



City of Ann Arbor
Formal Minutes
Airport Advisory Committee

801 Airport Dr.
Ann Arbor, MI 48108

Wednesday, September 21, 2011

5:00 PM

Ann Arbor Airport, 801 Airport Drive

CALL TO ORDER

Chair Perry called the meeting to order at 5:00 pm.

ROLL CALL

Committee members present: Mark Perry, Raymond Hunter, Carl Loomis, Gordon Garwood, John Sullivan, Wilson Tanner

Committee members absent: James Vincze

Ex-Officio members present: Matt Kulhanek

Others in attendance: Kathe Wunderlich, Bob Gelpke, Chris Gordon, Don Kleinschmidt

APPROVAL OF AGENDA

The agenda was unanimously approved as presented.

APPROVAL OF MINUTES

A-1 Airport Advisory Committee Minutes - July 20, 2011

The July 20, 2011 minutes were unanimously approved as presented.

**Approved by the Commission and forwarded to the City Council,
due back on 10/17/2011**

A-2 Airport Advisory Committee Special Meeting Minutes - August 17, 2011

The August 17, 2011 minutes were unanimously approved as presented.

**Approved by the Commission and forwarded to the City Council,
due back on 10/17/2011.**

AUDIENCE PARTICIPATION

Chair Perry welcomed those in attendance. There were no public comments.

CORRESPONDENCE

Five items of correspondence were reviewed by the Committee.

- B-1** Tower Operations/Fuel Usage through July, 2011
- B-2** Airport Hangar Occupancy - September 2011
- B-3** FAA Airspace Case #11-AGL-28NR
- B-4** WCRC State Rd. EA - Meeting Notice
- B-5** Michigan Flyers - Safety Letter

AIRPORT MANAGER REPORT**C-1 Project Update - SRE Building/Environmental Assessment**

Mr. Kulhanek gave updates on these two projects. The bonding company has hired a contractor to finish the work on the SRE and box hangars that was not completed by CMA. The contractor has already started work and hopes to have everything wrapped up this fall. The Airport is still waiting to hear back from the FAA regarding the EA. Inquiries have been made to the FAA regarding the status of the EA but have not been responded to. Member Sullivan asked that we look at vehicular parking at the south end of the taxilane between J and K rows as this area is congested. Perhaps installing no parking markings on the pavement would improve this.

C-2 Crack Sealing Project

Mr. Kulhanek informed the Committee that we hope to undertake cracksealing in the NW T hangar area this fall. Airport tenants will be provided advance notification to minimize any inconveniences. Depending on the budget status next spring, additional areas of the airport may be addressed at that time.

C-3 MDOT Pavement Inspection

MDOT will be conducting their pavement condition index assessment on September 28th. This assessment is done every five years and looks at all ramps, runways, taxiways and taxilanes. A report on the condition of

our paved surfaces will be available later to direct our maintenance and repair efforts. In 2006, all of our paved surfaces were in good condition.

REPORTS OF TOWNSHIPS, FAA TOWER, COMMITTEES

D-1 FAA Tower Report - C. Smith

No one was able to attend.

D-2 Pittsfield Township Report - B. Fuller

No one was able to attend.

D-3 Lodi Township Report - J. Godek

Supervisor Godek sent, via email, her regrets and that she had nothing to report.

D-4 FAASTeam Report - D. Schrader

No one was able to attend.

D-5 A2GA2 Report - C. Gordon

Chris Gordon reported that the A2GA2 will soon be scheduling their adopt a highway cleanup of Lohr Road this fall. He also shared some operations data research that he had undertaken.

UNFINISHED BUSINESS

E-1 Airport Emergency and Security Plan

Mr. Kulhanek updated the Committee on the draft airport emergency and security plan. The plan has been disseminated to various agencies and tenants for review and feedback. A number of comments and reviews have already been received. Comments are due back in mid-October so the final document can be made available for consideration by the Committee in November.

E-2 Request for Easement - Lohr/Textile Greenway Project

The Committee received and discussed the comments from the Washtenaw County Water Resources Commissioner and the Committee for Preserving Community Quality. Comments have not been received from Pittsfield Township. Member Tanner expressed a desire to clarify

the question asked of the three parties and proposed working with the Airport Manager on specific language. No update from the FAA on the issues of impervious surface and pedestrian safety was received. This item of business will be continued to the next meeting.

NEW BUSINESS

F-1 Airport Improvement Plan 2012-2022

Mr. Kulhanek reviewed the proposed Airport Improvement Plan(AIP) for 2012-2022. The AIP is a 10 year plan for projects and equipment that are eligible for grant funding. Many of these projects are shown on the Airport Layout Plan (ALP) though the documents are unrelated. The AIP is completed each year and submitted to MDOT-Aero for consideration and long term planning by the State and Federal aviation authorities. Each individual project on either the AIP or ALP needs specific project and funding approval by the City Council before the project can be started. The AIP was unanimously approved as presented.

ITEMS FOR NEXT AGENDA

Nothing new at this time.

NEXT SCHEDULED MEETING

The next scheduled meeting will be Wednesday, November 16, 2011 @ 5 p.m. Please call the airport manager's office (994-9124) by Monday before the meeting if you cannot attend.

ADJOURNMENT

The meeting was adjourned at 6:15 pm.