



## City of Ann Arbor City Administrator's Report February 19, 2019

Prepared for Council. Kindly forward questions, comments, or suggestions for input to [hlazarus@a2gov.org](mailto:hlazarus@a2gov.org) or [shiggins@a2gov.org](mailto:shiggins@a2gov.org).

### Safety Notes

**Ergonomics** is the science of building a work or living space to fit the physical abilities and limitations of a person. The following safety tips can help you make sure you stay safe at home or work:

- **Focus on posture.** Slouching when you stand or sit puts more pressure on the discs and vertebrae in your back. Over time, this pressure can cause painful and potentially debilitating effects. For proper posture, make sure you sit and stand with a straight back, squared and relaxed shoulders, chest out, feet forward, stomach in and your hips and knees in a neutral position.
- **Get up and move.** If you sit at a desk all day, taking a break from your typical routine can do wonders for your body. Get up regularly to stretch and walk to ensure your body stays in sync.
- **Practice proper viewing distance.** If you have to spend most of your day looking at screens on your phone, computer and television, make sure they are a safe distance from your eyes. No matter which kind of screen you look at, it should be no closer than 20 inches from your eyes - or about arm's length. Keeping your screens at a distance is easier on your eyes, can prevent them from drying out and can reduce viewing fatigue.

**The University of Michigan School of Public Health** will host a session on Climate Change and Health: What the Science Says and What We Can Do at Palmer Commons on February 26<sup>th</sup> from 4:00 to 6:30 PM. John Balbus, MD, MPH from the National Institute of Environmental Health Sciences and Kim Knowlton, Ph.D. from the Natural Resources Defense Council and Mailman School of Public Health at Columbia University are the featured speakers. An information flyer is attached.

**Additions to A2 Fix It.** The City's IT Staff has added two new categories to A2 Fix It. Users of the application can now directly report "Crosswalk" and "Abandoned Scooters" issues. The A2 Fix It application is connected to the City's work management system, and is the best means for community members to report conditions they observe around the City.

**A2 Be Safe!** The City of Ann Arbor strives to incorporate safety and health in every aspect of our operations.

**The Michigan Breast Feeding Network has recognized the City of Ann Arbor with its Gold Award** as a Michigan Breast-Feeding Friendly Workplace. The plaque is posted outside the Mother's Room on the 3<sup>rd</sup> Floor of Larcom City Hall.

**Pay Equity.** The City of Ann Arbor is supporting Governor Whitmer's drive to address pay inequities in government by adopting the principles of her Executive Directive 2019-10. We will no longer be asking candidates for City employment opportunities about their current salaries until condition job offers are extended.

**Permanent Absentee Voter Online Form.** With the passage of Proposal 3 in November 2018, also referred to as "Promote the Vote," Michigan voters approved "No Reason Absentee Voting." No Reason AV means that voters no longer need a reason to request an absentee ballot and absentee voting is available to all registered voters. In response to these changes, the City Clerk's Office has created an online request form to allow Ann Arbor Voters to sign up to be on the City's permanent absent voter list. Voters on this list automatically receive an application for absentee ballot in advance of every election; however being on the list does not require absentee voting. Each election, voters can choose to return the form and vote absentee or they can choose to vote in person. Voters can sign up online at [www.a2gov.org/elections](http://www.a2gov.org/elections). Thank you to Deputy City Clerk Steve Gerhart for leading the project to implement changes related to Proposal 3.

**City Clerk Invited to Join State Election Team.** Jocelyn Benson, the Michigan Secretary of State (SOS), has extended an invitation to Jacqueline Beaudry, our Ann Arbor City Clerk, to join a team of advisors that will assist and advise the SOS on implementing the changes enacted in Proposal 3 and develop a proactive, innovative and comprehensive modernization plan for Michigan's elections. The Advisory team members will connect with national experts to bring in best practices and ideas from around the country and will serve as a resource to their peers across the state.

**Ann Arbor Fire Department 2018 Annual Report.** Thank you to Mike Kennedy, Fire Chief, for preparing the annual report, which is included as an attachment. 2018 was filled with administrative and operational change for the Ann Arbor Fire Department and Chief Kennedy lead staff with compassion and professionalism. Thank you to AAFD for their service to the City of Ann Arbor.

**City's AA+ long-term credit rating.** On January 16, the City issued refunding bonds to refinance the debt associated with the 5<sup>th</sup> Avenue underground parking deck. Preliminary estimates indicated an interest rate of 3.4% and a potential savings of \$1.8 million (\$1.6 million net present value). We were able to sell our bonds at 2.8%, on par with the highest rated municipal credits. The sale resulted in a savings of \$5 million (\$3.6 million net present value). As a part of this process, Standard & Poor's affirmed the City's AA+ long-term credit rating, with a stable outlook.

## Council Priorities/Initiatives

**FY20-21 Budget Planning.** City Council Work Session discussions with staff for budget purposes will be held at Larcom City Hall, Council Chambers 2nd Floor, 301 E. Huron St. 7 p.m. Meetings will be available to view live in a variety of formats including: Comcast cable channel 16, AT&T UVerse Channel 99 or live [webstream](#). Citizens can also view the meeting later at their convenience via [CTN's Youtube channel](#). Topical items and scheduled dates are listed below:

DATE	TOPIC
February 11	General Fund (Completed)
February 25	Public Services
March 11	Cost of Services/Water Rates

In accordance with City Charter, the City Administrator will submit the recommended financial plan for FY2020/2021 to City Council on April 15, 2019. Although the plan covers the next two fiscal years, City Council can only adopt one fiscal year at a time. City Council, with at least seven affirmative votes, must adopt the budget no later than its second meeting in May (May 20).

## Previews

The **February 19 Council Meeting** will feature the following items of interest:

### Public Hearings

**A public hearing and Resolution to Approve 830 Henry Street Site Plan and Development Agreement, 814-830 Henry Street (CPC Recommendation: Approval - 9 Yeas and 0 Nays)**

Approval of this resolution will allow for the construction of a new three-story, 26,000-square foot eleven-unit apartment building built in one phase. Four lots are to be combined for a lot area of 25,235-square feet and are zoned R4C, Multiple-Family Residential. The eleven proposed units would each have six bedrooms.

### Ordinances at First Reading

**An Ordinance to Amend Chapter 55 (Unified Development Code), Rezoning of 3.77 Acres from PUD (Planned Unit Development District) to PUD (Planned Unit Development District), Malletts Wood 1 & 2 PUD Zoning and Supplemental Regulations, 3300 Cardinal Avenue (CPC Recommendation: Approval - 9 Yeas and 0 Nays)**

Approval of this ordinance will zone this property PUD (Planned Unit Development) to allow the construction of single family homes. Approval of this ordinance will also amend the supplemental regulations for the PUD. The property is located in Ward 3.

