

4. **Revise the premium conditions to require mandatory compliance with core design guidelines for a project to receive any premium in the D1 or D2 districts.**

Our position: *Support*

Recommendation: *Revise and increase the role of the Design Review Board in the design review process. City Council shall consider their recommendations in giving premiums.*

The power of the Design Review Board should be strengthened. However, any decision with regard to giving or not giving premiums should be a decision made by City Council. A possible procedure to strengthen the Design Review Board would be to revise their review process as follows:

- 1) Project petitioners shall meet with the Design Review Board (DRB) as the initial step in the city's plan review process. The DRB will document their initial comments on the design.
- 2) The petitioner shall present their proposal at a subsequent public input session. All comments shall be recorded as part of the public record.
- 3) The DRB shall next be scheduled to meet with the petitioner for a second time. Any revisions to the proposal based on initial comments from the DRB and from the public input session will be discussed. The DRB shall then prepare recommendations that become part of the record presented to the Planning Commission and City Council.
- 4) A member of the DRB shall be present during deliberative sessions of the Planning Commission and City Council to represent and discuss the Board's recommendations. Based on these recommendations of the DRB, City Council shall have the power to deny premiums or reject the project proposal.

It is also recommended that a member of the city's Historic District Commission be appointed as a member of the Design Review Board.

*Submitted by Norm
Tyler
1/15/14*