



City of Ann Arbor
Meeting Minutes
Local Development Finance Authority
(LDFA)

301 E. Huron St.
Ann Arbor, MI 48104
[http://a2gov.legistar.com/
Calendar.aspx](http://a2gov.legistar.com/Calendar.aspx)

Tuesday, April 16, 2019

8:15 AM

Downtown Development Authority, 150 S.
Fifth Ave. Suite 301, meeting room

I. CALL TO ORDER

Chair Grisham called the meeting to order at 8:15 a.m. in the meeting room of the Downtown Development Authority, 150 S. Fifth Ave., Suite 301, Ann Arbor, Michigan

II. ROLL CALL

Present: 6 - Carrie Leahy, Stephen Rapundalo, Paula Sorrell, Phil Tepley, Heather Grisham, and Ali Ramlawi

Absent: 3 - Caryn Charter, Andy LaBarre, and Michele Mueller

III. PUBLIC COMMENT

None

Public comment shall be allowed at all meetings. An individual may speak for up to three (3) minutes on any item listed on the Agenda. The Chair may extend an individual's speaking time in his/her discretion. Public comment on non-agenda items may be limited in the Chair's discretion.

IV. APPROVAL OF AGENDA

A motion was made by Rapundalo, seconded by Treasurer Leahy, that the agenda be approved as presented. On a voice vote, Chair Grisham declared the motion carried.

V. APPROVAL OF MINUTES

[19-0742](#) LDFA Board Meeting Minutes - March 19, 2019

Attachments: LDFA Board Meeting Minutes - March 19, 2019.pdf

A motion was made by Treasurer Leahy, seconded by Rapundalo, that the Minutes of March 19, 2019 be approved. On a voice vote,

Chair Grisham declared the motion carried.

VI. LDFA CHAIR'S REPORT

Chair Grisham did not have an official report but did thank the members of the Board for their participation.

VII. LDFA TREASURER'S REPORT

[19-0743](#) Smartzone Financial Report - March 31, 2019

Attachments: Smartzone Financial Report 03.31.19.pdf

Treasurer Leahy presented the March 2019 financial report. She noted that Phase 3 in Ann Arbor is expected to be \$186,000 under budget and Phase 3 in Ypsilanti is expected to be under budget by \$40,000. She also mentioned that the Talent program is getting some excitement.

VIII. REPORTS FROM SERVICE PROVIDERS

[19-0744](#) SPARK - LDFA 3rd Quarter Report - FY2019

Attachments: LDFA 2018-2019 Q3 Final.pdf

Bill Mayer presented the SPARK 3rd Quarter report. He said it was a respectable quarter for raising capital. Mayer indicated that companies leaving the state are not as prevalent as it used to be. Boot Camp will be kicking off in the 4th quarter with 12 diversified tenants.

IX. OTHER BUSINESS

1. Revision to the LDFA By-Laws

A motion was made by Rapundalo, seconded by Treasurer Leahy, to approve the revised by-laws.

A motion was made by Rapundalo, seconded by Treasurer Leahy, to amend the last sentence of Article 5, Section 8 to say "no member shall hold the same office for longer than two full consecutive terms without a break in service for one year for that position. On a voice vote, Chair Grisham declared the motion carried.

A motion was made by Rapundalo, seconded by Treasurer Leahy, to amend the first sentence of Article 6, Section 7 to remove the phrase "provided at least one member appointed by each community is present." On a voice vote, Chair Grisham declared the motion carried.

A motion was made by Rapundalo, seconded by Ramlawi to amend the second sentence of Article 7, Section 2 to remove the phrase "unless the Board authorizes execution by any committees." On a voice vote, Chair Grisham declared the motion carried.

On a voice vote, Chair Grisham declared the amended motion carried.

[19-0747](#) LDFA By-Laws

Attachments: LDFA Bylaws Redline.pdf, LDFA Bylaws Final.pdf

A motion was made by Rapundalo, seconded by Chair Sorrell, that the By-Laws be Approved. On a voice vote, Chair Grisham declared the motion carried.

2. Grant Request

Bill Mayer shared with the Board an opportunity for the Board to participate in funding a diversity and inclusion study for the tech sector in Washtenaw County. After discussion, Chair Grisham said a study just to know the status of diversity and inclusion is not enough for the Board to fund a program. Mayer was asked to layout the entire grant request and bring it to the Board for consideration.

Mayer also discussed three potential smart city initiatives that the Board could financially consider participating in the following programs:

- 1. Deploy autonomous shuttles in downtown Ann Arbor in partnership with AAATA, Planet M, and M-City.*
- 2. Develop and validate a pilot to improve pedestrian safety when crossing downtown streets.*
- 3. Develop and validate autonomous street sweeping vehicles.*

The Board requested SPARK to provide more information, such as project timelines and how they tie in with the city.

The Board also discussed the need to finalize a grant consideration process.

3. Discussion of SPARK 2020 Contract

Treasurer Leahy indicated that the contract committee will meet to have the contract prepared for the June Board meeting.

4. Discuss MEDC's Request for a Resolution from the New Board

The Board deferred consideration of a resolution until the June board meeting to allow the two new board members to be present.

X. ADJOURNMENT

A motion was made by Tepley, seconded by Treasurer Leahy, that the meeting be adjourned at 9:53 a.m. On a voice vote, Chair Grisham declared the motion carried.

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**City Clerk's Office
301 E. Huron St.
Ann Arbor, MI 48104**

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