**An Ordinance to Amend Chapter 55 (Unified Development Code), Rezoning of 3.52 Acres from R1C (Single-Family Residential District) to PUD (Planned Unit Development District), Lockwood of Ann Arbor PUD Zoning and Supplemental Regulations, 3365 Jackson Road (CPC Recommendation: Approval - 6 Yeas and 1 Nays)**

Approval of this ordinance will zone this property PUD (Planned Unit Development) to allow a 95 unit senior independent living facility. Approval of this ordinance will also create supplemental regulations for the new PUD. The property is located in Ward 4.

**Resolutions**

**Resolution to Approve the Purchase of a Conservation Easement on the Lepkowski Property in Northfield Township and to Appropriate \$478,867 (8 Votes Required)** (postponed from January 22, 2019 regular session)

This resolution approves the purchase of a conservation easement on approximately 75 acres of farmland owned by Thaddeus and Margaret Lepkowski, located in Northfield Township. The resolution also appropriates up to \$478,867.00 for the purchase from the Open Space and Parkland Preservation Millage proceeds.

**Resolution to Authorize a Professional Services Agreements with Orchard, Hiltz & McCliment, Inc. (OHM) for the Lower Town Area Mobility Study (RFP No. 18-21) (\$579,478.00) and Appropriate Funding from the Major Street Fund Balance (\$649,478.00) (8 Votes Required)** (postponed from November 11, 2018 and January 22, 2019 regular sessions)

City Council desires to mitigate the potential impacts of development on the City's quality of life. In December 2017, City Council passed a resolution (R-17-472) directing the City Administrator to review and update previous studies of vehicular, transit, bicycle, and pedestrian movements leading to, and traveling through, the Lower Town area. Staff prepared a draft scope and cost estimate for Lower Town Area Mobility Study. In January 2018, the City's Transportation Commission reviewed and provided comments on the scope of this study. The scope of work, cost estimate and comments from the Transportation Commission were submitted to City Council in February 2018.

**WIP (Work in Progress)**

**2019 Road Improvement Plan.** The City Engineer, Nick Hutchinson, has provided the attached listing and map of planned street construction for the 2019 construction season. The plan includes rehabilitation and resurfacing of 14 major roads segments and 36 local road segments. The plan also provides capital preventive maintenance on 11 major road segments and 29 local road segments. FTDR in progress!!!

**Quiet Zone.** The City of Ann Arbor is releasing the results of its [Quiet Zone Assessment](#), a study to consider options to improve safety and minimize the impacts of train horn noise at multiple at-grade highway-rail crossings throughout the community. The assessment began with a community engagement process in 2018, followed by a thorough review of Ann Arbor's infrastructure. The study determined that multiple

crossing improvement scenarios are available, which would allow for the implementation of one or more quiet zones in Ann Arbor. Costs for the various options range from \$2.5 to 7.8 million. Staff will extend the response period for the survey through mid-March. We believed the brevity of the survey and the number of emails, approximately 120, we had for people who had expressed interest in this topic over several months meant that a 14 day period of time would suffice. The [full report](#) can be found online. In addition, city staff is seeking feedback from residents on the options presented in the report. A [two-question survey](#) is available until March 15, 2019 on the city website through A2 Open City Hall.

**MDEQ News Release.** The Michigan Department of Environmental Quality (MDEQ) has scheduled additional sampling of the Allen Creek Drain Storm Sewer to Help Asses Local Water Quality Concerns. More information is available: <https://www.a2gov.org/departments/systems-planning/planning-areas/climate-sustainability/pls/Pages/pls.aspx>. MDEQ maintains a webpage about the Gelman Site entitled "[Gelman Sciences, Inc. Site of Contamination Information Page](#)". General and technical information including information bulletins, fact sheets, reports and technical documents, legal documents, and sampling data related to the Gelman Site are posted and can be viewed by the general public.

Washtenaw County residents with additional questions about the Allen Creek Drain Storm Sewer investigation or the information on the webpage can be directed to Dan Hamel, MDEQ Gelman Site Project Manager at 517-745-6595 or [hameld@michigan.gov](mailto:hameld@michigan.gov).

**Community Input Sought for Police Chief Recruitment Efforts.** The City's process to recruit and hire a new police chief is underway. The police chief position is currently vacant, with duties being fulfilled on an interim basis.

A primary component of the search and recruitment process is engaging with city residents, property owners, business owners, etc. so that everyone has a voice in identifying the best candidate to lead the Ann Arbor Police Department. Outreach will take place throughout this process; and the city has contracted with Strategic Government Resources (SGR) to assist with these efforts. The city is hoping to welcome a new police chief to the city this spring. Please visit [www.a2gov.org/AAPDChiefRecruitment](http://www.a2gov.org/AAPDChiefRecruitment) for ongoing updates, as they become available, about this process.

**Council Resolution Reporting.** Staff is working on the following items pursuant to Council directions:

ITEM	DUE DATE	DUE DATE	STATUS
R-18-498	Resolution Providing Council Guidance on the Citizen Survey to Obtain Community Input on the Utilization of Council Mental Health & Public Safety Millage Proceeds	February 28, 2019	Underway

**Other**

**Over \$1 Million Awarded for Farmland Protection in Washtenaw County.** The United States Department of Agriculture (USDA) will provide over \$1 million in funding to partners in the Ann Arbor Greenbelt: Saving Michigan Farms Regional Conservation Partnership Program (RCPP). Landowners interested in enrolling their land in a conservation easement are encouraged contact one of the partner organizations.

USDA-Natural Resources Conservation Services (NRCS) provides funding for the purchase of conservation easements through the Agricultural Conservation Easement Program – Agricultural Land Easement (ACEP-ALE). While applications are accepted on a continuous basis, the first 2019 funding cycle will be from Feb. 11-March 18. Partners will then submit applications to NRCS for funds to purchase conservation easements multiple times over the five-year program period.

If you have an interest in this program, visit [www.a2gov.org/greenbelt/Pages/ApplicationProcess.aspx](http://www.a2gov.org/greenbelt/Pages/ApplicationProcess.aspx), fill out the Greenbelt application and submit it based on the information provided on the form. Any partner within the RCPP can accept an application. If the applicant is not a suitable fit for their program, they may be referred to another partner's program. In most cases, landowners should apply to the Greenbelt (if they are located within the Greenbelt District) or to Washtenaw County Parks and Recreation's Natural Areas Preservation Program.

**Feb. 21 Public Meeting to Discuss Argo Canoe Livery Accessibility Improvements.** City of Ann Arbor Parks and Recreation is holding a public meeting to discuss universal access and site improvements to the [Argo Canoe Livery](#). The meeting takes place Thursday, Feb. 21, 7:00 p.m. at Northside Elementary School (multipurpose room), 912 Barton Drive. Learn about and give feedback on preliminary design concepts for improving ADA accessibility at the livery. Site improvements will also include managing stormwater runoff. The city is interested in pursuing grant funding and would like to hear from the public on this proposal. The Argo Canoe Livery, located on the Huron Trail, is the busiest in the state of Michigan. Improving accessibility will allow people of all abilities to enjoy the river. Please join us.

