



City of Ann Arbor City Administrator's Report June 7, 2021

Prepared for City Council. Kindly forward questions, comments, or suggestions for input to tcrawford@a2gov.org, ifournier@a2gov.org, or shiggins@a2gov.org.

Safety Notes

A2 Be Safe! Coronavirus (COVID-19) update. The City of Ann Arbor continues to experience the effects of the pandemic both internally and throughout the community. It remains vitally important for everyone to follow the latest public health guidelines, both inside and outside of the workplace, and to get vaccinated when eligible.

The city is actively working to implement workplace changes and develop a reopening plan and date for city facilities. While an exact date has not been identified, it will be sometime in early July. The city will communicate the date via all channels — including Facebook (<https://www.facebook.com/TheCityOfAnnArbor>), Twitter (<https://twitter.com/a2gov>), NextDoor and via email (subscribe at http://service.govdelivery.com/service/subscribe.html?code=MIANNA_5) in the coming weeks. Stay tuned!

In the meantime, you can always contact the city's customer service center for assistance Monday–Friday, 7:30 a.m.–5:30 p.m. (except holidays) at 734.794.6320 or via email at customerservice@a2gov.org.

For the latest COVID-19 health information, please visit www.washtenaw.org/COVID19 or the Centers for Disease Control <https://www.cdc.gov/coronavirus/2019-ncov/about/>. For city related business, individual safety reminders include:

- Please check the [city's meeting calendar](#) for the most up-to-date information on public meetings.
- To pay parking tickets, water bills, property taxes, apply for permits as well as other customer service options, residents and visitors are encouraged to take advantage of online services by visiting www.a2gov.org/services.

A2 Be Safe!

Success Stories

Success. Thank you to staff throughout the organization who have worked and continue to work tirelessly, and those who have gone above and beyond during the COVID-19 pandemic. You are appreciated! The City extends appreciation to the Ann Arbor community for their patience; cooperation with mask wearing and distancing; increased handwashing; support of local

businesses; and for getting/planning to get vaccinated all in a united effort to bring the pandemic to an end.

A2 Zero Week. Thank you to all who participated in launching A2 Zero Week that was held June 1-6. We appreciate all who partnered with the city and the Office of Sustainability & Innovation (OSI) to mark the one-year anniversary of the adoption of A2Zero and celebrate with our community to help people learn about sustainability activities, take action, and have fun.

Sustainability & Innovations Corner

- **A2Zero Year One Report.** June 1, 2021, marks the one-year anniversary of the City of Ann Arbor’s plan to achieve a just transition to community -wide carbon neutrality, known as A2Zero. Attached is a report that provides a 1-year reflection on the adoption of A2 Zero.
- **Climate, Coffee and Conversation** — Join us the second Thursday of each month at 8 a.m. for an open community chat about anything and everything A²ZERO and sustainability in Ann Arbor, in Michigan and abroad. Attendance is online and free, but Zoom registration is required at https://a2gov.zoom.us/meeting/register/tJctfuyorzwsHtal_qn-HPQwfVoSbbb01001.
- **Range Replacement:** OSI is working to support home electrification by promoting induction ranges through partnerships with local vendors, through educational segments, and through demonstration projects. In addition, OSI has been collaborating with IBEW Local 252 to unite A²ZERO with IBEW training and outreach programs. This has included soon to be launched new website: <https://www.ibewneca252.org/a2zero>.
- **Aging in Place Efficiently:** Do you know an older adult (60+) looking to stay in their home for as long as possible? The City of Ann Arbor and community partners are excited to collaborate with up to 25 qualified residents to make home improvements focused on comfort, lower energy bills, and home safety. This program is completely free thanks to funding from the Ann Arbor Area Community Foundation and Partners for Places. To learn more or check eligibility please visit www.a2gov.org/AIP.

Council Priorities/Initiatives

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for May 2021 for purchases over \$3,000.

