



City of Ann Arbor
Formal Minutes
Airport Advisory Committee

801 Airport Dr.
Ann Arbor, MI 48108

Wednesday, September 17, 2014

5:15 PM

Ann Arbor Airport, 801 Airport Drive

CALL TO ORDER

Chair Canter called the meeting to order at 5:40 pm.

ROLL CALL

Committee members present: David Canter, Peter Greenfield, Gordon Garwood, Theresa Whiting, Mary Karen McClellan
Committee members absent: James Vincze, Ray Hunter
Ex-Officio members present: Trish Reilly, Matthew Kulhanek
Others in attendance: Kathe Wunderlich

APPROVAL OF AGENDA

The agenda was unanimously approved as presented.

APPROVAL OF MINUTES

A-1 Airport Advisory Committee Minutes - July 16, 2014

The July 16, 2014 meeting minutes were unanimously approved as presented.

A-2 Airport Advisory Committee Minutes - September 3, 2014 (work session)

The September 3, 2014 meeting minutes were unanimously approved as presented.

AUDIENCE PARTICIPATION

Chair Canter welcomed those in attendance. There were no public comments.

CORRESPONDENCE

Four items of correspondence were reviewed by the Committee.

- B-1** Tower Operations/Fuel Usage through July, 2014
- B-2** Airport Hangar Occupancy through August, 2014
- B-3** FAA Decommissioning Proposal
- B-4** AAC Membership Roster

AIRPORT MANAGER REPORT

C-1 Project Update - Environmental Assessment, Solar Array

FAA Technical Operations has apparently completed their review of the Environmental Assessment. The FAA scheduled a conference call for late August to discuss the review and then cancelled the call which has not yet been rescheduled. The City continues to move forward with DTE regarding the installation of a solar array at the airport. Approvals by the City, Pittsfield Township and the FAA still must be sought and received prior to the project moving forward.

C-2 Other Items

Manager Kulhanek announced that the air traffic control tower will be hosting a runway safety action team meeting on October 7th from 1-3 pm in the basement conference room in the terminal building. The EAA has begun the renovation of the old hangar on State Road. New leases are being finalized for Bijan Air and the AvFuel Fuel Farm. We are still waiting on DTE to light the two utility poles along State Road to finalize the elimination of obstructions. Pittsfield Township is hosting meetings this week to discuss the sub-area plans as part of their Master Planning process. These two sub-areas include the State/Ellsworth area and the Ann Arbor Saline/I-94 area.

REPORTS OF TOWNSHIPS AND COMMITTEES

D-1 Pittsfield and Lodi Township Reports - T. Reilly & J. Godek

Neither Township had anything to report.

D-2 A2GA2 Report - C. Gordon

Mr. Gordon was unable to attend and no report was available.

D-3 MI General Aviation Committee Report - M. Perry

Mr. Perry was unable to attend and no report was available.

UNFINISHED BUSINESS**E-1 Family Friendly Improvements**

Member Garwood reported that the A2GA2 has received their 501(c)(3) non-profit designation from the IRS. This will allow the fundraising for the family area to begin, and if successful, construction may occur in 2015. Member Garwood will be convening a meeting of the sub-committee in the near future to discuss the next steps.

E-2 Airport Long Term Planning Process

Chair Canter summarized the first work session meeting, which was held on September 3rd, to discuss the long term planning process at the airport. The next work session on this subject is scheduled for October 1st.

E-3 Community Membership Needs

As the Committee still has some vacant positions, Chair Canter encouraged the members to consider the skill sets that may be desired for future members of the Committee. If anyone has individuals that they know are interested, please share their names with the Chair.

NEW BUSINESS**F-1 Airport Capital Improvement Plan 2015-2019**

Manager Kulhanek reviewed the draft Airport Capital Improvement Plan (ACIP) that has been submitted to MDOT-Aero for consideration. MDOT-Aero has recently changed the process to a 5 year plan from the previous 10 year planning period. The level of planning for those 5 year projects is higher than in previous years. With the hiring of a new airport consulting firm this year, the consultant and Manager did a ground up review of proposed projects for costs, scope and needs. The airport continues to follow a dual track approach to ACIP projects based on if the runway safety extension project goes forward or not. Each of the proposed projects was reviewed with the Committee. A motion to support the 2015-2019 ACIP as presented was made, seconded and unanimously approved.

ITEMS FOR NEXT AGENDA

Chair Canter requested that the unfinished items of business be continued on the next agenda.

NEXT SCHEDULED MEETING

The next scheduled meeting will be a work session on Wednesday, October 1, 2014 @ 5:15 p.m. Please call the airport manager's office (994-9124) by Monday before the meeting if you cannot attend.

ADJOURNMENT

The meeting was adjourned at 6:40 pm.