



**City of Ann Arbor**  
**Meeting Minutes - Draft**  
**Downtown Development Authority**

DDA Office  
150 S. Fifth Ave. Ste. 301  
Ann Arbor, MI 48104

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Wednesday, July 10, 2024

12:00 PM

Downtown Development Authority, 150 S.  
5th Ave.

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**DDA Board and Annual Meeting**

**1. ROLL CALL**

**Present:** 7 - Alexandra Dieck, Micah Bartelme, Milton Dohoney Jr.,  
Steven Brummer, Thressa Nichols, Kim Mayes, and  
Elisabeth Berry

**Absent:** 3 - Tyler Kinley, Mike Michelin, and Angela Jackson

**2. APPROVAL OF AGENDA**

**Member Brummer moved and Member Nichols seconded the motion to approve the agenda. On a voice vote, Chairperson Bartelme declared the motion passed.**

**3. PUBLIC COMMENT (3-MINUTES)**

Mr. Haber provided comments on the Center of the City.

**4. REPORTS FROM CITY BOARDS AND COMMISSIONS - None**

**5. EXECUTIVE DIRECTOR REPORT**

Ms. Thomson shared that PCI employees, Ed Wheeler and Kelly Kowalski received Community Appreciation Awards from the Ann Arbor Fire Department for their assistance with the high rise fire fighter training at the Forest structure. Ms. Thomson commended Jada Hahlbrock and the PCI team for their support of the Ann Arbor Art Center's summer campers during the Good Morning America broadcast.

**6. DDA MEMBERS COMMUNICATIONS**

Mr. Dohoney said the Good America segment on Ann Arbor on July 3rd was a positive experience for the City. The City continues to promote bicentennial events. The Bicentennial Park dedication is scheduled for Thursday, July 11. The pilot Throne program is going very well.

**7. CONSENT AGENDA**

**Member Berry moved and Member Nichols seconded the motion to approve the Consent Agenda. On a voice vote, Chairperson Bartelme declared the Consent Agenda items approved.**

**24-1321** Resolution to Approve DDA Minutes-June 2024

**Approved by the Board and forwarded to the City Council due back on 8/8/2024**

**24-1320 Enactment No: R-24-281 Approved**

**Approved**

Resolution to Approve a Professional Services Agreement with Fishbeck for Engineering and Parking Consulting Services for the Liberty Square Stair Project

**24-1331 Enactment No: R-24-282 Approved**

**Approved**

Resolution to Approve a Contract with Future Fence for Fencing Installation at Parking Structures

**24-1322 Enactment No: R-24-283 Approved**

**Approved**

Resolution to Accept a Proposal from Schindler Elevator Corporation for Maynard Parking Structure Maynard Street Elevator Modernization

**24-1324 Enactment No: R-24-284 Approved**

**Approved**

Resolution to Accept RAP 2.0 Sub-Grant from AAHDC for the 4th Avenue Streetscape and Transit (FAST) project.

**8. ITEMS REMOVED FROM CONSENT AGENDA (If applicable)**

9. **SPECIAL BUSINESS/REPORTS - None**

10. **NEW BUSINESS**

**24-1323 Enactment No: R-24-288 Approved**

**Approved**

Resolution Approving a Grant to the Ann Arbor Housing Development Corporation to Provide Funding for a Fire Suppression System at Baker Commons

Jennifer Hall gave a brief presentation on the AAHC's history and an overview of the AAHDC's grant request. Tom Pierce, Construction Project Manager and Arin Yu Planning Specialist were also in attendance to answer questions. Questions were asked and answered.

**24-1342 Enactment No: R-24-285 Approved**

**Member Brummer moved and Member Nichols seconded the motion to approve the resolution. On a voice vote, Chairperson Bartelme declared the resolution approved.**

Resolution to Approve Michigan CLASS as an Authorized Investment Institution for DDA Funds

**24-1343 Enactment No: R-24-286 Approved**

**Member Mayes moved and Member Brummer seconded the motion to approve the resolution. On a voice vote, Chairperson Bartelme declared the resolution approved.**

Resolution to Adopt The DDA Fund Balance Policy

11. **UNFINISHED BUSINESS**

12. **COMMUNICATIONS-The following communications are included in the packet.**

**24-1344 DDA Staff Reports - July 2024**

**Received and Filed**

13. PUBLIC COMMENT

14. ADJOURNMENT

**Member Dieck moved and Member Berry seconded the motion to adjourn the meeting. On a voice vote, Chairperson Bartelme declared the meeting adjourned at 12:45 PM.**

15. ROLL CALL-DDA ANNUAL MEETING

**Present:** 7 - Alexandra Dieck, Micah Bartelme, Milton Dohoney Jr., Steven Brummer, Thressa Nichols, Kim Mayes, and Elisabeth Berry

**Absent:** 3 - Tyler Kinley, Mike Michelon, and Angela Jackson

16. NEW BUSINESS

**Nomination and Election of DDA Board Officers for FY25 (Nominations are made from the floor. The term of office is one-year and begins at the close of the Annual Meeting).**

**Board Officer Positions are: Treasurer, Vice Chair, Chair**

Member Nichols nominated Member Brummer for DDA Treasurer. Member Dieck seconded the nomination. On a voice vote, Chairperson Bartelme declared Member Brummer DDA Treasurer for FY25. Chairperson Bartelme nominated Member Michelon for DDA Vice Chair. Member Dieck seconded the nomination. On a voice vote, Chairperson Bartelme declared Member Michelon DDA Vice Chair for FY25. Member Brummer nominated Member Bartelme for DDA Chair. Member Dieck seconded the nomination. On a voice vote, Member Bartelme was declared DDA Chair for FY25.

**24-1340 Enactment No: R-24-287**

**Approved**

**Approved**

Resolution to Reappoint the DDA Executive Committee

17. PUBLIC COMMENT - None

18. ADJOURNMENT

**Chairperson Bartelme moved and Member Mayes seconded the motion to adjourn the meeting. On a voice vote, Chairperson**

**Bartelme declared the meeting adjourned at 12:50 PM.**

All persons are encouraged to participate in public meetings. Citizens requiring translation or sign language services or other reasonable accommodations may contact the City Clerk's office at 734.794.6140; via e-mail to: [cityclerk@a2gov.org](mailto:cityclerk@a2gov.org); or by written request addressed and mailed or delivered to:

City Clerk's Office  
301 E. Huron St.  
Ann Arbor, MI 48104

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