Council Resolution Reporting. Staff reported on the following items pursuant to Council direction:

| ITEM | TITLE | DUE DATE | STATUS |
|--------------------------|---|-------------------|-------------------|
| R-20-285 | Resolution to Implement a ‘Rooney Rule’ for Executive and Management Level Hires in the City of Ann Arbor | September 1, 2020 | Research ongoing. |

Previews

The **June 7 Council Meeting** will feature the following items of interest:

Consent Agenda. There are (28) items on the consent agenda.

Public Hearings. There are four (4) public hearings which are listed below and under second readings.

- **Public Hearing and Resolution to Approve Valhalla Ann Arbor Site Plan and Development Agreement, 31, 50, 57, 77, 97, 98, 107, 145, 147, 151, 155, 159, 163 Valhalla Drive and 2065, 2099 South Main Street (CPC Recommendation: Approval - 8 Yeas and 1 Nay).** Approval of this resolution will allow for the construction 454 dwelling units in several stacked flat apartment buildings and five townhouse buildings.
- **Public Hearing and Resolution to Adopt the Ann Arbor Moving Together Towards Vision Zero – City of Ann Arbor Comprehensive Transportation Plan (Adopted and Recommended by the CPC on April 20, 2021 – 9 Yeas, 0 Nays).** Chapter 8 of the City Code directs that the Planning Commission to prepare and adopt, and the City Council to adopt a master plan for the development of the City. Consistent with these regulations and the Michigan Planning Enabling Act, the City has developed the Ann Arbor Moving Together Towards Vision Zero – City of Ann Arbor Comprehensive Transportation Plan.

Ordinances –Second Readings (2)

- **An Ordinance to Amend Section 5.15 (Table 5-15-2) and Section 5.16.6 of Chapter 55 (Unified Development Code) of Title V of the Code of the City of Ann Arbor (Accessory Dwelling Units) (ORD-21-14).** On August 4, 2016, the City Council adopted Ordinance 16-16, which amended the Zoning Ordinance to convert Accessory Apartments into Accessory Dwelling Units and create additional standards. Component to this ordinance was the establishment of ADUs as an Accessory use in the R1A through R1E, and R2A Zoning Districts.

To date, realization of such units in the City has been minimal. In 2019, the City Council defeated a series of proposed amendments to the ordinance, that were considered in response to City Council direction. Subsequently, the City Planning Commission maintained proposed amendments to the Ordinance on its work program, which resulted in the following recommended amendments to the Unified Development Code:

- Addition of more zoning districts where ADUs are allowed. The proposed amendments add the option to all residential zoning districts, excepting R6 Mobile Home Parks. The addition of ADUs to other zoning districts does not eliminate the requirement of any location being a single-family property.
 - Amend the requirements that previously limited detached ADUs on those properties that had an existing accessory structure prior to December 31, 2016. The amendments allow a detached ADU in any legally conforming detached accessory structure.
 - Removal of requirement that any new entrance be located on the side or rear of a structure.
 - Removal of minimum 5,000 square feet lot size requirement.
 - Reordering of the requirements into more logical groupings
 - Removal of additional parking requirements as the majority of proposed ADU's are within ¼ mile of a bus stop.
 - Removal of the requirement that the owner of the property resides on the property, and removal of the corresponding deed restriction requirement.
 - Ensure the maximum occupancy is maintained.
- **An Ordinance to Amend Chapter 55 (Unified Development Code), Rezoning of 9.8 Acres from TWP(Township), R1C (Single-Family) and R1A (Single-Family) to R4E With Conditions (Multiple-Family Dwelling District with Conditions), Valhalla Ann Arbor Conditional Rezoning, 31, 50, 57, 77, 97, 98, 107, 145, 147, 151, 155, 159, 163 Valhalla Drive and 2065, 2099 South Main Street (CPC Recommendation: Approval - 8 Yeas and 1 Nay) (ORD-21-15).** Approval of this resolution will rezone parcels totaling 9.8 acres from TWP (Township), R1C (Single-Family) and R1A (Single-Family) to R4E with Conditions (Multiple-Family Dwelling District with Conditions) to allow the site to be redeveloped for residential use.

