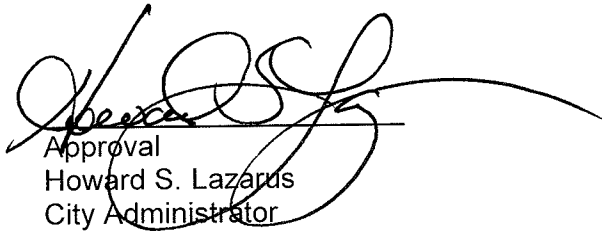


MEMORANDUM

DATE: July 14, 2016
TO: Howard S. Lazarus
City Administrator
FROM: Craig Hupy
Public Services Area Administrator
RE: Emergency Purchase Authorization – Recycling Processing

Due to repeated severe safety violations and concerns regarding the safe operation of the City owned Material Recovery Facility (MFR) and the Solid Waste transfer station, we are seeking an emergency authorization for recycling processing while the facilities are being evaluated and interim operations are being put in place.

As provided in City Code 1:316, Public Services Area is seeking an emergency authorization from the City Administrator to grant an approval of \$42,000.00 to cover costs estimated for the processing of approximately 35 tons of recycle material at \$40 per ton for up to six weeks to Royal Oak Recycling. Staff will prepare the appropriate resolution for council adoption at the next available meeting as required by City Code.


Approval
Howard S. Lazarus
City Administrator