**City and County Seek Public Input on a Study for a Pedestrian Tunnel and Expansion of the Border-to-Border Trail.** The City of Ann Arbor Parks and Recreation Services, the Washtenaw County Parks and Recreation Commission (WCPARC) and the Huron Waterloo Pathways Initiative (HWPI) are collaborating on a feasibility study for a pedestrian tunnel beneath the railroad tracks that would connect Barton Nature Area and Bandemer Park. The city and WCPARC are seeking public feedback on the project and preliminary plans on Tuesday, Feb. 26, 6:30 p.m. at Forsythe Middle School (cafeteria), 1655 Newport Road.

This project would provide a highly desired, non-motorized connection between the parks and fill a critical gap on the Border-to-Border Trail. Depending on the outcome of the feasibility study, the Border-to-Border Trail may be extended through Barton Nature Area as an accessible paved trail, while retaining the majority of the existing non-paved trail.

Persons with disabilities are encouraged to participate in public meetings. Accommodations, including sign language interpreters, may be arranged by contacting the city clerk's office at 734.794.6140; via email

to: [cityclerk@a2gov.org](mailto:cityclerk@a2gov.org); or by written request addressed and mailed or delivered to: City Clerk's Office, 301 E. Huron St., Ann Arbor, MI 48104. Requests made with less than two business days notice may not be able to be accommodated.

The map of the project site at the web address below or visit [washtenaw.org/b2b](http://washtenaw.org/b2b) for more information. [www.a2gov.org/departments/Parks-Recreation/Documents/Proposed2018CityCountyProjects.pdf](http://www.a2gov.org/departments/Parks-Recreation/Documents/Proposed2018CityCountyProjects.pdf)

If you have any questions, please contact City Landscape Architect/Park Planner Hillary Hanzel at [hhanzel@a2gov.org](mailto:hhanzel@a2gov.org), or Washtenaw County Parks Landscape Architect/Park Planner Peter Sanderson at [sandersonp@washtenaw.org](mailto:sandersonp@washtenaw.org).

**NAP Spring Controlled Burn Season.** City of Ann Arbor Natural Area Preservation (NAP) will be conducting controlled ecological burns in local natural areas between February 20 and May 24. Burns are conducted on weekdays between 11 a.m. and 7 p.m., weather permitting. On the day of a controlled burn, signs will be posted around the park and staff will be available on site to answer questions. The fire will be under control at all times. If you would like more information, , contact NAP at 734.794.6627, [NAP@a2gov.org](mailto:NAP@a2gov.org), or visit [a2gov.org/NAPBurn](http://a2gov.org/NAPBurn).

**Scio Church Service Drive Traffic Calming Project.** The Scio Church Service Drive project area is now moving forward in the Traffic Calming Program, Meeting #1 on Feb. 21 (orientation) and Meeting #2 on March 12 (on-site) have been scheduled; notification has been provided to the project area (see attached invitation and save-the-date postcard). Additional information is available at [a2gov.org/trafficalming](http://a2gov.org/trafficalming). The resident-initiated Traffic Calming Program will evaluate opportunities for traffic calming devices on the Scio Church Service Drive, only.

As a separate matter, staff will plan an additional neighborhood meeting regarding concerns raised about the intersections of Seventh and Scio Church and of Seventh and Stadium. Staff will provide additional details soon.



# CLIMATE CHANGE & HEALTH

## WHAT THE SCIENCE SAYS AND WHAT WE CAN DO

FEB 26, 2019 4:00-6:30 PM (Reception to follow) • UNIVERSITY OF MICHIGAN • PALMER COMMONS

JOHN BALBUS, M.D., M.P.H. National Institute of Environmental Health Sciences •

KIM KNOWLTON, PH.D. Natural Resources Defense Council & Mailman School of Public Health, Columbia University • welcoming remarks from F. DUBOIS BOWMAN, PH.D.

Dean, University of Michigan School of Public Health



SPONSORED BY: Michigan Lifestage Environmental Exposures and Disease Center (NIEHS funded) • CO-SPONSORS: School for Environment and Sustainability (SEAS); Department of Environmental Health Sciences, Michigan Public Health





# ANN ARBOR FIRE DEPARTMENT

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## 2018 ANNUAL REPORT



Ladder 1-5 displaying the U.S. flag during the Glacier Hills Memorial Day Parade.

# ANNUAL REPORT

## Message from the Fire Chief

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On behalf of the Ann Arbor Fire Department, I am happy to present our 2018 Annual Report. 2018 was filled with administrative and operational change for the Ann Arbor Fire Department. Despite this, staff served their community with compassion and professionalism. This continued service to the City of Ann Arbor is the core that makes AAFD firefighters such an outstanding group of employees.

### 2018 Highlights:

- 👤 Zero civilian fire fatalities.
- 👤 Removed all PFAS firefighting foam from service and replaced with environmentally friendly alternative.
- 👤 Placed order for new rescue engine to replace Engine 1-6 (2006 Spartan).
- 👤 Realigned vehicle fleet to allow for a fleet credit of \$251,346.
- 👤 Eliminated excess IT equipment to achieve \$34,758 in savings.
- 👤 Eliminated two problematic apparatus: 1995 E-One Tower Ladder and 1999 Pierce Rescue Engine.
- 👤 Settled three-year contract with IAFF Local 693.
- 👤 Migrated to cloud-based Telestaff system.
- 👤 Hired eight probationary firefighters to fill open positions.
- 👤 Added second management assistant to support the fire prevention bureau.
- 👤 Increased cost recovery for fire prevention and false alarm billing.
- 👤 Made significant headway on eliminating decades of clutter and hazardous materials accumulated at all of our facilities.
- 👤 Added ballistic protection for all on-duty staff along with completion of rescue task force training.
- 👤 Participated in 96 community events such as fire safety talks, parades, touch-a-truck, block parties, and fire station tours.
- 👤 Obtained Homeland Security Grant Program allocation for purchase of 96 Portable Vehicle Barriers, \$66,144.
- 👤 Implemented new fire records management system.

The success of 2018 would not have been possible without the support and assistance from the City Administrator, Assistant City Administrator, Mayor, City Council, City staff, and other City Service Area Administrators, along with that of the fire officers, firefighters, and staff. The following report outlines many of the accomplishments that occurred during 2018.



