



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

CITY OF ANN ARBOR
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RICK SNYDER
GOVERNOR

ANDY DILLON
STATE TREASURER

September 4, 2013

Steve Powers
City of Ann Arbor Manager
301 E. Huron St.
Ann Arbor, MI 48107

Dear Mr. Powers:

The State Tax Commission (STC) at their meeting on May 13, 2013 approved the new Audit of Minimum Assessing Requirements (AMAR). The AMAR has replaced both the 14 Point Review and the Mini-Review, which have been eliminated. This letter serves as notification that your local unit has been selected to be reviewed as part of our 2013/14 audit program.

The Commission has contracted with Tax Management Associates (TMA) to conduct the reviews statewide for any local unit that has not recently been reviewed. TMA will be in contact with you to set a schedule for your AMAR review. The Commission expects and appreciates full cooperation from each local until to complete these reviews in a timely manner. The first step in the process will be for your assessor to send TMA a backup of the current BS&A assessment database. TMA will be in contact to make those arrangements as well as provide alternatives if your local unit does not use BS&A.

A copy of the AMAR form with links to requirements and other helpful information is available on the STC website at www.michigan.gov/statetaxcommission. If you have any questions regarding the AMAR program, please visit the STC website or contact my office at 517-335-3429.

Sincerely,

Kelli Sobel, Executive Director
State Tax Commission

Cc: Jacqueline Beaudry, City of Ann Arbor Clerk
Raman Patel, County Equalization Director