



City of Ann Arbor

Formal Minutes

Airport Advisory Committee

801 Airport Dr.
Ann Arbor, MI 48108

Wednesday, January 20, 2016

5:15 PM

Ann Arbor Airport, 801 Airport Drive,
Airport Terminal

CALL TO ORDER

Chair Canter called the meeting to order at 5:15 pm.

ROLL CALL

Committee members present: David Canter, Peter Greenfield, Greg Farris, Michael Castle, Theresa Whiting

Committee members absent: Gordon Garwood, Mary Karen McClellan

Ex-Officio members present: Matthew Harshberger, Matthew Kulhanek

Others in attendance: Mark Perry, Kathy Wunderlich, students from local Ann Arbor High Schools

APPROVAL OF AGENDA

The agenda was unanimously approved as presented.

APPROVAL OF MINUTES

A-1

Airport Advisory Committee Minutes - November 18, 2015

The November 18, 2015 Airport Advisory Committee meeting minutes were unanimously approved as presented.

A motion was made by Whiting, seconded by Farris, that the Minutes be Approved by the Commission and forwarded to the City Council and should be returned by 2/16/2016. On a voice vote, the Chair declared the motion carried.

AUDIENCE PARTICIPATION

Chair Canter introduced the newest member to the Committee, Michael Castle. Member Castle gave a brief description of his background as did the other members in attendance. Chair Canter welcomed those in attendance. There was no public comment.

CORRESPONDENCE

The Committee reviewed the items of correspondence as presented.

- B-1** Tower Operations/Fuel Usage through November, 2015
- B-2** Airport Hangar Occupancy through December, 2015
- B-3** FAA Airspace Cases

AIRPORT MANAGER REPORT**C-1 Project Update - Environmental Assessment**

Airport and MDOT-Aero staff are finalizing the revisions and updates to the draft Environmental Assessment for the proposed runway safety extension project. The draft document should be ready to submit to the Federal Aviation Administration by the end of January. An opportunity for updated agency and public comments will be provided.

C-2 Other Items

The Community Benefits Assessment information has been submitted to the State of Michigan for calculation of the estimated economic impact created by the airport. The airport's 11 employers totaled 82 full time equivalent employees directly operating at or from the airport. The results are expected back soon. We opened bids on a new snow removal broom attachment for the new loader. The low bid is awaiting FAA approval of a Buy American waiver before we can award the bid. We hope to be out to bid next week for the snow blower attachment for the new loader. The other upcoming grant funded project will be the remarking of the paved surfaces in the movement area of the airport. Specific markings will be evaluated since some markings were redone a few years ago. This will likely be a summer project and have minimal impact on airport operations.

REPORTS OF TOWNSHIPS AND COMMITTEES**D-1 Pittsfield and Lodi Township Reports - M. Harshberger & J. Godek**

Matthew Harshberger reported that the special event application for the

firework's display has been submitted to Pittsfield Township.

D-2 A2GA2 Report - C. Gordon

Mark Perry reported that the A2GA2 has been contacted about hosting the Michigan Ultralight Association regional meeting this spring.

D-3 MI General Aviation Committee Report - M. Perry

Mark Perry had no update as there was no GA Committee meeting last month.

UNFINISHED BUSINESS

E-1 Family Friendly Improvements

There was no update on this item.

E-2 Community Membership Needs

Robert Lyons, Jr., a City resident, has been nominated by the Mayor to fill the last vacant position on the Committee. This nomination should be confirmed by City Council in early February. This position will fill Member Garwood's position. This item of business will be removed from future agendas.

E-3 Airport Fireworks Display

Mark Perry reported on the status of the firework's display planning process. The event is scheduled for July 2, 2016. There have been multiple meeting with the project team and members of Pittsfield Township's Public Safety personnel. As reported earlier, the special event application has been submitted to the Township for consideration. If approved, the appropriate approvals from the City will be sought. A runway closure is expected the night of the event, likely after the tower closes, which may last overnight until the tower reopens in the morning to allow for the removal of any debris. Once the appropriate approvals are granted, fundraising and the solicitation of volunteers will begin in earnest. A meeting with AAATA to discuss transportation is scheduled for next week.

E-4 Private Hangar Leases

A summary of the process to improve the private hangar area along State

Street was provided. The Manager had no new update from the last meeting. It was requested that the Manager provide a draft timeline for completing this process by the next Committee meeting.

E-5 City Council Workshop Meeting

Chair Canter noted that the workshop for City Council is scheduled for February 8, 2016 at City Hall and encouraged all Committee members to attend. The airport presentation is scheduled to begin at approximately 8 pm. The Chair is simplifying the agenda to fit our allotted time. He will soon send out a copy of the draft agenda and presentation materials to Committee members for their input. This item of business will be removed from future agendas.

NEW BUSINESS

F-1 Election of Officers for 2016

David Canter was nominated to serve as the Airport Advisory Committee Chair for 2016. A motion to close nominations and approve Mr. Canter as Chair was unanimously approved.

Peter Greenfield was nominated to serve as Airport Advisory Committee Vice-Chair for 2016. A motion to close nominations and approve Mr. Greenfield as Vice-Chair was unanimously approved.

ITEMS FOR NEXT AGENDA

NEXT SCHEDULED MEETING

The next scheduled meeting will be Wednesday, March 16, 2016 @ 5:15 p.m. Please call the airport manager's office (994-9124) by Monday before the meeting if you cannot attend.

ADJOURNMENT

The meeting was adjourned at 6:20 pm.