*It is an honor to serve as your fire chief, and I look forward to leading the Ann Arbor Fire Department in further progress.*

Mike Kennedy, Fire Chief

# ANNUAL REPORT

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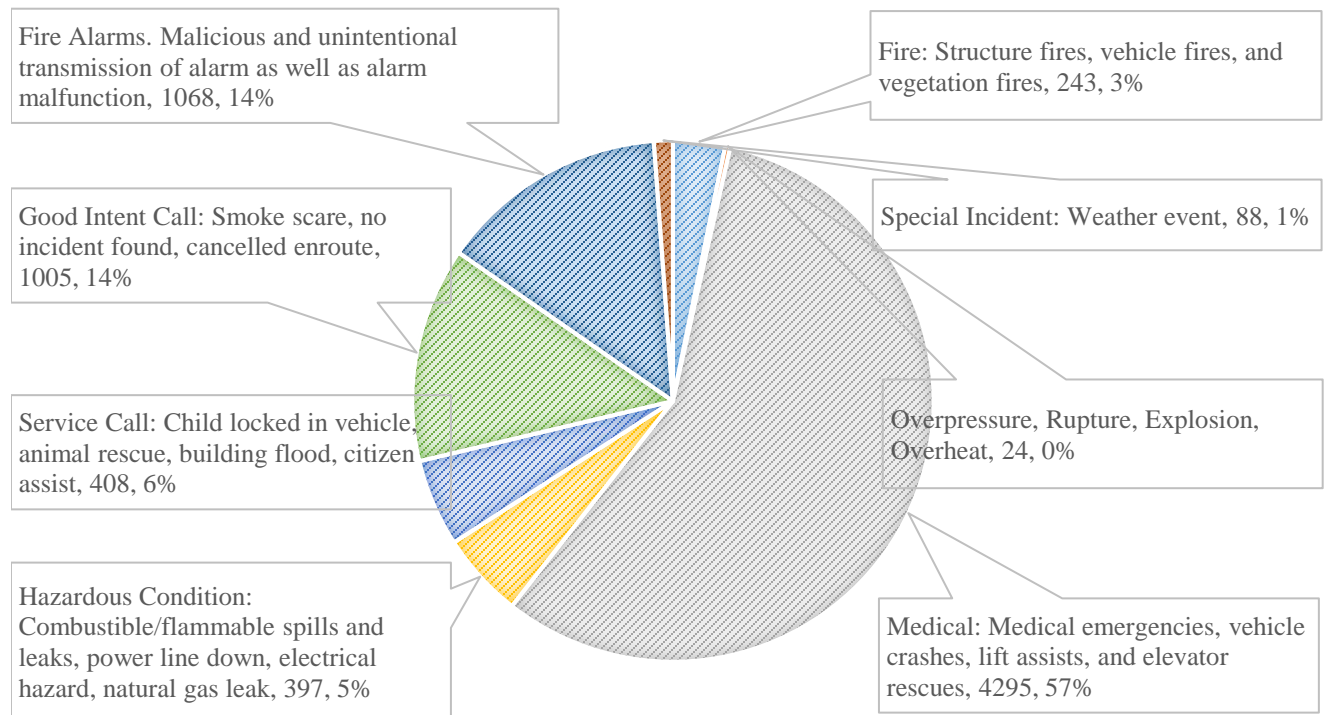
<b>Statistics</b> .....	<b>4</b>
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(above) In June, several hundred people attended the public safety open house on Fifth Avenue and Station 1.

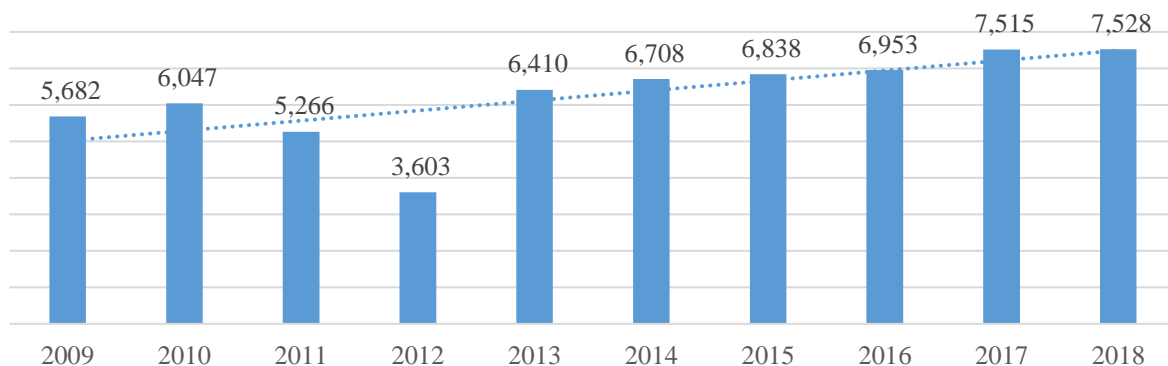
# STATISTICS

## 2018 Incident Breakdown



- 👮 49 structure fires
- 👮 59 cooking fires (confined to container)
- 👮 32 vehicle fires
- 👮 29 carbon monoxide incidents (with CO)
- 👮 7 vehicle extrications
- 👮 38 vehicle versus pedestrian
- 👮 40 elevator rescues
- 👮 12 animal rescues

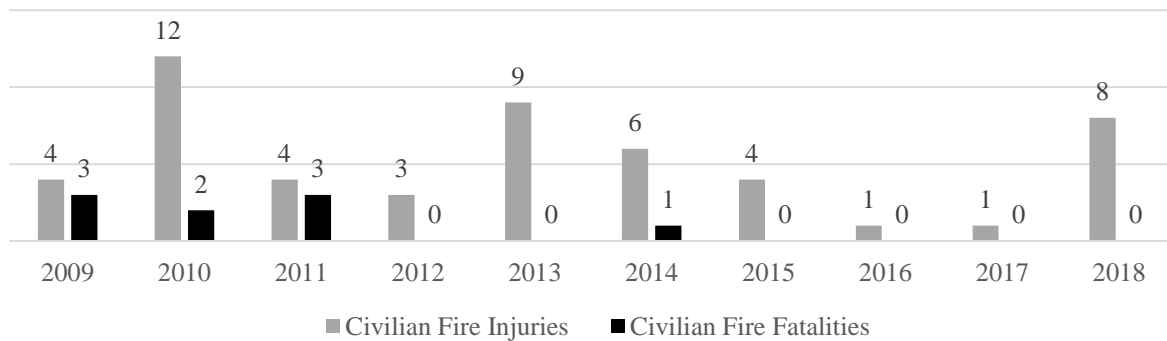
## Annual Incident Comparison: 10-year Summary



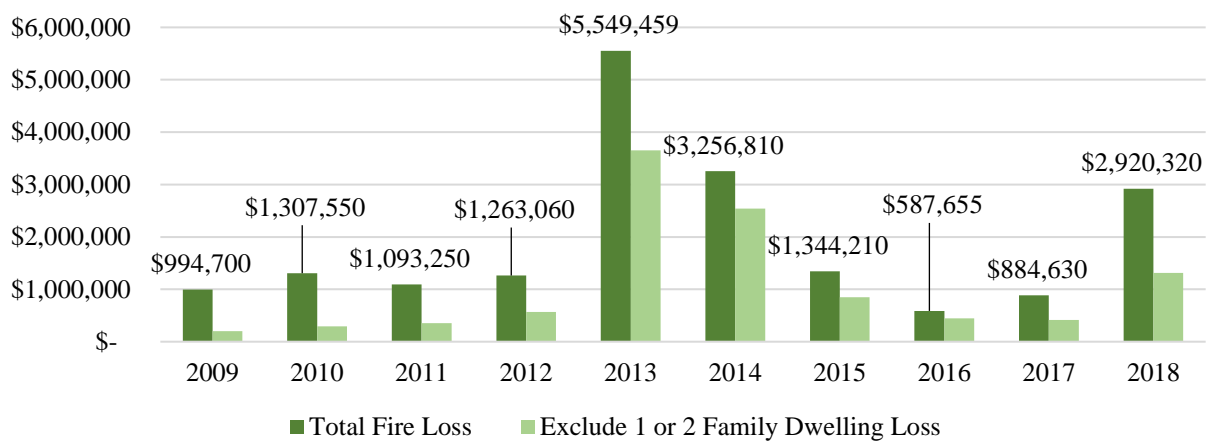
👮 In 2018, 5,148 incidents were emergencies where units responded with lights and sirens. Units were on scene within six minutes 89% of the time.


