



# City of Ann Arbor

## Formal Minutes

### Airport Advisory Committee

801 Airport Dr.  
Ann Arbor, MI 48108

---

Wednesday, September 18, 2024

5:15 PM

Electronic Meeting

---

**This meeting will be audio only. To listen or speak at public comment call: 888.788.0099  
or 877.853.5247  
Meeting ID: 530 745 4665**

#### **CALL TO ORDER**

*Chair Farris called the meeting to order at 5:16 pm. The Chair announced this was an electronic meeting and provided phone numbers and the process for public comment.*

#### **ROLL CALL**

*Committee members present (location they are participating from): Greg Farris (Ann Arbor), Fred Hall (Ann Arbor), Melanie McNicholas (Ann Arbor), Mark Perry (Ann Arbor), Chris Watson (Ann Arbor).  
Committee members absent: Erica Briggs, Alex Arts, Rosemary Faulkner  
Ex-officio members present: Pat Gray, Matthew Kulhanek  
Others in attendance: Nick Clapsadle, Elizabeth Nelson*

#### **APPROVAL OF AGENDA**

*The agenda was unanimously approved as presented.*

#### **APPROVAL OF MINUTES**

*The July 17, 2024 meeting minutes were unanimously approved as presented.*

**A-1**

Airport Advisory Committee Minutes - July 17, 2024

**The Minutes were approved by the Committee and forwarded to the City Council due back on 10/21/2024**

**PUBLIC COMMENT (3 minute limit per speaker)**

*Chair Farris welcomed those in attendance and provided the process for public comment. There was no public comment.*

#### **CORRESPONDENCE**

*The Committee reviewed three items of correspondence.*

- B-1** Airport Operations through July, 2024
- B-2** Airport Fuel Usage through July, 2024
- B-3** Airport Hangar Occupancy through August, 2024

#### **AIRPORT MANAGER REPORT**

*The airport manager updated the Committee on the recently held airport appreciation picnic, solar array installation project and pending temporary power shutdowns, the current efforts with the USDA to manage wildlife within the airport's fenced area, working with Bijan and Survival Flight on a lease extension, the City's effort to fill the airport manager position due to a pending retirement, that the tower has scheduled the runway safety action team meeting for October 16th (2-4 pm) in person at the terminal or also available remotely via zoom, and that our regular airport brush hog mowing was completed in late August. The manager also updated the Committee on the lawsuits filed over the environmental assessment for the runway safety extension project, the continuing efforts to implement the updated voluntary noise abatement procedures, the FAA's current review to cancel the VOR approaches for RWY 6 & 24 as they are underutilized per the current FAA standards. The new air traffic control manager for ARB, Nick Clapsadle, was introduced and he gave a brief introductory bio.*

#### **COMMITTEE REPORTS**

- C-1** Pittsfield and Lodi Townships Reports - M. Harshberger & J. Godek  
*Nothing new to report under this item.*
- C-2** Discovery Area Report

*Chair Farris reported that he continues to work with the airport manager to pursue the installation of a picnic pavilion consistent with the Discovery Area plans.*

**UNFINISHED BUSINESS**

**D-1 Airport Rules & Regulations Update**

*This item is currently on the agenda as a placeholder until after the beginning of the year and the hiring of a new airport manager.*

**NEW BUSINESS**

**E-1 Proposed 2025-30 Airport Capital Improvement Plan**

*The proposed 2025-2030 Airport Capital Improvement Plan was reviewed and discussed by the Committee. No action was necessary at this point as the Plan has already been submitted to MDOT-Aero.*

**ITEMS FOR NEXT AGENDA**

*The 2025 meeting schedule will be considered and the Committee should also be thinking about the number, if any, of in-person Committee meetings for 2025.*

**NEXT SCHEDULED MEETING**

*The next scheduled meeting will be Wednesday, November 20, 2024 @ 5:15 p.m. Please call the airport manager's office (734.794.6312) by Monday before the meeting if you cannot attend.*

**PUBLIC COMMENT (3 minute limit per speaker)**

*The Chair explained the process for public comment. There was no public comment.*

**ADJOURNMENT**

*The meeting was adjourned at 6:13 pm.*

All persons are encouraged to participate in public meetings. Citizens requiring translation or sign language services or other reasonable accommodations may contact the City Clerk's office at 734.794.6140; via e-mail to: [cityclerk@a2gov.org](mailto:cityclerk@a2gov.org); or by written request addressed and mailed or delivered to:

City Clerk's Office  
301 E. Huron St.  
Ann Arbor, MI 48104

Requests made with less than two business days' notice may not be able to be accommodated.