

MEMORANDUM



TO: Planning Commission
FROM: Hank Kelley, Deputy Planning Manager
DATE: July 15, 2025
SUBJECT: 2025 Planning Commission Calendar Updates

Due to continued discussion of the Comprehensive Plan, as well as conflicts with other boards, commissions and also elections, staff propose the following changes to the Planning Commission calendar:

- Update August 5 meeting to 5:30pm start
- Update August 19 meeting to 5:30pm start
- Replace August 26 committee hold with a Regular Session starting at 5:30pm
- Cancel October 21 meeting (*conflict with Independent Community Police Oversight Commission*)
- Move November 4 meeting to Wednesday November 5 to accommodate election activity (*Clerk's request*)

If the above changes are acceptable to the Commission, the below motion would adopt these changes:

PLANNING COMMISSION MOTION
I move to update the Planning Commission meeting calendar to reflect changes to August, October and November meetings as presented in tonight's packet.