish the necessary Bonds and insurance documentation within 10 days after being notified of the acceptance of the Bid.

If this Bid is accepted by the City and the Bidder fails to contract and furnish the required Bonds and insurance documentation within 10 days after being notified of the acceptance of this Bid, then the Bidder shall be considered to have abandoned the Contract and the certified check or Bid Bond accompanying this Bid shall become due and payable to the City.

If the Bidder enters into the Contract in accordance with this Bid, or if this Bid is rejected, then the accompanying check or Bid Bond shall be returned to the Bidder.

In submitting this Bid, it is understood that the right is reserved by the City to accept any Bid, to reject any or all Bids, to waive irregularities and/or informalities in any Bid, and to make the award in any manner the City believes to be in its best interest.

SIGNED THIS 17th DAY OF July, 2024.

Watertap, Inc.
Bidder's Name


Authorized Signature of Bidder

48595 West Road, Wixom, MI 48393
Official Address

Linda S. Carpani
(Print Name of Signer Above)

248.437.7023
Telephone Number

linda@watertapinc.com
Email Address for Award Notice

ATTACHMENT C
LEGAL STATUS OF BIDDER

(The bidder shall fill out the appropriate form and strike out the other three.)

Bidder declares that it is:

* A corporation organized and doing business under the laws of the State of

Michigan _____, for whom Linda S. Carpani, bearing the office title
of Vice President, whose signature is affixed to this Bid, is authorized to execute contracts.

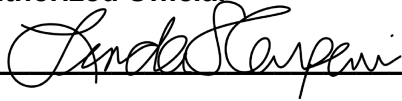
NOTE: If not incorporated in Michigan, please attach the corporation's Certificate of Authority

• A limited liability company doing business under the laws of the State of _____,
whom _____ bearing the title of _____
whose signature is affixed to this proposal, is authorized to execute contract on behalf of the
LLC.

* A partnership, organized under the laws of the state of _____ and filed in the county
of _____, whose members are (list all members and the street and mailing address of
each) (attach separate sheet if necessary):

* An individual, whose signature with address, is affixed to this Bid: _____
(initial here)

Authorized Official



Date July 17, 2024

(Print) Name Linda S. Carpani Title Vice President

Company:

Watertap, Inc.

Address:

48595 West Road, Wixom, MI 48393

Contact Phone (248) 437.7023 Fax (248) 437.7043

Email linda@watertapinc.com

ATTACHMENT D
PREVAILING WAGE DECLARATION OF COMPLIANCE

The "wage and employment requirements" of Section 1:320 of Chapter 14 of Title I of the Ann Arbor City Code mandates that the city not enter any contract, understanding or other arrangement for a public improvement for or on behalf of the city unless the contract provides that all craftsmen, mechanics and laborers employed directly on the site in connection with said improvements, including said employees of subcontractors, shall receive the prevailing wage for the corresponding classes of craftsmen, mechanics and laborers, as determined by statistics for the Ann Arbor area compiled by the United States Department of Labor. Where the contract and the Ann Arbor City Code are silent as to definitions of terms required in determining contract compliance with regard to prevailing wages, the definitions provided in the Davis-Bacon Act as amended (40 U.S.C. 278-a to 276-a-7) for the terms shall be used. Further, to the extent that any employees of the contractor providing services under this contract are not part of the class of craftsmen, mechanics and laborers who receive a prevailing wage in conformance with section 1:320 of Chapter 14 of Title I of the Code of the City of Ann Arbor, employees shall be paid a prescribed minimum level of compensation (i.e. Living Wage) for the time those employees perform work on the contract in conformance with section 1:815 of Chapter 23 of Title I of the Code of the City of Ann Arbor.

At the request of the city, any contractor or subcontractor shall provide satisfactory proof of compliance with this provision.

The Contractor agrees:

- (a) To pay each of its employees whose wage level is required to comply with federal, state or local prevailing wage law, for work covered or funded by this contract with the City,
- (b) To require each subcontractor performing work covered or funded by this contract with the City to pay each of its employees the applicable prescribed wage level under the conditions stated in subsection (a) or (b) above.
- (c) To provide to the City payroll records or other documentation within ten (10) business days from the receipt of a request by the City.
- (d) To permit access to work sites to City representatives for the purposes of monitoring compliance, and investigating complaints or non-compliance.

