



City of Ann Arbor

Formal Minutes

Airport Advisory Committee

801 Airport Dr.
Ann Arbor, MI 48108

Wednesday, September 19, 2018

5:15 PM

Ann Arbor Airport, 801 Airport Drive,
Airport Terminal

CALL TO ORDER

Chair Farris called the meeting to order at 5:15 pm.

ROLL CALL

Committee members present: Greg Farris, Robert Lyons, Theresa Whiting, Peter Greenfield, David Canter

Committee members absent: Melanie McNicholas, one vacancy

Ex-officio members present: Matthew Harshberger, Matthew Kulhanek

Others in attendance: John Solo, Kathe Wunderlich, Eric Ivancich

APPROVAL OF AGENDA

The agenda was unanimously approved as presented.

APPROVAL OF MINUTES

The July 18, 2018 meeting minutes were unanimously approved as presented.

A-1 Airport Advisory Committee Minutes - July 18, 2018

AUDIENCE PARTICIPATION

Chair Farris welcomed those in attendance. There was no public comment.

CORRESPONDENCE

The Committee reviewed three items of correspondence as presented.

B-1 Tower Operations/Fuel Usage through July, 2018

B-2 Airport Hangar Occupancy through August, 2018

- B-3** Boards & Commissions Recognition Event

AIRPORT MANAGER REPORT

- C-1** Project Update - Environmental Assessment

The Airport Manager reported that City Council had recently approved three items of business related to completing the Environmental Assessment (EA) for the proposed runway safety extension project. A grant to fund the consultant to finish the EA was approved, as was the consultant contract. Council also approved the reimbursement agreement with the Federal Aviation Administration (FAA) to cover their review of the EA. The consultant hopes to complete the revisions and updated studies within nine months and the entire project within a year. These dates are tentative as they rely on prompt review and comment by the City, State and FAA.

- C-2** Other Items

The Airport Manager also reported that the roof recoating project for Bravo row hangars is scheduled for this week. New trees will be planted along the east side of Airport Boulevard as part of the well house replacement project on the south end of the airport property. The Township requires that when trees are removed for a project, replacements must be planted. The cost of the new trees comes from the project budget and not airport funds. The annual airport appreciation picnic was held last month and the Manager thanked those who attended. The ATCT will hold their annual runway safety action team meeting in the lower level conference room on Tuesday, October 2nd from 1-3 pm. Everyone is welcome to attend.

REPORTS OF TOWNSHIPS AND COMMITTEES

- D-1** Pittsfield and Lodi Townships Reports - M. Harshberger & J. Godek

There was nothing to report under this agenda item.

- D-2** A2GA2 Report - C. Gordon

There was nothing to report under this agenda item.

D-3 MI General Aviation Committee - M. Perry

There was nothing to report under this agenda item.

UNFINISHED BUSINESS**E-1 Terminal Improvements**

The revised drawing for the terminal airside landscaping plan, and estimated project costs, were provided by the landscape architect. There was some discussion on the estimated cost of annual maintenance and the airport's ability to fund the project. The Committee agreed to have the Manager move forward with the project.

E-2 FBO Building - Lease Expiration

There has been some correspondence between the City and Aviation Center discussing the end of the lease. The City is open to discussing a month to month holdover with Aviation Center as we move forward with the request for proposals (RFP) process. The Manager will be coordinating an inspection of the building which will become a part of the RFP.

E-3 Request to Change Airfield Name

The Committee discussed the request to rename the airfield after Jim Mynning. The Manager indicated that the City had hired someone to review the background of persons who had City parks named after them and had requested that this consultant include a background on Mr. Mynning. Potential costs for a name change vary significantly depending on the speed at which the change is implemented. There is also a process that we will have to go through with the FAA if a change is made. A variety of other options to provide appropriate recognition to the Airport's history and important figures were discussed. The Committee took no action and will continue discussion while the background check is being done.

NEW BUSINESS

There were no items of new business.

None

ITEMS FOR NEXT AGENDA

The items of unfinished business will be carried forward. The Manager expects to have the annual capital improvement plan and 2019 meeting schedule as items of new business at the next meeting.

NEXT SCHEDULED MEETING

The next scheduled meeting will be Wednesday, November 14, 2018 @ 5:15 p.m. Please call the airport manager's office (734.794.6312) by Monday before the meeting if you cannot attend.

ADJOURNMENT

The meeting was adjourned at 6:00 pm.

All persons are encouraged to participate in public meetings. Citizens requiring translation or sign language services or other reasonable accommodations may contact the City Clerk's office at 734.794.6140; via e-mail to: cityclerk@a2gov.org; or by written request addressed and mailed or delivered to:

**City Clerk's Office
301 E. Huron St.
Ann Arbor, MI 48104**

Requests made with less than two business days' notice may not be able to be accommodated.