

## **PLANNING AND DEVELOPMENT SERVICES STAFF REPORT**

**For Planning Commission Meeting of August 19, 2025**

**SUBJECT: Resolution to Adopt Amended City Planning Commission Bylaws**

### **PROPOSED CITY PLANNING COMMISSION MOTION**

The Ann Arbor City Planning Commission hereby adopts the amended Planning Commission Bylaws, subject to City Council review and approval.

On July 15, 2025 the City Planning Commission (CPC) discussed amending the Bylaws. As stipulated in the current version of the CPC Bylaws, annual review and consideration of the Bylaws is required. The current version of the Bylaws was adopted in November 2024.

Since the July 15 meeting, city staff have prepared a draft of amended Bylaws, reflective of discussions at that meeting.

On August 5<sup>th</sup>, the Planning Commission discussed the proposed by-laws, but postponed action. The by-laws version considered at that time has been further modified as follows:

- Article 9 – Annexations removed, and special exception use permits added.
- Article 9 – Remove general reference to hearing from interested persons, in favor of specific requirement that dedicated public comment opportunities be provided for any site plan or area plan.

### **Explanation of Changes to Planning Commission Bylaws**

Ordinance 25-24, approved by City Council on July 21, 2025 amended Sections 5.28.2, 5.28.3, 5.29.4, 5.29.6, 5.29.7, and 5.29.11 of Chapter 55 (Unified Development Code) of the Code of the City of Ann Arbor. These changes include reclassifying certain application/project types from requiring a public hearing. In accordance with these amendments, staff have proposed CPC Bylaws changes, including the following:

- Allow for additional public comment periods for individual petitions.
- Allow flexibility for public commenters to address the Commission regarding items that do not have an attached public comment period.

- Add language clarifying a limit of three minutes per speaker during each public hearing and public comment period.
- Allow the Planning Services Unit Manager to amend the order of business on the agenda
- Clarify that the order of business may be suspended or modified by a vote of the Commission.

Attached, please find the proposed amended Bylaws, which have been revised to reflect changes responsive to the items above.