

## EXHIBIT A

### Scope of Services

#### Community Action Network

The City of Ann Arbor has set the ambitious and essential goal of a just transition to community-wide carbon neutrality by the year 2030 (known as [A<sup>2</sup>ZERO](#)). Guiding this goal is the City's "Living Carbon Neutrality Plan", which includes seven strategies and forty-four actions. All of these strategies attempt to center equity, ensuring that those that have done the least to contribute to climate change but suffer the most, are centered in solutions.

Shortly after the adoption of A2ZERO, the Ann Arbor Office of Sustainability and Innovations (OSI) reached out to Community Action Network (CAN) to explore opportunities to collaborate in equitably advancing climate action. Over two years later, this conversation led to the goal of creating the nation's first carbon neutral existing neighborhood – in the Bryant community. CAN has worked side by side with OSI in advancing this goal, with the work at a critical pinnacle that now necessitates sustained commitment and action and support to help scale and transfer the work to other neighborhoods in the City. That is why OSI is recommending this scope of service and the associated tasks to advance equitable decarbonization in collaboration with CAN:

#### **TASK ONE: SUSTAINED COMMUNITY ENGAGEMENT AND EDUCATION**

As the operators of the Bryant Community Center, CAN is deeply connected to the local Bryant neighborhood. As part of this Task, CAN will continue to conduct ongoing and sustained community engagement in the Bryant neighborhood to help advance the goals of making it the nation's first carbon neutral existing neighborhood. This work includes at least monthly events in the neighborhood but also working with and designing engagement activities with residents – activities that bring all residents into the work.

#### **TASK TWO: STRATEGIES FOR SCALING**

Working directly with OSI, CAN will help document lessons learned, promising practices, and obstacles to avoid to help create a pathway to replicate the work in Bryant in other neighborhoods in the City, County, and across the nation. These lessons learned will be compiled on an iterative basis as new information becomes available. The lessons will live in a shared document and will be discussed by CAN and OSI at least quarterly.

#### **TASK THREE: INITIATING DECARBONIZATION IN ANOTHER NEIGHBORHOOD**

Working directly with OSI and other collaborators (e.g., AAHC, Avalon), CAN will begin the outreach and engagement to initiate a neighborhood decarbonization effort in another frontline community in Ann Arbor. This work may be in Hikone, Arrowwood Hills, or other sites but CAN and OSI will discuss and mutually agree upon the next target neighborhood for expansion.

#### **TASK FOUR: STORYTELLING**

An important element of the work CAN and OSI have been doing in Bryant is storytelling. This task centers on finding ways to tell the stories of the work and the individuals undertaking the work locally, regionally, and nationally. This may include working together on press releases, social media posts, neighborhood conversations, speaking at conferences, writing articles, and other vehicles.

#### **TASK FIVE: DRAINAGE CONTRACTOR MANAGEMENT**

CAN will work to identify residents that are eligible and in need of drainage related services and lead work to identify, select, manage, and verify the work of drainage contractors.

#### **TASK SIX: ON DEMAND SUPPORT**

As the work around decarbonizing the Bryant neighborhood grows, there will likely be new needs and tasks that emerge. The point of Task Five is to create space to undertake this new work so the momentum built by the collaboration between OSI and the CAN continues. .