



City of Ann Arbor
Meeting Minutes - Draft
Local Development Finance Authority
(LDFA)

301 E. Huron St.
Ann Arbor, MI 48104
[http://a2gov.legistar.com/
Calendar.aspx](http://a2gov.legistar.com/Calendar.aspx)

Tuesday, August 15, 2017

8:15 AM

Larcom City Hall, 301 E Huron St,
Basement, conference room

I. CALL TO ORDER

Chair Sorrell called the meeting to order at 8:21 a.m. in the Guy C. Larcom, Jr. Building, Basement Conference Room, 301 E. Huron Street.

II. ROLL CALL

Present: 9 - Caryn Charter, Carrie Leahy, Stephen Rapundalo, Paula Sorrell, Laura Hayden, Phil Tepley, Graydon Krapohl, Heather Grisham, and Beth Ernat

III. PUBLIC COMMENT

None

Public comment shall be allowed at all meetings. An individual may speak for up to three (3) minutes on any item listed on the Agenda. The Chair may extend an individual's speaking time in his/her discretion. Public comment on non-agenda items may be limited in the Chair's discretion.

IV. APPROVAL OF AGENDA

A motion was made by Ypsilanti City Rep. Tepley, seconded by Councilmember Krapohl, that the agenda be approved with changes. A discussion of Board Bylaws was added to Other Business. On a voice vote, Chair Sorrell declared the motion carried.

V. APPROVAL OF MINUTES

[17-1222](#) LDFA Board Meeting Minutes - July 18, 2017

Attachments: LDFA Board Meeting Minutes - July 18, 2017.pdf

A motion was made by Ypsilanti City Rep. Ernat, seconded by Vice Chair Leahy, that the Minutes of July 18, 2017 be approved by the Board and forwarded to the City Council. On a voice vote, Chair

Sorrell declared the motion carried.

VI. LDFA CHAIR'S REPORT

No Report

VII. LDFA TREASURER'S REPORT

No Report

VIII. REPORTS FROM SERVICE PROVIDERS

Skip Simms from SPARK noted that with the extension being approved, the exiting service contract which SPARK engages in with companies and which has a one year clawback, will be administered such that companies can relocate between Ann Arbor and Ypsilanti without violating the clawback provision.

Mr. Simms also indicated that they are searching for a mobility specialist as requested by the Board but has not found anyone at this time.

IX. OTHER BUSINESS

a. Strategic Planning Committee Update

Chair Sorrell asked that the strategic planning committee meet before the next board meeting.

b. Spark Contract Audit Update

Tom Crawford said the response for the Spark Contract Audit RFP is due on August 18, 2017.

A motion was made by Ypsilanti City Rep. Tepley, seconded by Councilmember Krapohl, to authorize Treasurer Grisham and Tom Crawford to evaluate and recommend an audit firm to the Board's contract/budget committee, and to authorize the contract/budget committee to execute an appropriate agreement. On a voice vote, Chair Sorrell declared the motion carried.

c. Update on Ypsilanti Spending Plan for 2018

Beth Ernat said the Ypsilanti representatives are still working on a recommendation. They have discussed several ideas and will come back to the Board with a recommendation.

d. Election of Officers for FY2018

A motion was made by Rapundalo, seconded by Ypsilanti City Rep. Charter, to elect the following officers for FY2018: Heather Grisham - Chair, Laura Hayden - Vice Chair, Carrie Leahy - Treasurer. On a voice vote, Chair Sorrell declared the motion carried.

e. LDFA Committee List for FY2018

Audit Committee: Carrie Leahy - Chair, Graydon Krapohl, Stephen Rapundalo, Heather Grisham

Budget/Contract Committee: Carrie Leahy - Chair, Stephen Rapundalo, Phil Tepley, Beth Ernat, Tom Crawford (ex-officio), Skip Simms (ex-officio)

Metrics: Phil Tepley - Chair, Graydon Krapohl, Stephen Rapundalo, Caryn Charter, Skip Simms (ex-officio)

Strategic Planning: Paula Sorrell - Chair, Laura Hayden, Caryn Charter, Beth Ernat, Tom Crawford (ex-officio)

A motion was made by Rapundalo, seconded by Treasurer Grisham, to approve FY2018 LDFA Committee List. On a voice vote, Chair Sorrell declared the motion carried.

[17-1240](#) LDFA Committee List for FY2018

Attachments: LDFA Committee List FY2018.pdf

f. LDFA Bylaws Discussion

The Board discussed the need to revisit whether the Bylaws and the Ypsilanti agreement need to be updated to be consistent with the TIF extension plan.

g. [17-1224](#) Ann Arbor-Ypsilanti Smartzone Approved TIF Extension Plan

Attachments: AA-Ypsi Smartzone Approved TIF Extension Plan.pdf

The Board discussed issuing a press release recognizing the State approval of the 15 year TIF Extension.

A motion was made by Ypsilanti City Rep. Tepley, seconded by Rapundalo, to approve the issuance of a press release for the 15

year TIF Extension. On a roll call, the vote was as follows with Chair Sorrell declaring the motion carried.

Yeas: 8 - Ypsilanti City Rep. Charter, Vice Chair Leahy, Rapundalo, Hayden, Ypsilanti City Rep. Tepley, Councilmember Krapohl, Treasurer Grisham, and Ypsilanti City Rep. Ernat

Nays: 1 - Chair Sorrell

X. ADJOURNMENT

A motion was made by Ypsilanti City Rep. Ernat, seconded by Ypsilanti City Rep. Charter, that the meeting be Adjourn at 9:45 a.m. On a voice vote, Chair Sorrell declared the motion carried.

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**City Clerk's Office
301 E. Huron St.
Ann Arbor, MI 48104**

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