

**A2ZERO Ambassador & OSI Staff Project Planner**  
**– to be completed by OSI Staff lead and Ambassador Program Facilitator**

<b>Project: Green Baxter Court Community Center Resilience Hub Community Garden</b>	<b>Time Frame: Autumn 2025</b>
<b>Community Collaborators or Partner:</b> Ann Arbor Housing Commission, Community Action Network	<b>OSI staff:</b> Bryce Frohlich
	<b>Staff lead:</b> Bryce Frohlich
<b>Overview:</b> <i>Provide a brief summary of the project and how it fits into OSI programming and goals.</i>	
<p>The Ann Arbor Resilience Hub Network has now expanded to include the Green Baxter Court Community Center. As part of this initiative, Community Action Network developed and distributed a survey to gather input from community members on what they would like to see at the Community Center. Additionally, the Resilience Team met with the staff at GBC to explore potential engagement opportunities related to the Resilience Hub.</p> <p>Many individuals expressed a desire for more opportunities to foster community connections at the center, specifically mentioning the Community Garden. The Community Garden at Green Baxter Court has served as a central gathering place for several years; however, it is lacking a few essential features, such as a communal tool shed, among others.</p> <p>A2ZERO Ambassadors will collaborate with the staff from AAHC, CAN, and OSI to gather input from residents about the features they would like to see added to the community garden. Once the project team collects this feedback, the Ambassadors will work with OSI staff to acquire the items for the garden. Possible activities led by the Ambassadors include: (a) developing a method for engaging residents to determine their desired features for the community garden, and (b) providing physical labor to give necessary care and maintenance to the garden beds.</p>	
<b>Objective:</b> <i>What capacity will the Ambassadors bring to the project?</i>	
<p>Ambassadors will work alongside CAN staff to engage with Green Baxter residents and identify the features they would like to see added to the garden. This includes gathering input on what tools residents would like to have available in the community tool shed.</p>	
<b>Deliverables:</b> <i>What will the output of the Ambassador's service hours be? (A document, information, an event, etc.) Reminder that each Ambassador has 20 VOLUNTEER hours towards a project</i>	
<p>Possible Ambassador-led activities include (a) developing the engagement method to learn what residents would like to see in the community garden (b) physical labor to provide any needed TLC to garden beds.</p> <p><b>Deliverables:</b></p> <ol style="list-style-type: none"> <li>1. Community toolshed at the Green Baxter Community Center Resilience Hub</li> <li>2. Additional features added or touched up at the Community Garden</li> </ol>	

**Project Orientation:** *What background information do Ambassadors need to review before starting tasks? Include useful references for the project as well.*

Ambassadors will receive a Resilience Hub “overview” from OSI staff and at the availability and willingness of CAN staff, review the community survey to gain any insight on features desired at the garden.

**Member Tasks:** *What tasks will the Ambassadors be responsible for?*

Ambassadors will be responsible for the following tasks:

- Meeting with the project team on a decided-on cadence (e.g., bi-weekly meeting)
- Developing data collection activity/method for garden supplies alongside the project team and partners
- Developing a purchase list of tools and other supplies for the community garden, tool shed, etc.

**Primary Contacts:** *In addition to OSI Staff lead, who is involved in the project? How will the Ambassadors initiate or maintain contact with them?*

Klay Krogel, Green Baxter Court Community Center Site Director

**Key Milestones:** *When is the final deliverable due? Are there other important dates for drafts and reviews?*

**Milestone #1:** Begin meeting with project team and partners on a regular cadence in preparation for project activities; review onboarding materials provided by the project team and partners (July ‘25 - August ‘25)

**Milestone #2:** Develop and implement the engagement activity/method for data collection on community desires as it pertains to community desires and programming at the community garden (August ‘25 - September ‘25)

**Milestone #3:** Ambassadors and project team will create a purchase list of community priorities for the community garden and approve installation of a community tool shed and purchase tools for communal use

**Work Plan Coordination:** *How will OSI staff communicate instructions and offer feedback on Ambassadors’ work? How often will members and Ambassador staff check-in on project progress? Which phases of the project does the Ambassador staff facilitator need to be involved in? OSI staff and Ambassadors should CC [bfrohlich@a2gov.org](mailto:bfrohlich@a2gov.org) on all emails and calendar invites.*

Bryce will arrange biweekly check-ins with the project team and maintain an open line of communication with Ambassadors via email for any on-demand support needed. Feedback will be offered both verbally and in writing.

**Project Updates:** *Record weekly summary of work completed by members and note important upcoming meetings, tasks, or deadlines.*

<b>Week 1:</b>
<b>Week 2:</b>
<b>Week 3:</b>
<b>Week 4:</b>