# STATISTICS


## Civilian Fire Injuries and Fatalities: 10-year Summary



## Fire Property Loss: 10-year Summary



 In 2018, \$123,684,852 worth of property was protected. Property damage was limited to \$2,100,000, which represents 1.7% of the total assessed value of property involved in fire-related incidents.

 In 2013, there was a single laboratory fire with a loss of \$3,000,000.



(left) In December, there was a cooking fire on the fourth floor of Cranbrook Tower. The fire created a significant smoke condition causing the evacuation of the entire building.

# PERSONNEL

## Assignments (Listed by Seniority)

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- 👤 Fire Chief: Mike Kennedy
- 👤 Assistant Chiefs: Marc Tyler, Andrew Box
- 👤 Emergency Management Coordinator: Rick Norman
- 👤 Management Assistants: Leslie Herter, Lynda Rathburn
- 👤 Training Officer: Craig Sidelinger
- 👤 Fire Marshal: Kathleen Summersgill
- 👤 Master Mechanic: Jeffrey Pelzel
- 👤 Fire Inspectors: Terrence Sullivan, Gianna Bommarito, Michael Reddman



### **Battalion Chiefs**

- 👤 Randy Menard
- 👤 Mark Edman
- 👤 Derek Wiseley



### **Tower 1-1**

- 👤 Captains: James Budd, Michael Roberts, Stephen Kreger
- 👤 Driver / Operators: Pablo Ramirez, Mark Hanselman, William Gaken
- 👤 Firefighters: Jason Gravelle, Nicholas Kaczor, Robert Vanderkarr, Christopher Warden, Matthew Barbarich, Kenway Hensley



### **Rescue 1-1**

- 👤 Lieutenants: Matthew Hughes, Scott Peterson, Brent Kostanko
- 👤 Driver / Operators: Kristopher Lussenden, David Cue, Christopher McGlothlin
- 👤 Firefighters: Neil Boes, Leo Susick, Zane Kingsbury, Julian Gross, Johnathan Fotopoulos

# PERSONNEL



## Engine 1-3

- 👤 Lieutenants: Mark Luick, William Gamble, Danielle LaLonde
- 👤 Driver / Operators: Daniel Campbell, Tilvis Bolen, Jeremy Torres
- 👤 Firefighters: Christopher Nielsen, Christopher Taylor, Shane Doyon, John Crowell, Nicholas Foren



## Engine 1-4

- 👤 Lieutenants: Christopher Buscemi, Jason Corrado, John Maguire
- 👤 Driver / Operators: Christopher Leadbetter, Stephen Potbury, Robert Porter
- 👤 Firefighters: Ernest Close, Ryan Newkirk, Christopher Brown



## Ladder 1-5

- 👤 Lieutenants: Allen Bruck, Andrew Boonstra, Robert Tudor
- 👤 Driver / Operators: Michael Pratt, James Tiernan, Timothy Karolak
- 👤 Firefighters: Matthew Francis, Brian Schotthoefer, George Allard



## Engine 1-6

- 👤 Lieutenants: Craig Ferris, Kirk Hedding, Jeremy Flack
- 👤 Driver / Operators: Brad Tanner, Timothy Rugg, Benjamin Zahn
- 👤 Firefighters: Bryce McAllister, Ronald Robbins, Cliff Blackford, John Lukosavich

- 👤 Unassigned Firefighters: Christopher Roy, Cody Eddington, Visar Gjetaj, Kenneth Richmond, Michael Rudolph, Andrew Gignac, Tracy Youell, Jacob Wing

# PERSONNEL

## Promotions

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- 👤 Fire Chief Mike Kennedy
- 👤 Assistant Chief Andrew Box
- 👤 Fire Marshal Kathleen Summersgill
- 👤 Master Mechanic Jeffrey Pelzel
- 👤 Fire Inspector Gianna Bommarito
- 👤 Fire Inspector Michael Reddmann
- 👤 Captain Michael Roberts
- 👤 Lieutenant Jason Corrado
- 👤 Lieutenant Brent Kostanko
- 👤 Lieutenant Danielle Lalonde
- 👤 Lieutenant Jeremy Flack
- 👤 Lieutenant John Maguire
- 👤 Driver / Operator Mark Hanselman
- 👤 Driver / Operator Jeremy Torres
- 👤 Driver / Operator Robert Porter
- 👤 Driver / Operator Matthew Gaken
- 👤 Driver / Operator Christopher McGlothlin



(above) City Clerk Jackie Beaudry swearing in Lt Lalonde, Lt Flack, and Lt Maguire

## New Hires

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- 👤 Probationary Firefighter Cody Eddington
- 👤 Probationary Firefighter Kenneth Richmond
- 👤 Probationary Firefighter Christopher Roy
- 👤 Probationary Firefighter Visar Gjetaj
- 👤 Probationary Firefighter Andrew Gignac
- 👤 Probationary Firefighter Andrew Wing
- 👤 Probationary Firefighter Tracy Youell
- 👤 Probationary Firefighter Michael Rudolph
- 👤 Management Assistant Lynda Rathburn (internal city transfer)

Probationary Firefighters Andrew Gignac, Michael Rudolph, Andrew Wing, and Tracy Youell.

## Retirements

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- 👤 Fire Chief Larry Collins
- 👤 Assistant Chief Ellen Taylor
- 👤 Master Mechanic Daniel Krueger
- 👤 Fire Inspector Ira Harrison
- 👤 Lieutenant James Adams
- 👤 Driver / Operator Sharon Bouchard
- 👤 Driver / Operator Patricia Hopkins



# PERSONNEL

## Accomplishments

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- 👤 In July, promotional tests were given for the ranks of lieutenant, captain, and battalion chief. This occurred after negotiation with IAFF Local 693 as a part of grievance and contract negotiations. The completion of this testing allowed for the creation of promotional lists, from which several employees have already been promoted.
- 👤 Fire administration and City of Ann Arbor Human Resources conducted interviews for fire inspector, fire marshal, master mechanic, and assistant mechanic positions, which also allowed for several promotions. These promotions filled vacancies created by retirements.



(left) In October, Fire Marshal Kathleen Summersgill graduated from Eastern Michigan University's School of Fire Staff and Command. This program is designed to prepare the professional fire officer to effectively manage their fire agency. This management-oriented program consists of 350 hours of competency-based education spread over ten months. Pictured left to right is Chief Kennedy, Fire Marshal Summersgill, and Assistant Chief Box at the graduation ceremony.

