



Legislation Details (With Text)

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Title: Resolution to Approve a Professional Services Agreement with Park Consulting Group for Consultant Services to Evaluate the City’s Use of Energov and Appropriate Funds (\$300,000.00) (8 Votes Required)

Sponsors:

Indexes:

Code sections:

Attachments: 1. PSA for Park Consulting Group.pdf, 2. Exhibit A.pdf

Date	Ver.	Action By	Action	Result
3/16/2026	1	City Council		

Resolution to Approve a Professional Services Agreement with Park Consulting Group for Consultant Services to Evaluate the City’s Use of Energov and Appropriate Funds (\$300,000.00) **(8 Votes Required)**

This resolution requests authorization to enter into a contract for consultant services to evaluate the business processes within the City’s permitting, licensing, plan review, and land management software system, EnerGov.

Through a competitive bid process, Park Consulting Group was selected based on its prior experience improving Tyler Technologies software performance in multiple municipalities.

The scope of work will include, but is not limited to:

1. Evaluation of the City’s existing permitting software and related systems.
2. Review and mapping of current business processes across affected departments.
3. Identification of operational inefficiencies, redundancies, and technology gaps.
4. Stakeholder engagement with staff, applicants, and community members.
5. Development of recommendations for software enhancements, integration strategies, and process improvements.

The goal of this evaluation is to ensure the City is utilizing the software to its highest potential and to identify areas for improvement that will enhance both public-facing services and internal staff operations.

The contract with Park Consulting Group will be implemented in a phased approach over a period of up to two years. Phases One and Two will include evaluation and recommendations. Phase Three, if necessary, will include implementation of configuration changes in coordination with City Information Technology staff.

Budget/Fiscal Impact: Funding for this contract is available in the Construction Code Fund fund balance. Approval is requested for an appropriation of \$300,000.00 as well as a 20% contingency in the amount of \$60,000.00.

Prepared by: Lisha Turner -Tolbert, Building and Rental Service Manager, CSA

Reviewed by: Derek Delacourt, Community Services Administrator

Approved by: Milton Dohoney Jr., City Administrator

Whereas, The total cost of the professional services agreement shall not exceed Three Hundred Thousand Dollars (\$300,000.00) with a 20 percent contingency (\$60,000.00) over a two-year period;

Whereas, Funding for this contract is available in the Construction Code Fund fund balance;

Whereas, The proposed agreement may include optional implementation phases, subject to future authorization and available funding;

Whereas, The City has conducted a competitive procurement process in accordance with applicable local municipal code and state law; and

Whereas, That entering into this agreement is in the best interest of the City to improve service delivery, enhance operational efficiency, and support economic development;

RESOLVED, That City Council approve the Professional Services Agreement between Park Consulting Group and the City of Ann Arbor for Energov Consulting Services for an amount not to exceed \$99,850.00 for Phases 1 through 3 of the services (the "Agreement")

RESOLVED, That City Council further approves an expenditure of up to a total of \$300,000.00 if the City chooses to engage in Phases 4 and 5 of the Agreement to assist with system configuration and implementation of the recommended changes determined in Phases 1 through 3 of the Agreement, to be memorialized in a future Addendum to the Agreement, as necessary;

RESOLVED, That City Council appropriates \$300,000.00 from the Construction Code Fund fund balance to the FY 2026 Construction Code Fund expenditure budget for the purpose of this contract;

RESOLVED, That City Council approves and appropriates \$60,000.00 from the Construction Code Fund fund balance as a contingency for the contract with Park Consulting Group, subject to City Administrator approval;

RESOLVED, That all amounts herein are without regard to fiscal year;

RESOLVED, That the Mayor and City Clerk be authorized and directed to execute the Agreement after approval by the City Administrator and the City Attorney; and

RESOLVED, That the City Administrator be authorized to take all necessary actions to implement this resolution, including execution of related additional agreements necessary to effectuate the terms of this Agreement, such as the authorized Addendum to the Agreement, or other renewals and amendments not exceeding the approved expenditure amount; and termination of this Agreement as needed.