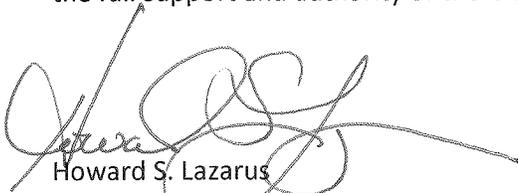




MEMORANDUM

TO: Derek Delacourt, Community Services Area Administrator
FROM: Howard S. Lazarus, City Administrator
DATE: September 21, 2016
SUBJECT: Appointment as City Lead – Welcoming Cities and Counties Cohort

This memorandum serves to appoint Derek Delacourt as the City's key contact and lead for the Welcoming Cities and Counties Cohort initiative. In this role, Mr. Delacourt is authorized to represent the City with the full support and authority of the City Administrator.



Howard S. Lazarus
City Administrator

cc: Mayor Taylor
Sara Higgins
File