Ordinances – First Readings (4)

- **An Ordinance to Amend Section 8:530 of Chapter 105 (Housing: Entry to Show Premises and Time for Rental Agreements) of Title VIII (Building Regulations) of the Ann Arbor City Code.** The proposed ordinance amendment increases the period of time that landlords are prohibited from entering leased premises for the purpose of showing the premises to prospective tenants, and entering into a lease to rent the premises to another tenant for a subsequent lease period, from 70 to 240 days.
- **An Ordinance to Amend Chapter 112 (Non-Discrimination), Section 9:151, Title IX of the Code of the City of Ann Arbor to Add Definition of Race to Include Prohibition Against Race-Based Hair Discrimination.** This ordinance adds the definition of race and protective hairstyles.
- **An Ordinance to Add Sections 5.12.9 and to Amend Sections 5.15, 5.16.3, 5.17.4 and 5.20.4 of Chapter 55 (Unified Development Code) of Title V of the Code of the City of Ann Arbor (New Zoning District TC1 Transit Corridor).** An amendment is proposed to the Unified

Development Code to add a new zoning district, TC1 (Transit Corridor) district, and establish permitted uses, use specific standards, and dimensional standards, as well as related amendments and revisions for consistency. It is offered by the Planning Commission in response to Council Resolution R-20-439 which asked for a transit-supported zoning district to increase housing density and options along major corridors, examining certain solutions, and preliminary recommendations for geographic areas to consider for such designation, by June 15, 2021.

- **An Ordinance to Amend Sections 5.18.3, 5.18.4, 5.17.3, 5.37.2.A and 5.37.2.S, to Add Sections 5.19.6 and 5.33.6, and to Repeal Sections 5.30.1 and 5.30.4.B of Chapter 55 (Unified Development Code) of Title V of the Code of the City of Ann Arbor (Planned Project Site Plan Modifications).** Amendments are proposed to the Unified Development Code to eliminate the Planned Project Site Plan Modifications provisions and offer additional flexibility in setbacks and height. These amendments are intended to replicate the majority of benefits offered and realized by the current Planned Project Site Plan Modifications in a less complicated, more straightforward, predictable and intuitive manner.

Other

Juneteenth Added as a City Holiday. City Council approved adding Juneteenth as a city holiday via Resolution [R-21-182](#). Juneteenth is a holiday marking the end of slavery in the United States, following its establishment on the North American mainland in 1619. City leadership and staff will observe Juneteenth the Friday prior to the formal, recognized day of celebration for Juneteenth on the third Saturday of June each year, and that Larcom City Hall shall be closed on that day; collection of trash/recycling/compost will not be delayed.

June Water Quality Matters. The June issue of Quality Water Matters brings awareness to National Dam Safety Awareness Day, which was on May 31. The issue highlights several projects at the city's dams that will ensure their continued safety and function as well as emergency preparedness evacuation tips for our community. Read the issue [online](#).

Applications Now Being Accepted for New Ann Arbor Equitable Engagement Steering Committee. A City of Ann Arbor initiative is underway to help ensure the city functions in a more inclusive manner and that there are opportunities for community members to have their voices heard. Applications are now being accepted for participation on the new Ann Arbor Equitable Engagement Steering Committee. The application is available at www.a2gov.org/A2EquitableEngagement or by calling to request a copy at 734.794.6430, ext. 42590. Applications are due by Monday, June 7, 2021. More information, and a link to subscribe for future updates, can be found at www.a2gov.org/A2EquitableEngagement

Ann Arbor's Road Construction Season and Planned 2021 Road, Sidewalk, Utility and Resurfacing Projects. Ann Arbor's 2021 road construction "season" is ongoing with many

projects underway and more to come this summer and fall. This year's projects include resurfacing/restoration of nearly 9 miles of roads, 6.2 miles of preventative maintenance and 5,700 feet of new sidewalk construction. All projects are listed online at www.a2gov.org/roadconstruction. Projects and schedules are subject to change. Construction work will cause road and lane closures, so travelers are advised to sign up for email or text alerts, at www.a2gov.org/roads.