The undersigned states that he/she has the requisite authority to act on behalf of his/her employer in these matters and has offered to provide the services in accordance with the terms of the wage and employment provisions of the Chapter 14 of the Ann Arbor City Code. The undersigned certifies that he/she has read and is familiar with the terms of Section 1:320 of Chapter 14 of the Ann Arbor City Code and by executing this Declaration of Compliance obligates his/her employer and any subcontractor employed by it to perform work on the contract to the wage and employment requirements stated herein. The undersigned further acknowledges and agrees that if it is found to be in violation of the wage and employment requirements of Section 1:320 of the Chapter 14 of the Ann Arbor City Code it shall have been deemed a material breach of the terms of the contract and grounds for termination of same by the City.

Watertap, Inc.
Company Name

Signature of Authorized Representative
Date 7/17/2024
Linda S. Carpani, Vice President
Print Name and Title
48595 West Road, Wixom, MI 48393
Address, City, State, Zip
248.437.7023/linda@watertapinc.com
Phone/Email address

Questions about this form? Contact Procurement Office City of Ann Arbor Phone: 734/794-6500

ATTACHMENT E

LIVING WAGE ORDINANCE DECLARATION OF COMPLIANCE

The Ann Arbor Living Wage Ordinance (Section 1:811-1:821 of Chapter 23 of Title I of the Code) requires that an employer who is (a) a contractor providing services to or for the City for a value greater than \$10,000 for any twelve-month contract term, or (b) a recipient of federal, state, or local grant funding administered by the City for a value greater than \$10,000, or (c) a recipient of financial assistance awarded by the City for a value greater than \$10,000, shall pay its employees a prescribed minimum level of compensation (i.e., Living Wage) for the time those employees perform work on the contract or in connection with the grant or financial assistance. The Living Wage must be paid to these employees for the length of the contract/program.

<i>Companies employing fewer than 5 persons and non-profits employing fewer than 10 persons are exempt from compliance with the Living Wage Ordinance. If this exemption applies to your company/non-profit agency please check here <input type="checkbox"/> No. of employees _____</i>
--

The Contractor or Grantee agrees:

- (a) To pay each of its employees whose wage level is not required to comply with federal, state or local prevailing wage law, for work covered or funded by a contract with or grant from the City, no less than the Living Wage. The current Living Wage is defined as \$16.43/hour for those employers that provide employee health care (as defined in the Ordinance at Section 1:815 Sec. 1 (a)), or no less than \$18.32/hour for those employers that do not provide health care. The Contractor or Grantor understands that the Living Wage is adjusted and established annually on April 30 in accordance with the Ordinance and covered employers shall be required to pay the adjusted amount thereafter to be in compliance with Section 1:815(3).

Check the applicable box below which applies to your workforce


- | | |
|-------------------------------------|---|
| <input type="checkbox"/> | Employees who are assigned to any covered City contract/grant will be paid at or above the applicable living wage without health benefits |
| <input checked="" type="checkbox"/> | Employees who are assigned to any covered City contract/grant will be paid at or above the applicable living wage with health benefits |

- (b) To post a notice approved by the City regarding the applicability of the Living Wage Ordinance in every work place or other location in which employees or other persons contracting for employment are working.
- (c) To provide to the City payroll records or other documentation within ten (10) business days from the receipt of a request by the City.
- (d) To permit access to work sites to City representatives for the purposes of monitoring compliance, and investigating complaints or non-compliance.
- (e) To take no action that would reduce the compensation, wages, fringe benefits, or leave available to any employee covered by the Living Wage Ordinance or any person contracted for employment and covered by the Living Wage Ordinance in order to pay the living wage required by the Living Wage Ordinance.

The undersigned states that he/she has the requisite authority to act on behalf of his/her employer in these matters and has offered to provide the services or agrees to accept financial assistance in accordance with the terms of the Living Wage Ordinance. The undersigned certifies that he/she has read and is familiar with the terms of the Living Wage Ordinance, obligates the Employer/Grantee to those terms and acknowledges that if his/her employer is found to be in violation of Ordinance it may be subject to civil penalties and termination of the awarded contract or grant of financial assistance.

Watertap, Inc.

Company Name



Signature of Authorized Representative

7/17/2024

Date

48595 West Road

Street Address

Wixom, MI 48393

City, State, Zip

Linda S. Carpani, Vice President

Print Name and Title

248.437.7023, linda@watertapinc.com

Phone/Email address



ATTACHEMENT G

Vendor Conflict of Interest Disclosure Form

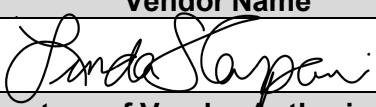
All vendors interested in conducting business with the City of Ann Arbor must complete and return the Vendor Conflict of Interest Disclosure Form in order to be eligible to be awarded a contract. Please note that all vendors are subject to comply with the City of Ann Arbor's conflict of interest policies as stated within the certification section below.

