



City of Ann Arbor

Meeting Minutes

Downtown Development Authority

DDA Office
150 S. Fifth Ave. Ste. 301
Ann Arbor, MI 48104

Wednesday, February 5, 2025

12:00 PM

Downtown Development Authority, 150 S.
5th Ave.

DDA Board Meeting

1. ROLL CALL

Present: 6 - Tyler Kinley, Micah Bartelme, Mike Michelin, Thressa Nichols, Kim Mayes, and Elisabeth Berry

Absent: 4 - Alexandra Dieck, Milton Dohoney Jr., Steven Brummer, and Angela Jackson

Guests: Cheryl Kuch/Kerreene Conley-Rehmann

2. APPROVAL OF AGENDA

Member Kinley moved and Member Berry seconded the motion to approve the agenda. On a voice vote, Chairperson Bartelme declared the motion approved.

3. PUBLIC COMMENT (3-MINUTES)-None

4. EXECUTIVE DIRECTOR REPORT

Ms. Miller and Ms. Fergon held a breakout session at the Bike Summit on Sunday, February 2nd. The City launched A2 Engage, an online engagement tool providing residents with information on City projects. Ms. Beers worked to get the DDA Development Plan on the platform. The DDA is co-sponsoring the annual Bicycle Film Festival on March 1st at the Michigan Theater.

5. DDA MEMBERS COMMUNICATIONS

Chairperson Bartelme reminded board members of the importance of attending the February 19th Work Session. Progress on the DDA Development Plan with cost estimates and the draft TIF FY26 and FY27 budgets will be shared.

6. CONSENT AGENDA

Member Mayes moved and Member Nichols seconded the motion to approve the Consent Agenda. On a voice vote, Chairperson Bartelme declared the items on the Consent Agenda approved.

25-0165 DDA MEETING MINUTES-January 2025

Approved by the Board and forwarded to the City Council due back on 3/3/2025

25-0240 Enactment No: R-25-034 **Approved**

Approved

RESOLUTION TO APPROVE EXPENDITURES

7. ITEMS REMOVED FROM CONSENT AGENDA (If applicable)**8. SPECIAL BUSINESS/REPORTS**

25-0244 DDA EXECUTIVE DIRECTOR 360 EVALUATION REPORT

Received and Filed

Ms. Kuch and Ms. Conley presented the DDA Executive Director 360 Evaluation Report. Questions were asked and answered.

9. NEW BUSINESS-None**9A. RESOLUTIONS**

25-0164 Enactment No: R-25-035 **Approved**

Member Bartelme moved and Member Michelin seconded the motion to approve the resolution. On a voice vote, Chairperson Bartelme declared the resolution approved.

RESOLUTION TO APPROVE OFFICE LEASE WITH KERRYTOWN

SHOPS OF ANN ARBOR, INC.

10. UNFINISHED BUSINESS-None

11. COMMUNICATIONS-The following communications are included in the packet.

[25-0235](#) DDA FINANCE REPORT FY2025-2Q

Received and Filed

Ms. McCallum presented the DDA FY2025 second quarter finance report. Questions were asked and answered.

[25-0247](#) DDA STAFF REPORTS-FEBRUARY 2025

Received and Filed

12. PUBLIC COMMENT-None

13. ADJOURNMENT-12:45 PM

Member Michelon moved and Member Nichols seconded the motion to adjourn the meeting. On a voice vote, Chairperson Bartelme declared the meeting adjourned.

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Wednesday, February 19, 2025

11:00 AM

Downtown Development Authority, 150 S.
5th Ave.

DDA Work Session

1. WELCOME

Present: 5 - Tyler Kinley, Thressa Nichols, Angela Jackson, Kim Mayes, and Elisabeth Berry

2. AGENDA

[25-0341](#) DDA Development Plan Update

Ms. Miller provided a detailed review of the draft DDA Development Plan and TIF Plan. Questions were asked and answered.

[25-0343](#) DDA TIF Draft Budget FY26-FY27

Ms. McCallum presented the draft DDA TIF FY26-FY27 Budget. Questions were asked and answered.

3. PUBLIC COMMENT - None

4. ADJOURNMENT - 12:40 PM

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