July Events with NAP. City of Ann Arbor Natural Area Preservation (NAP) works to protect and restore Ann Arbor's natural areas and to foster an environmental ethic among its citizens. This involves conducting plant and animal inventories, ecological monitoring and stewardship projects in Ann Arbor's parks. These tasks are performed by both staff and volunteers. For more information about NAP, visit www.a2gov.org/NAP.

17-year Cicadas. Ann Arbor, along with large parts of the Midwest and eastern United States, are experiencing a 17-year cicada emergence. The cicadas, which do not bite and are harmless to humans, will present challenges to smaller saplings while benefiting larger and established trees. In response, the City of Ann Arbor is suspending its spring tree planting efforts and has established a website, www.a2gov.org/cicada (<https://www.a2gov.org/departments/forestry/Pages/17-Year-Cicada-Emergence-.aspx>), to help the community understand and prepare for the event.

Streetlight Outage Reporting. Did you know you can help the community be and feel safer by reporting streetlight outages? Simply visit www.a2gov.org/a2fixit (<https://www.a2gov.org/services/pages/report-a-problem.aspx>), or download the A2 Fix It app on your smartphone, to report streetlights that are no longer working. And remember, A2 Fix It isn't just for streetlights. You can use the tool to report potholes and missed cart pickups as well.

One Year of A²ZERO



Overview

A²ZERO is Ann Arbor's plan for achieving a just transition to community-wide carbon neutrality by 2030. Adopted by City Council in June of 2020, A²ZERO is an audacious and essential plan, framework, and series of programs that will help improve health, safety, and comfort, all while helping our community achieve deep decarbonization.

A²ZERO is a living plan, meaning that it's important to regularly reflect on what is working, what needs to be adjusted, and what needs to be added. This document presents one such reflection - looking back on the first year of A²ZERO, the accomplishments, the short comings, and the next steps.

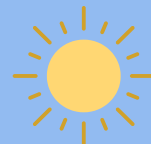
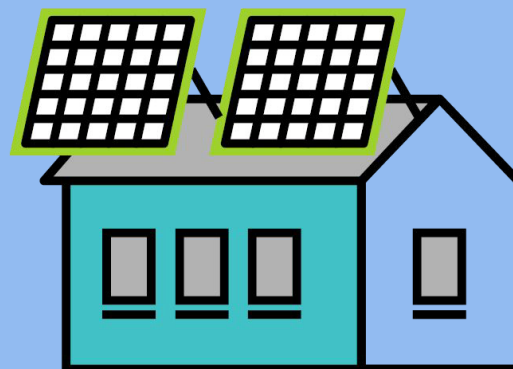
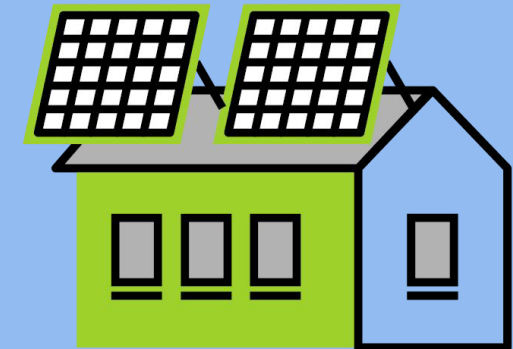
More details about the initiatives outlined in these pages, as well as ways to get involved in A²ZERO, can be found at www.a2gov.org/sustainability.