- 👤 In September, Assistant Fire Chief Andrew Box successfully completed the National Fire Academy – Executive Fire Officer Program. The National Fire Academy's Executive Fire Officer Program provides senior fire officers with a broad perspective on various facets of fire and emergency services administration. Each student of the program enhances their professional development through a series of four graduate and upper-division-baccalaureate equivalent courses taken over a four-year period. They then complete an applied research project that relates to their organization.



(left) In October, Lieutenant Craig Ferris was recognized by the Washtenaw 100 as the “Washtenaw 100 – Outstanding Firefighter of the Year.” Lt Ferris was recognized for his efforts with establishing the rescue task force concept within the AAFD, along with assisting with teaching throughout Washtenaw County. Lt Ferris is a 25-year veteran, who has taught extrication classes throughout Washtenaw County. He also served as the chair of the apparatus committee for the replacement of Engine 1-6. The AAFD was given a \$2,500 donation for Lt Ferris’s recognition. These funds were used to purchase new nozzles for high-rise firefighting operations. Pictured left to right are Lt Ferris and Chief Kennedy.

# FIRE PREVENTION BUREAU

The Fire Prevention Bureau is led by Fire Marshal Kathleen Summersgill. This bureau maintains a robust fire prevention program that includes the elements of fire code enforcement, fire plan review, fire and arson investigation, and community risk reduction education. Fire inspectors are responsible for conducting fire safety inspections of new and existing buildings, reviewing plans for fire code compliance, conducting fire and arson investigations, and coordinating a variety of community risk reduction education programs. The division also manages Freedom of Information Act (FOIA) fire-related requests.

## Accomplishments

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- 👤 Fire inspectors inspected nearly 9 million square feet through 2,348 inspections. 7,135 code violations were identified with enforced correction.
- 👤 Invoiced approximately \$134,819 in false alarm fees.
- 👤 Invoiced \$600,687.61 for fire inspection cost recovery.
- 👤 Plan reviews:
  - a. Site plans: 74
  - b. Zoning: 4
  - c. Annexation: 4
  - d. Site compliance plans: 56
  - e. Special exception use: 48
  - f. Land divisions: 17
  - g. Sidewalk occupancy compliance: 146
- 👤 Investigated 26 fires.
- 👤 Presented an updated fire prevention cost recovery ordinance to City Council, which was adopted. This revised ordinance created a self-inspection program for hotel/motel room and storage units.
- 👤 Three inspectors successfully passed the Inspector I training and obtained NFPA certification.
- 👤 One inspector completed 80-hour fire investigation training.
- 👤 Fire Marshal completed a one week training course on water based fire protection systems at the National Fire Academy in Emmetsburg, MD.
- 👤 Identified and updated all Firehouse occupancies to identify primary owners and square footage. This prepared our division to transfer validated information to ImageTrend software.
- 👤 In conjunction with City IT, divided the total occupancies by square feet to four separate and equal areas to create new inspection districts.
- 👤 Identified all sorority and fraternity houses for fire inspections, and communicated fire department expectations and code requirements.
- 👤 Approved and installed keys for 41 new Knox Box requests. Knox Boxes allow the fire department to gain access to commercial buildings to investigate fire alarms or other incidents without having to damage the occupancy by forcing entry. When a building owner updates locks, a fire inspector must go out to open the Knox Box to place updated keys in the locked container.
- 👤 Conducted 22 hydrant flow tests.
- 👤 Involved in 7 hoarding assistance cases.

# TRAINING

The Training Division is led by Training Officer Craig Sidelinger and is charged with developing and improving firefighting techniques as well as standards for rescue and emergency medical services and evaluating and maintaining quality control of firefighting methods used by the suppression division. Staffed with a training officer and assistant training officer the training division manages a variety of programs to train and protect firefighters and staff.

## Major Projects

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- 👤 Eight probationary firefighters completed a four-week training program.
- 👤 Assisted with training of ImageTrend record management system.
- 👤 100% employee renewal of CPR certification.
- 👤 Transition to Target Solutions as our training database.
- 👤 In concert with the City's paperless policy, we accomplished 60% digitalization of employee training files.
- 👤 Three employees were certified to work as driver / operators.
- 👤 Acquired and implemented new EMS equipment: new equipment bags, stethoscopes, and blood pressure cuffs.
- 👤 Finished firefighter survival bail-out training with new egress kits.
- 👤 Implemented the new Pak Tracker system for locating lost or downed firefighters.
- 👤 Hosted Ice Rescue Technician Course and Swift Water Operations Course.
- 👤 Completed Rescue Task Force training.

## Training Hours

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- 3,724 **In-Service Online**  
Learning management software designed to address topics: asbestos awareness.
- 4,805 **In-Service Practical**  
Department conducted training emphasizing practical skills: pump operations.
- 1,706.75 **Special Operations**  
Training in unique circumstances such as technical rescue, hazardous materials.
- 2,770.50 **Professional Development**  
Training that addresses promotional and career advancement: fire officer classes.
- 960 **Probationary Firefighter Training**  
New employee on-boarding program

### 13,966.25 Total Hours

(left) New driver / operators practiced standpipe operations at the Forest Street parking structure.



Engines are connected to a hydrant and then supply lines are hooked to the fire department connection to supply pressure for hose lines needed to extinguish vehicle fires.

# EMERGENCY MANAGEMENT

Rick Norman serves as the emergency management coordinator. Emergency Management coordinates all City of Ann Arbor emergency planning for weather-related and other disasters, maintains an emergency operations center, conducts emergency preparedness training and operates a citywide storm/tornado warning siren system.

## Exercises

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- 🦺 Managed Community Emergency Response Team (CERT) new class training exercise with 18 participants.
- 🦺 Completed “After Action Report/Improvement Plan” items for Barton Dam functional exercise per Federal Energy Regulatory Commission (FERC) requirements.
- 🦺 Attended Michigan Stadium Unmanned Autonomous Vehicle (UAV) table top exercise.
- 🦺 Conducted CodeRED callout drill for Barton Dam and Emergency Operations Center group.

## Training

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- 🦺 Facilitated the half-day delivery of a policy level Executive Education Seminar on civil unrest. The Center for Homeland Defense and Security at the Naval Postgraduate School presented this course under a free outreach program. Twenty-eight participants from the City of Ann Arbor, University of Michigan, Ann Arbor Public Schools, and other community partners attended this seminar. It was a moderator-led discussion with a panel of experts from across the country, who provided insight.
- 🦺 Participated in CodeRED Webinar “Integrated Public Alert and Warning” IPAWS.
- 🦺 Trained fire personnel on mobile command unit operations.



(left) In June, seventy attendees from the City of Ann Arbor staff and community partners attended a FEMA Integrated Emergency Management course. This was an intense four-day training and exercise course that taught core emergency management concepts and covered several case histories. EMC Norman was the primary local coordinator of this effort.