If a vendor has a relationship with a City of Ann Arbor official or employee, an immediate family member of a City of Ann Arbor official or employee, the vendor shall disclose the information required below.

1. No City official or employee or City employee's immediate family member has an ownership interest in vendor's company or is deriving personal financial gain from this contract.
2. No retired or separated City official or employee who has been retired or separated from the City for less than one (1) year has an ownership interest in vendor's Company.
3. No City employee is contemporaneously employed or prospectively to be employed with the vendor.
4. Vendor hereby declares it has not and will not provide gifts or hospitality of any dollar value or any other gratuities to any City employee or elected official to obtain or maintain a contract.
5. Please note any exceptions below:

Conflict of Interest Disclosure*	
Name of City of Ann Arbor employees, elected officials or immediate family members with whom there may be a potential conflict of interest.	() Relationship to employee _____ () Interest in vendor's company () Other (please describe in box below)

*Disclosing a potential conflict of interest does not disqualify vendors. In the event vendors do not disclose potential conflicts of interest and they are detected by the City, vendor will be exempt from doing business with the City.

I certify that this Conflict of Interest Disclosure has been examined by me and that its contents are true and correct to my knowledge and belief and I have the authority to so certify on behalf of the Vendor by my signature below:		
Watertap, Inc.	248.437.7023	
Vendor Name	Vendor Phone Number	
	7/17/24	Linda S. Carpani
Signature of Vendor Authorized Representative	Date	Printed Name of Vendor Authorized Representative

Questions about this form? Contact Procurement Office City of Ann Arbor Phone: 734/794-6500, procurement@a2gov.org

ATTACHMENT H

DECLARATION OF COMPLIANCE

Non-Discrimination Ordinance

The "non discrimination by city contractors" provision of the City of Ann Arbor Non-Discrimination Ordinance (Ann Arbor City Code Chapter 112, Section 9:158) requires all contractors proposing to do business with the City to treat employees in a manner which provides equal employment opportunity and does not discriminate against any of their employees, any City employee working with them, or any applicant for employment on the basis of actual or perceived age, arrest record, color, disability, educational association, familial status, family responsibilities, gender expression, gender identity, genetic information, height, HIV status, marital status, national origin, political beliefs, race, religion, sex, sexual orientation, source of income, veteran status, victim of domestic violence or stalking, or weight. It also requires that the contractors include a similar provision in all subcontracts that they execute for City work or programs.

In addition the City Non-Discrimination Ordinance requires that all contractors proposing to do business with the City of Ann Arbor must satisfy the contract compliance administrative policy adopted by the City Administrator. A copy of that policy may be obtained from the Purchasing Manager

The Contractor agrees:

- (a) To comply with the terms of the City of Ann Arbor's Non-Discrimination Ordinance and contract compliance administrative policy, including but not limited to an acceptable affirmative action program if applicable.
- (b) To post the City of Ann Arbor's Non-Discrimination Ordinance Notice in every work place or other location in which employees or other persons are contracted to provide services under a contract with the City.
- (c) To provide documentation within the specified time frame in connection with any workforce verification, compliance review or complaint investigation.
- (d) To permit access to employees and work sites to City representatives for the purposes of monitoring compliance, or investigating complaints of non-compliance.

The undersigned states that he/she has the requisite authority to act on behalf of his/her employer in these matters and has offered to provide the services in accordance with the terms of the Ann Arbor Non-Discrimination Ordinance. The undersigned certifies that he/she has read and is familiar with the terms of the Non-Discrimination Ordinance, obligates the Contractor to those terms and acknowledges that if his/her employer is found to be in violation of Ordinance it may be subject to civil penalties and termination of the awarded contract.

Watertap, Inc.

Company Name



7/17/24

Signature of Authorized Representative

Date

Linda S. Carpani, Vice President

Print Name and Title

48595 West Road, Wixom, MI 48393

Address, City, State, Zip

248.437.7023/linda@watertapinc.com

Phone/Email Address

Questions about the Notice or the City Administrative Policy, Please contact:

Procurement Office of the City of Ann Arbor
(734) 794-6500