Strategy 1: Power our electrical grid with 100% renewable energy

In Year One, we:

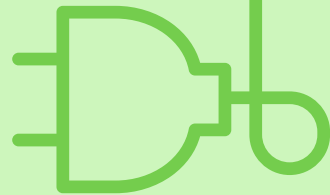
- Installed approximately 1.3MW of rooftop solar on over 200 residential roofs, saving residents over \$650,000 on upfront costs
- Launched the Solarize Toolkit, a step-by-step guide to implementing the Solarize model in other communities
- Helped negotiate agreements on community solar, Voluntary Green Pricing (VGP) programs, and carbon reduction offerings - allowing customers to have more control over where their energy comes from
- Began developing a low-to-moderate income (LMI) solar access program and won a National Community Solar Partnership (NCSP) grant for technical assistance on this program
- Conducted studies on the feasibility and cost of a 24MW solar installation on a capped landfill
- Launched a municipal rooftop solar Request For Proposals (RFP) related to the installation of solar at thirteen municipal facilities
- Achieved SolSmart Silver designation for our efforts to make going solar faster, easier, and more affordable
- Crafted core criteria and principles for achieving our renewable energy goals
- Regularly participated in Michigan Public Service Commission working groups



Strategy 2: Switch our appliances and vehicles from fossil fuels to electric

In Year One, we:

- Transitioned 10% of our light duty City fleet to electric, including making our first purchase of electric vehicles (EVs) for the Police Department
- Expanded public EV charging infrastructure, including winning a grant to install 4 Direct Current Fast Chargers (DCFCs) at City Hall
- Developed and implemented an EV Readiness Ordinance, requiring new developments to include EV charging infrastructure in site planning
- Initiated a heat pump replacement campaign, including a sticker program to ease the transition process to electric
- Developed a range replacement program, which reduces barriers to the adoption of induction ranges through supply and demand side partnerships
- Initiated a collaboration with IBEW 252 to create a home electrification assessment



Strategy 3: Significantly improve the energy efficiency in our buildings

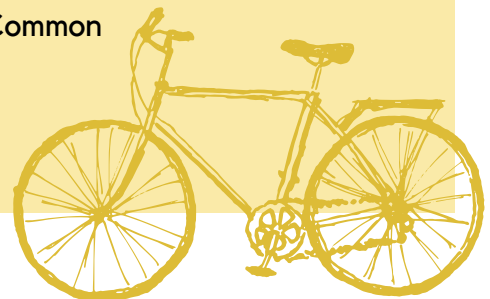
In Year One, we:


- Completed energy audits of 6 City facilities
- Designed and launched a pilot of our Aging in Place Efficiently program, which aims to improve energy efficiency and comfort in the homes of older adults
- Drafted a commercial and multi-family benchmarking ordinance, as well as a home energy disclosure ordinance, including input sourced from stakeholder engagement
- Launched a decarbonization initiative with the Bryant neighborhood and Community Action Network, to co-create a whole home health, safety, comfort, and decarbonization assessment
- Introduced updates to our permitting system to better track our energy efficiency progress
- Worked with the International Code Council (ICC) to introduce Building Code Committees and volunteered to serve on these committees
- Participated in the scoping and evaluation for the zero energy fire station design
- Organized a cohort for a consumption-based emissions inventory

Strategy 4: Reduce the miles we travel in our vehicles by at least 50%

In Year One, we:

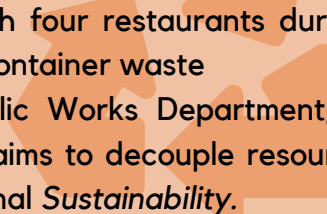
- Launched a bike discount program to reduce barriers to bike access and encourage alternative modes of transportation
- Coordinated the donation of bikes to Common Cycle
- Supported the development of the Vision Zero plan





