



**City of Ann Arbor**  
**Meeting Minutes - Final**  
**Park Advisory Commission**

301 E. Huron St.  
Ann Arbor, MI 48104  
<http://a2gov.legistar.com/Calendar.aspx>

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Tuesday, October 18, 2016

4:00 PM

Larcom City Hall, 301 E Huron St, Second Floor, City Council chambers

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**A CALL TO ORDER**

**B ROLL CALL**

*Staff: 8 - C. Smith, J. Landefeld, J. Nealis, G. Hurn, B. Ruthven, B. Meeks, S. DeWitt, C. Pulcipher*

**Present:** 8 - Alan Jackson, Bob Galardi, David Santacroce, Paige Morrison, Stephen Borgsdorf, Julie Grand, Zachary Ackerman, and Mike Appel

**Absent:** 3 - Mary Jo Gray, Praveena Ramaswami, and Lauren London

**C APPROVAL OF AGENDA**

**D PUBLIC COMMENTARY - (3 Minutes per Speaker)**

**E APPROVAL OF MINUTES**

**E1 16-1445** PAC Meeting Minutes for September 20, 2016

**Attachments:** PAC Meeting Minutes 9-20-16

**Approved by the Commission and forwarded to City Council.**

**F SPECIAL PRESENTATIONS**

**F1 16-1446** Annual Update from Community Action Network on Bryant and Northside Community Centers

**Attachments:** CAN Presentation- NCC and BCC 2016\_Handout

*Derek Miller gave a presentation on the Centers. Along with the update, he noted that attendance and graduation rates at the Centers are higher than their AAPS economic peers.*

**F2 Review of 2016 Outdoor Pool Season**

*Supervisors J. Nealis, G. Hurn and B. Meeks described activities and numbers at each of their sites. Each supervisor recognized the following staff for their outstanding job performances: Hannah Hagood, Terry Morris and Evan Reynolds.*

**G NEW BUSINESS****G1 16-1447 Resolution to Approve Purchase of Radios for Park Operations and Park Forestry**

**Attachments:** PAC - RADIOS.pdf

*C. Smith explained that radios are going digital and this conversion is necessary to comply with the Public Works communication system.*

**G2 16-1448 Resolution to Approve a Purchase Order with Spartan Distributors for Parts and Maintenance of Golf Course Equipment**

**Attachments:** PAC SPARTAN PO

*C. Smith explained that this is a straightforward PO for a single source vendor. Approval has to be obtained from Council because of the dollar amount.*

**H UNFINISHED BUSINESS****H1 16-1449 Update on Allen Creek Greenway Masterplan**

**Attachments:** FINAL-PAC\_10.18.16\_ACG Update

*C. Pulcifer gave an update on the Allen Creek Greenway Mater Plan describing what is currently being done with the Master Plan and how sustainability goals are structured in the process. Next steps include additional committee meetings and a City-wide meeting in the first quarter of 2017.*

**H2 16-1450 Update on REC1 Software for Parks Program Administration**

**Attachments:** PAC - REC1

*J. Landefeld gave an update on the registration software for Parks. REC1 was determined to be the best fit for this project. Expect to have it running*

*by February 1 of 2017.*

**H3      16-1451    Financial Review of FY2016**

**Attachments:**    FY2016 FORECAST - THROUGH JUNE\_2016

*Bob Galardi and C. Smith gave the 2016 financial review for Parks. Revenue exceeded forecasts.*

**H4      Farmers Market Project Update**

*S. DeWitt gave an update on the Project. Discussed the gap between the high bids and the budget. Looking at ways to bridge that gap. Timeline for completion is now July.*

**I      REPORT FROM PARKS AND RECREATION MANAGER**

*C. Smith reported that BTB trail has been completely reopened. Broadway Dog Park is open. Trick-or-Treat paddle was well attended. Canoe Liveries close October 23. October 29 is Trick-or-Treat Fun at Farmers Market which partners with GIVE365 for that event. NAP will do a Make a Difference Day on October 23 at Black Pond Woods. Halloween Haunts at Leslie Science Nature Center on October 29.*

**J      REPORT FROM PARKS AND RECREATION ADVISORY COMMISSION**

**K      REPORTS FROM RELEVANT COMMISSIONS AND COMMITTEES**

**L      PUBLIC COMMENTARY - GENERAL (3 Minutes per Speaker)**

**M      CLOSED SESSION**

**N      TRANSMITTALS**

**N1      16-1469    Park Planning Capital Project Update**

**Attachments:**    PAC Update 10-16CS

**N2      16-1470    PAC Council Update October 2016**

**Attachments:**    PAC COUNCIL UPDATE 10 2016

N3      16-1471    Parks Project Status Table FY 2016-2017

**Attachments:**    Parks\_Project\_Status\_Table-FY2016-17

O      ADJOURNMENT