

**From:** [KEN GARBER](#)  
**To:** [Planning](#)  
**Subject:** planning commission bylaws amendments  
**Date:** Monday, August 18, 2025 11:33:07 AM

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To the Planning Commission:

Thank you for instructing staff, at your August 5 meeting, to codify a public comment period for site plans in your bylaws. Unfortunately, the proposed bylaws revisions on your August 19 meeting agenda (item 11.1) are inadequate. There is no three-minute time allowance, as for public hearings. And the comment period could conceivably be scheduled to take place **after** the planning commission discussion and vote, instead of before. To fix these problems, I recommend the following wording for the new section 9.1.4 of the bylaws (changes in bold type):

A dedicated public comment opportunity will be provided for **each** site plan or area plan considered by the Commission. **These designated public comment periods shall maintain the same guidance for commenting as public hearings.**

Alternatively, you could specify here that three minutes are allowed per speaker, and that the public comment period shall take place following the staff site plan presentation. But the above wording seems simplest. Thank you for considering it.

Respectfully,  
Ken Garber