



CITY OF ANN ARBOR

COUNCIL ADMINISTRATION COMMITTEE Minutes

Date: January 22, 2019

Time In: 4:00 pm.

Time Out: 4:56 pm

Location: 3rd floor Conference Room, Larcom Building

Committee Members Present:

- Mayor Taylor
- Councilmember Grand
- Councilmember Eaton
- Councilmember Lumm (4:05 pm)
- Councilmember Griswold

Also Present Were:

- City Administrator Lazarus
- City Attorney Postema
- Assistant Administrator Fournier
- Members of the public

Call to Order:

Chairperson Taylor called the meeting to order and City Attorney Postema recorded the minutes for members' information. A quorum of Committee members was present, and the meeting, having been duly convened, was ready to proceed with business.

Matters Discussed:

1. City Administrator Lazarus discussed day of February 19th Council meeting.
2. City Administrator discussed topics and schedule for work sessions for 2019: 2/11, 2/25, 3/11 Budget; 4/8 Transportation, 5/13 Community Sustainability; 6/10 Solid Waste/Energy; 9/9 Affordable Housing/Redevelopment; 10/14 City/DDA Joint Meeting; 12/9 City Council FY 21 Planning Session.
3. City Administrator discussed agenda items for 2/4 Council Meeting: PSA for Water Rate Study and Acceptance of FEMA Grant for Berm Opening.
4. City Administrator discussed agenda items for 2/19: Contract with MDOT, 2019 Streetlight Replacement, and Scio Church Sidewalk Special Assessment.
5. Mayor discussed Resolution concerning federal workers affected by shutdown.
6. Discussion about personnel evaluations and schedules for City Attorney and City Administrator.
7. Discussion of process for collection of CM evaluations of City Administrator by third party.

Actions Taken:

1. **Motion to approve 2019 work session schedule. Motion. CM Grand. 2nd CM Eaton. Approved. Unanimous.**
2. **Motion to approve schedule for City Attorney evaluation: CM evaluation period open to Monday February 4 for those who have not completed. CM Lumm and Grand will review all data and draft a preliminary evaluation document by February 15 and will send to City Attorney for input. CM Lumm and Grand will provide preliminary evaluation document at February 19 committee meeting for review and discussion in closed session. A special session of Council will be set at 6:00 pm prior to first Council meeting in March to review recommendation of committee. Motion: Grand 2nd CM Lumm. Discussion. Approved. Unanimous.**
3. **Motion to approve steps for City Administrator evaluation: CM evaluation period extended to Monday February 4 for those who have not completed. CM Lumm will bring further information about third parties who could collect CM evaluations and provide this information to the Council administration committee and the Council. Further schedule will be discussed at February 19 committee meeting. Motion: CM Lumm. 2nd: CM Grand. Discussion. Approved Unanimous.**

Minute Secretary: Stephen K. Postema

Closed Session:

Yes

No