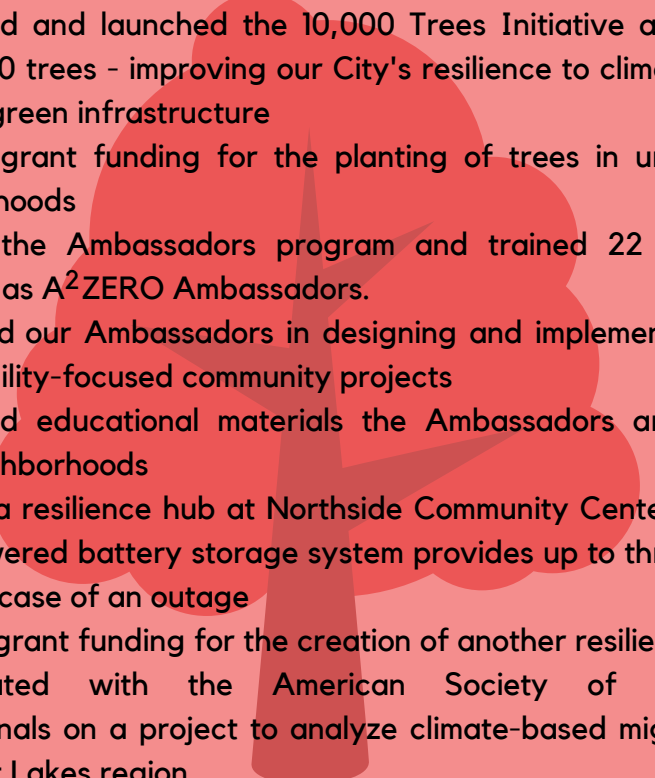
Strategy 5: Change the way we use, reuse, and dispose of materials

In Year One, we:

- Launched a reusable container pilot with four restaurants during Green Fare, in an effort to reduce food container waste
 - Published, in conjunction with the Public Works Department, a paper on the circular economy - which aims to decouple resource consumption from economics - in the journal *Sustainability*.
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Strategy 6: Enhance the resilience of our people and our place

In Year One, we:

- Developed and launched the 10,000 Trees Initiative and planted over 1,000 trees - improving our City's resilience to climate change through green infrastructure
 - Secured grant funding for the planting of trees in underserved neighborhoods
 - Created the Ambassadors program and trained 22 community members as A²ZERO Ambassadors.
 - Supported our Ambassadors in designing and implementing seven sustainability-focused community projects
 - Developed educational materials the Ambassadors are using in their neighborhoods
 - Created a resilience hub at Northside Community Center, where a solar powered battery storage system provides up to three days of power in case of an outage
 - Secured grant funding for the creation of another resilience hub
 - Collaborated with the American Society of Adaptation Professionals on a project to analyze climate-based migration into the Great Lakes region
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Strategy 7: Other strategies / accomplishments

In Year One, we:

- Secured 92 organizations as collaborators
- Launched RE4M, a 4-part internal learning series focused on how to pair renewable energy, efficiency, electrification, and equity into a program for all Ann Arborites
- Supported the creation of the City's equitable engagement initiative
- Continued the Sustaining Ann Arbor Together grant program, a vehicle for supporting our community's innovation and creativity as it relates to advancing local sustainability and climate action
- Were recognized as a finalist for the America's Climate Leadership Award
- Crafted and launched an A²ZERO Pledge for community members to commit to joining us in achieving our sustainability goals
- Engaged with community members and provided guidance and education on sustainability-related issues through the following avenues:
 - Our Sustainability Forum series
 - Our Climate, Coffee, and Conversation open discussions
 - Our revised website
 - The launch of our YouTube channel
 - A²ZERO Week, a celebration of the one-year anniversary of the adoption of the A²ZERO Plan
 - Regular neighborhood association meetings
 - The OSI stall at the Farmer's Market
 - Our 51st-annual Earth Day celebration
 - An inaugural Juneteenth Celebration in conjunction with the Ann Arbor Branch of the NAACP
 - A presentation at the 2021 Michigan Sustainability Conference
 - A keynote speech at the Washtenaw Community College Climate Summit
- Participated in the Environmental Rules Review Committee
- Joined multiple committees helping develop the MI Healthy Climate Plan for the State of Michigan
- Served on UM's Presidents Commission on Carbon Neutrality
- Launched a Carbon Neutrality Coordinating Committee