## Grants

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- 🦺 Michigan State Police Emergency Management and Homeland Security Division: Emergency Management Performance Grant quarterly work plan completion: \$41,222
- 🦺 Obtained Washtenaw County Homeland Security Grant Program allocation for purchase of 96 portable vehicle barriers: \$66,144. These barriers can be used for events throughout the downtown.

# EMERGENCY MANAGEMENT

## Major Projects

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- Wrote Ann Arbor Police Department (AAPD) policies for large scale events, disasters, and emergency operations center operations contributing to AAPD CALEA accreditation.
- Accomplished complete rewrite of Ann Arbor Emergency Response Plan to current federal and state standards.
- Facilitated Hazard Mitigation Plan Technical Advisory Committee meetings for plan maintenance, also supporting National Flood Insurance Program's (NFIP) Community Rating System (CRS) requirements.
- Presented Hazard Mitigation Plan to City Planning staff.
- Specified tech capabilities for new Administrators “Situation Room” to facilitate partial EOC activations.
- Working on Larcom-City Hall Emergency Planning with Safety unit.
- Conduct monthly siren system test and managed siren system repairs and upgrades.
- Completed severe weather assessments on several AAPS facilities.

(right) The mobile command unit was deployed for Ann Arbor Art Fair and U-M Men’s Basketball BIG10 Championship game.



(left) A citywide booth numbering plan was implemented for Art Fair. This plan was instituted after coordination and planning with the Art Fair Directors, AAPD, and City Geographic Information Systems. [Why?]

## CodeRED Emergency Notification System

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- 📞 Total Contacts: 38,245
- 📞 Resident opted in: 12,543
- 📞 Businesses opted in: 766
- 📞 Texts: 4,996
- 📞 Emails: 4,854

# ACTIVITIES

(right) In February, there was a vehicle fire on the fourth floor of the Ann – Ashley parking structure.



(below). In February, there was an overnight fire on the seventh floor apartment at 727 West Miller. Fire damage was limited to one apartment.



(right) In March, crews had to extricate a driver from a vehicle crash on Huron River Drive near Bird Road.



# ACTIVITIES



(above) In 2018, the largest fire incident in the City of Ann Arbor occurred at Mahindra GenZe located at Stone School and Ellsworth.



(left) In November, Engine 1-4 responded on a three-alarm house fire in the City of Ypsilanti.

(right) In August apartment fire in Pheasant Run Apartments.

(below) In November, a resident was rescued via a second floor fire in Pheasant Run Apartments.



# ACTIVITIES



(above) On September 11, Detroit Red Wings Dylan Larkin, Anthony Mantha, and Tyler Bertuzzi attended a 9/11 ceremony and participated in a skills competition with several of Ann Arbor's bravest.



(above) Firefighter teaching students at Bryant Elementary School about fire safety.



(left) In March, the 102.9 W4 Country Breakfast with Bubba broadcast from Station 6 took place as part of their Firehouse Fridays.



# City of Ann Arbor

## 2019 Proposed Street Construction Projects

2/14/2019

### **2019 Rehabilitation/Resurfacing Projects**

These projects are generally more involved and may include removal and replacement of part or all of the existing asphalt or concrete pavement; curb and gutter repairs; repair and/or replacement of drainage and other utility structures; sidewalk ramp replacement to achieve ADA compliance; new pavement markings; and restoration. Their durations range from one month to several months depending on the work activities.

#### Major Streets

- East Hoover Avenue (S Main St to S State St) – with utility project
- East William Street (S Main St to S State St) – with utility project
- Fuller Street (Glen Ct to Glen Ave) – with utility project
- Geddes Avenue (Washtenaw Ave to roadway spilt west of Observatory St)
- Granger Avenue (S State St to Packard St)
- Greene Street (E Keech Ave/Kipke Dr to Hill St) – with utility project
- Hill Street (Adams St to S Fifth Ave) – with utility project
- North Fifth Avenue (E Kingsley St to Catherine St)
- Platt Road (S Huron Pkwy to Washtenaw Ave)
- Scio Church Road (S Seventh St to S Main St)
- South State Street (Oakbrook Dr to Stimson St)
- Stone School Road (I-94 to E Eisenhower Pkwy)
- Traverwood Drive (Plymouth Rd to S Huron Pkwy)
- West William Street (S First St to S Main St)

#### Minor (Local) Streets

- Amherst Avenue (Longshore Dr to Pontiac Trl) – with utility
- Argo Drive (Longshore Dr to Pontiac Trl) – with utility project
- Brookridge Court (Brookridge Rd to Brookridge Rd)
- Bucholz Court (Bath St to Willow St) – with utility project
- Byddington Road (Miner St/Cressfield St to Brooks St)
- Cedar Bend Drive (Fuller Rd to Northerly to End of Pavement) – with utility project
- Charles Street (Daniel St to Edward St/Brookridge Rd)
- Coler Road (Westerly of Packard St to Westerly End) – with utility project
- Cressfield Lane (Byddington Rd/Miner St to End of Cul-de-Sac)
- Daniel Street (Hiscock St to Sunset Rd)
- Dover Place (Riverview Dr to Westerly End) – with utility project
- Edward Street (W Summit St to Charles St/Brookridge Ct)
- Felch Street (Gott St to Fountain St)
- Felch Street (Spring St to N Ashley St)
- Fountain Street (Miller Ave to Robin Rd)

## City of Ann Arbor

### 2019 Proposed Street Construction Projects

2/14/2019

- Gott Street (Miller Ave to Pearl St)
- Granger Avenue (Packard St and S Forest Ave)
- Hillcrest Drive (W Summit St to End of Cul-de-Sac)
- Hiscock Street (Spring St to W Summit St/Wildt St)
- Horman Court (S Forest Ave to Olivia Ave) – with utility project
- Huntington Place (Riverview Dr to Onaway Pl) – with utility project
- Indianola Avenue (Longshore Dr to Pontiac Trl) – with utility project
- John Street (S Fifth Ave to S Division St) – with utility project
- Longshore Drive (Argo Dr to Indianola Ave) – with utility project
- Maywood Avenue (W Stadium Blvd to Avondale Ave) – with utility project
- Miner Street (Hiscock St to Cressfield St/Byddington Rd St/Byddington Rd)
- Ottawa Road (Argo Dr to Indianola Ave) – with utility project
- Pearl Street (Brooks St to Miner St)
- Riverview Drive (Geddes Ave to Huntington Pl) – with utility project
- Sheridan Drive (Washtenaw Ave to Londonderry Rd)
- South Boulevard (Packard St to Westerly End) – with utility project
- W Summit Street (Brooks St to Gott St)
- W Summit Street (Fountain St to Daniel St)
- Wynnstone Drive (Folkstone Ct to Easterly End)

### 2019 Capital Preventative Maintenance Projects

These projects are generally less involved and may include removing and replacing only the upper portion of the existing asphalt pavement (thin mill and fill); minor curb and gutter and drainage/utility structure repairs; sidewalk ramp replacement to achieve ADA compliance; new pavement markings; and minor restoration. They may also include surface preservation treatments like micro-surfacing and cape sealing, or crack filling and sealing. Their durations are typically less than a month and may range from a day or two up to a few weeks depending on the work activities.

