



City of Ann Arbor
Meeting Minutes - Final
Local Development Finance Authority
(LDFA)

301 E. Huron St.
Ann Arbor, MI 48104
[http://a2gov.legistar.com/
Calendar.aspx](http://a2gov.legistar.com/Calendar.aspx)

Tuesday, September 19, 2017

8:15 AM

Larcom City Hall, 301 E Huron St,
Basement, conference room

I. CALL TO ORDER

Chair Grisham called the meeting to order at 8:15 a.m. in the Guy C. Larcom, Jr. Basement Conference Room, 301 E. Huron Street.

II. ROLL CALL

Ypsilanti Representative Tepley left the meeting at 9:00 a.m.

Present: 7 - Caryn Charter, Stephen Rapundalo, Laura Hayden, Phil Tepley, Graydon Krapohl, Heather Grisham, and Beth Ernat

Absent: 2 - Carrie Leahy, and Paula Sorrell

III. PUBLIC COMMENT

None

Public comment shall be allowed at all meetings. An individual may speak for up to three (3) minutes on any item listed on the Agenda. The Chair may extend an individual's speaking time in his/her discretion. Public comment on non-agenda items may be limited in the Chair's discretion.

IV. APPROVAL OF AGENDA

A motion was made by Rapundalo, seconded by Councilmember Krapohl, that the Agenda be approved with changes to the order of items discussed. On a voice vote, Chair Grisham declared the motion carried.

V. APPROVAL OF MINUTES

[17-1404](#) LDFA Board Meeting Minutes - August 15, 2017

Attachments: LDFA Board Meeting Minutes - August 15, 2017.pdf

A motion was made by Rapundalo, seconded by Ypsilanti City Rep. Ernat, that the Minutes of August 15, 2017 be approved by the Board and forwarded to the City Council. On a voice vote, Chair Grisham declared the motion carried.

VI. LDFA CHAIR'S REPORT

No Report

VII. LDFA TREASURER'S REPORT

No Report

VIII. OTHER BUSINESS

1. Adrian Smartzone Activity

Ypsilanti Representative Tepley introduced Gary Clemetson. Mr. Clemetson is the Manager of Business Acceleration for Lenawee Now and Adrian/Tecumseh Smartzone.

Mr. Tepley further suggested the Board establish an ongoing committee to monitor support efforts for Adrian/Tecumesh Smartzone.

IX. COMMITTEE REPORTS

1. Strategic Planning Committee

Ms. Hayden described the status of the committee's discussion and indicated the need to meet again to clarify next steps.

2. Budget/Contract Committee

17-1513 LDFA - SPARK FY18 Audit Contract

Attachments: LDFA-Spark - FY18 Audit Contract.pdf

A motion was made by Rapundalo, seconded by Councilmember Krapohl, that the LDFA-Spark FY18 Audit Contract be Approved. On a voice vote, Chair Grisham declared the motion carried.

X. REPORTS FROM SERVICE PROVIDERS

Ben Harrington from Spark presented the Annual Survey and LDFA Report for FY2016/17.

17-1403 SPARK LDFA Annual Report for FY2016-2017

Attachments: LDFA 2016-2017 Annual Report.pdf

17-1538 Annual Survey and LDFA Report - FY2016/2017

Attachments: ES Survey LDFA 091917.pdf

XI. ADJOURNMENT

The meeting adjourned at 9:22 a.m.

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**City Clerk's Office
301 E. Huron St.
Ann Arbor, MI 48104**

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