Next Steps

As we look forward to Year Two of A²ZERO, we anticipate a series of new initiatives, the scaling of existing programs, and the continued expansion of our community engagement efforts, including the growth of our collaborators network. Some of the things currently planned for year two include:

- A community solar pilot
- Expansion of Solarize to commercial enterprises
- The creation of a new low to moderate income solar program
- Support for our Equitable Engagement Steering Committee
- The launch of a whole home "check-up" to help individuals understand their efficiency, electrification, and renewable energy options
- The installation of more bike lanes throughout the City
- The installation of more electric vehicle and bike charging infrastructure
- Energy efficiency improvements at City facilities
- Solar installations at multiple City facilities
- The commissioning of the City's first all electric refuse truck
- The training of our second Ambassadors cohort
- Expansion of our reusable container pilot
- Creation of a working group on utility carbon reduction offerings and voluntary power reduction offerings
- Launch of the BranchOut program and more FreeTree Giveaways
- Continued monitoring, intervention, and testifying before the Michigan Public Service Commission and State House and Senate Committees on relevant legislation or policies
- Deeper and more sustained neighborhood-based engagement

These are just some of the initiatives planned for Year Two of A²ZERO. Please share your ideas or get involved by sending a note to sustainability@a2gov.org or by going to www.a2gov.org/sustainability.





MEMORANDUM

TO: Tom Crawford, City Administrator
FROM: Colin Spencer, Purchasing Manager
DATE: 5/28/2021
SUBJECT: Sole/Best Source Data for May 2021

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for May 2021 for purchases over \$3,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Marti Praschan, Chief Financial Officer
Sara Higgins, Strategic Planning Coordinator

Sole/Best Source for May 2021

| Unit | Amount | Vendor | Item | Description | Type | Notes |
|-----------------|--------------|-----------------------------|--|---|-------------|-------|
| Parks & Rec | \$ 8,500.00 | Wilson Sporting Goods Co | *AP Invoice | GOLF MERCHANDISE | Sole Source | |
| Parks & Rec | \$ 5,000.00 | Performance Sports Turf | *AP Invoice | ATHLETIC FIELD RE-SURFACE | Best Source | |
| Water Treatment | \$ 3,882.78 | Pirtek Metro Detroit | *AP Invoice | BUILD HYDRAULIC HOSES | Best Source | |
| Water Treatment | \$ 9,069.00 | Howden Roots | MAINTENANCE AND REPAIR, WASTEWATER TREATMENT PLANT.91391 | DIAGNOSE AND REPAIR TO SIEMENS BLOWER /COMPRESSOR | Sole Source | |
| Fire | \$ 3,340.24 | Belfor USA Group | *AP Invoice | WATER MITIGATION AT STATION 2 | Sole Source | |
| Engineering | \$ 3,850.00 | Equipment Watch | COST ESTIMATING.96121 | EQUIPMENTWATCH LIGHT (EQWLX) THRU 07/02/22 | Sole Source | |
| Parks & Rec | \$ 5,400.00 | Target Specialty Products | *AP Invoice | INFIELD MATERIAL FOR ATHLETIC FIELDS | Best Source | |
| Public Works | \$ 18,250.00 | Infrastructure Technologies | INTEGRATED SOFTWARE.20853 | SEWER INSPECTION SOFTWARE | Best Source | |
| Water Treatment | \$ 18,000.00 | GEI Consultants of Michigan | ENGINEERING CONSULTING.91842 | Barton CSIR Supplement | Best Source | |