#### Major Streets

- East Eisenhower Parkway (Boardwalk St to N Service Dr)
- East Stadium Boulevard (S State St to Packard St)
- Fuller Road (East End Huron River Bridge to easterly end of Fuller Ct)
- Green Road (Plymouth Rd to Gettysburg Rd/Burbank Dr)
- Jackson Avenue (Westerly of Gralake Ave to EB I-94 Exit Ramp Bridge)
- North Fifth Avenue (Beakes St to E Kingsley St)
- North Fifth Avenue (Catherine St to E Ann St)
- Packard Street (E Stadium Blvd to Harpst St/Anderson Ave)
- Packard Street (Platt Rd to Gross Rd)

## City of Ann Arbor

### 2019 Proposed Street Construction Projects

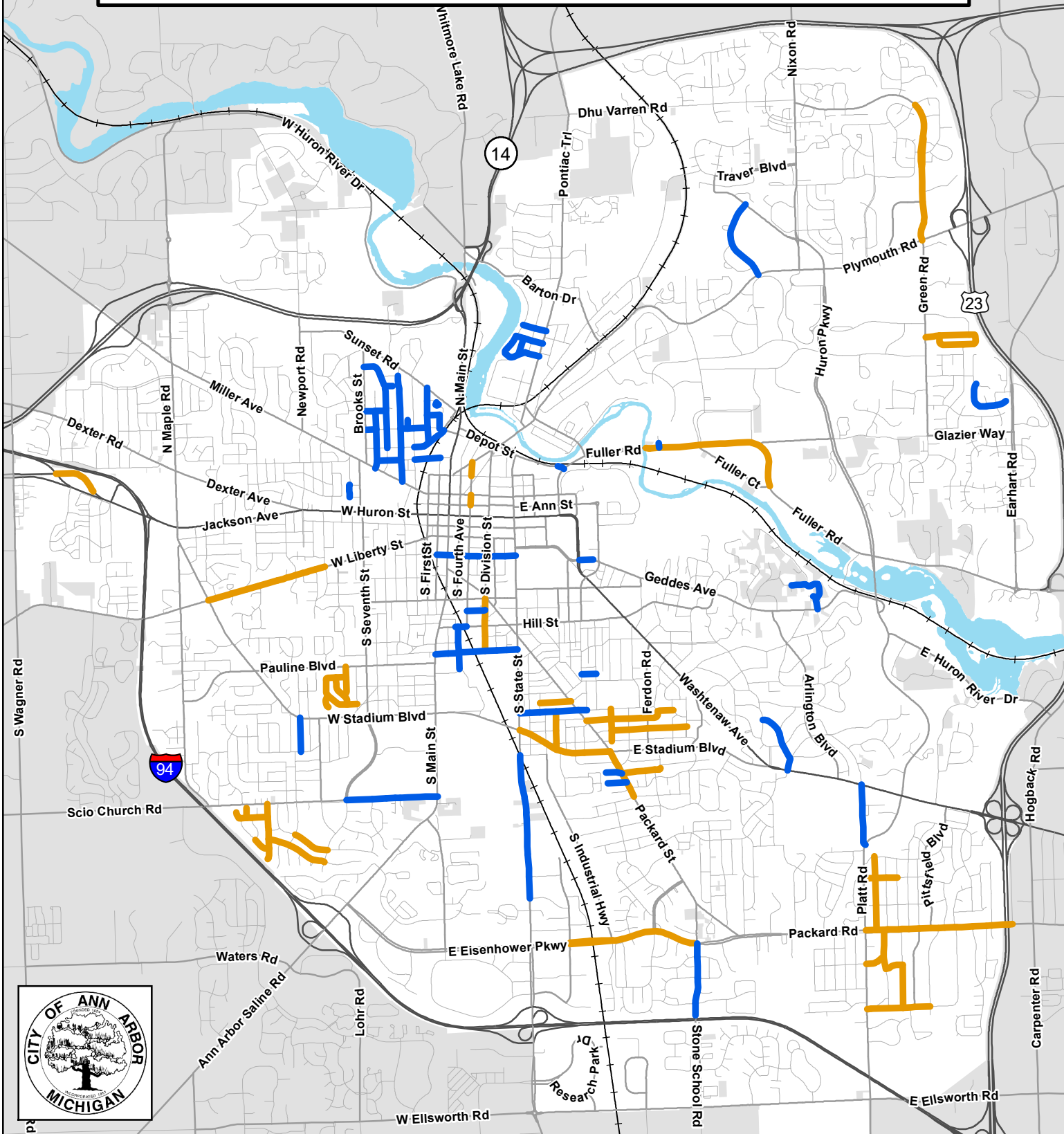
2/14/2019

- South Division Street (E Hoover Ave to E Madison St)
- West Liberty Street (W Stadium Blvd to Crest Ave)

#### Minor (Local) Streets

- Algonac Street (Naples Ct to Clague St)
- Brooklyn Avenue (Packard St to Ferdon Rd)
- Churchill Drive (End of Cul-de-sac to Scio Church Rd)
- Clague Street (Algonac Ave to Van Dusen Dr)
- Creek Drive (La Fere St to Packard St)
- Crosby Crescent (Snyder Ave to Clague St)
- Delaware Drive (S 7th St to Mershon Dr)
- Elmwood Street (Packard St to Norwood St)
- Elmwood Street (Norwood St to Edgewood Dr)
- Frederick Drive (Green Rd to Greenbrier Dr/Middleton Dr)
- Golden Avenue (E Stadium Blvd to Granger Ave)
- Hermitage Road (Ferdon Rd to Wallingford Rd)
- La Fere Street (Creek Dr to La Salle St)
- La Salle Street (Lorraine St to La Fere)
- Lincoln Avenue (Shadford Rd to Granger Ave)
- Lorraine Street (Platt Rd to Pittsview Dr)
- Middleton Drive (Frederick Dr to Greenbrier Dr/Frederick Dr)
- Morehead Drive (Churchill Dr to S 7th St)
- Morton Avenue (Lincoln Ave to Woodside Rd)
- Naples Court (Snyder Ave/Algonac St to End of Cul-de-sac)
- Oakwood Street (Platt Rd to Bellwood Ave)
- Redwood Avenue (Platt Rd to Creek Dr)
- Rugby Court (Wiltshire Dr to End of Cul-de-sac)
- Snyder Avenue (Birk Ave to Naples Ct)
- South Boulevard (Packard St to Ferdon Rd)
- Steeplechase Drive (Churchill Dr to Blaney Dr)
- Van Dusen Drive (Crosby Cres to Pauline Blvd)
- Wiltshire Drive (Churchill Dr to End of Cul-de-sac)
- Woodlawn Avenue (Sheehan Ave to Packard St)

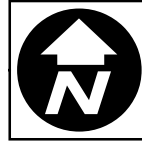
# 2019 Tentative Street Treatment Projects



**Resurfacing/Rehabilitation Projects**



**Capital Preventative Maintenance Projects**



No Scale