



City of Ann Arbor

Formal Minutes

Airport Advisory Committee

801 Airport Dr.
Ann Arbor, MI 48108

Wednesday, May 18, 2022

5:15 PM

Electronic Meeting

**This meeting will be audio only. To listen or speak at public comment call: 888.788.0099
or 877.853.5247
Meeting ID: 530 745 4665**

CALL TO ORDER

Chair Farris called the meeting to order at 5:15 pm. The Chair announced that this was an electronic meeting and provided phone numbers and the process for public comment.

ROLL CALL

Committee members present (location they are participating from): Greg Farris (Ann Arbor), Melanie McNicholas (Ann Arbor), Theresa Whiting (Appleton, WI), Peter Greenfield (Ann Arbor), Kelly Burris (Ann Arbor), Mark Perry (Scio Township)

Committee members absent: Erica Briggs

Ex-officio members present: Matthew Harshberger, Matthew Kulhanek

Others in attendance: Six unknown callers attended the meeting but did not participate.

APPROVAL OF AGENDA

The agenda was unanimously approved as presented.

APPROVAL OF MINUTES

The March 16, 2022 meeting minutes were unanimously approved as presented.

A-1

Airport Advisory Committee Minutes - March 16, 2022

PUBLIC COMMENT (3 minute limit per speaker)

The Chair welcomed those in attendance and explained the process for public comment. There was no public comment.

CORRESPONDENCE

The Committee reviewed three items of correspondence as presented.

- B-1** Airport Operations through March, 2022
- B-2** Airport Fuel Usage through March, 2022
- B-3** Airport Hangar Occupancy through April, 2022

AIRPORT MANAGER REPORT**C-1 Project Update - Environmental Assessment**

The work on the environmental assessment for the Runway Safety Extension Project continues. The consultant has completed most of the technical studies and these have been submitted to the FAA for review. A public hearing in August is still targeted with project completion anticipated in October/November. These targets are tentative based on timely review by the FAA.

C-2 Other Items

The EAA will be hosting their annual pancake breakfast at the airport after a two year pandemic hiatus. The event is scheduled for Sunday, June 12th from 8a-noon at the AvFuel hangar. The airport has purchased a new tractor to replace a 1996 tractor that has exceeded its useful life. Annual crack sealing work will be occurring in June in the NW t's. Notification will be sent to those tenants once a date is firmed up. Pavement replacement work on the east side of the terminal parking lot is also planned in June. As funds are available, additional paving issues near the terminal will be addressed. The plans for the F Row Hangar Project are currently being reviewed by the City's Building Department for code compliance. Upon completion, we will go out to bid for the work and make a determination if the project is economically feasible in this current building climate. The airport will be participating in an FAA SRM (safety review matrix) Panel next week regarding the fuel truck movement issue that has been raised at the airport over the last year or two. The airport manager is finalizing a new airfield driver's training program for those parties (non-pilots) that operate within the airport movement area.

Previously, this training was provided directly by the entities (FAA, FBO, Airport, etc.) that had staff operating in that area. Documentation should be finished this month with training starting in June. Member McNicholas had heard a rumor that the ATCT was considering increasing the height of the existing tower. The airport manager had heard nothing to that effect. Member Burris inquired about a blown tire incident on the runway this last Sunday. The airport manager was not aware if any cause had been determined for that incident. Burris also announced the upcoming Michigan Aeronautics Commission meeting, schedule for June 8th, would be held at the Western Michigan University College of Aviation and is open to the public if anyone was interested.

COMMITTEE REPORTS

D-1 Pittsfield and Lodi Townships Reports - M. Harshberger & J. Godek

Member Harshberger relayed concerns he received from some residents and Township officials about the recommended proposal for the FBO building being discussed later on the agenda. The concerns focused on a new FBO increasing flight activity and their desire to build additional hangars which would add more and larger aircraft to the field. Additionally, with the change in weather he has seen an increase in noise complaints related to the airport.

D-2 Discovery Area Report

Chair Farris announced the next phase of work on the project being undertaken by the architect Johnson Hill Studio. The architect will be developing a brochure on the project for fundraising purposes and creating a phasing plan for construction since funding will likely be spread over time. The Chair plans to display the renderings of the project at the upcoming pancake breakfast.

UNFINISHED BUSINESS

E-1 FBO Building

The process and recommendation of the FBO subcommittee was reviewed. The subcommittee has recommended that the proposal from KARB Ventures, submitted by Brian Herron and Dale Foerschler, move forward for due diligence review. The proposal includes a full service FBO including fueling, flight training, maintenance, avionics, aircraft painting & upholstery and aircraft sales. The Committee discussed the proposal,

including concerns raised through Pittsfield Township about flight activity generated by another FBO and the request for an option on land to the west of the building to potentially build additional hangars. The airport manager clarified that we currently have two FBOs servicing the field and this proposal would be replacing one of those existing FBOs and not adding a third FBO. The additional request was for an option on the adjacent land and not approval to build additional hangars. A request for additional hangars would have a separate process from this one. The Committee approved a motion to support the subcommittee recommendation to move the KARB Ventures proposal forward to the due diligence phase.

FBO Building Subcommittee Report

E-2 Airport Noise

There was discussion over concerns raised by residents about increased noise generated by increased flight activity. Work is still pending on an FAQ about flight and noise concerns. A suggestion was made to share the LiveATC.net website with residents so they can listen to communications between the ATCT and aircraft to improve education. The use of an open house to improve communication and education among parties continues to be on the table.

NEW BUSINESS

F-1 City of Ann Arbor - Sustainable Energy Utility

Zach Waas Smith from the City's Office of Sustainability and Innovation made a presentation about the Sustainable Energy Utility being considered by the City. There was considerable discussion about the proposal from the Committee

F-2 FY2023 Airport Budget Summary - Proposed

The airport manager reviewed the proposed FY23 Airport Budget and addressed questions raised by the Committee.

ITEMS FOR NEXT AGENDA

No new items of business were identified at this time for the next meeting.

NEXT SCHEDULED MEETING

The next scheduled meeting will be Wednesday, July 20, 2022 @ 5:15 p.m. Please call the airport manager's office (734.794.6312) by Monday before the meeting if you cannot attend.

PUBLIC COMMENT (3 minute limit per speaker)

The Chair explained the process for public comment and welcomed those still in attendance to speak. There was no additional public comment.

ADJOURNMENT

The meeting was adjourned at 7:03 pm.

All persons are encouraged to participate in public meetings. Citizens requiring translation or sign language services or other reasonable accommodations may contact the City Clerk's office at 734.794.6140; via e-mail to: cityclerk@a2gov.org; or by written request addressed and mailed or delivered to:

**City Clerk's Office
301 E. Huron St.
Ann Arbor, MI 48104**

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