

City of Ann Arbor

301 E. Huron St.

Ann Arbor, MI 48104

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Meeting Minutes - Draft

Monday, February 25, 2019

4:15 PM

Special Meeting

Larcom City Hall, 301 E Huron St, Third floor, conference room

Council Administration Committee

CALL TO ORDER

The meeting of the Council Administration Committee meeting was called to order at 4:16 p.m. Councilmember Grand present at 4:20 p.m.

APPROVAL OF AGENDA

No action

APPROVAL OF MINUTES

No action

NEW BUSINESS

No action

CLOSED SESSION: PERSONNEL EVALUATION OF CITY ATTORNEY

Action taken

Motion to go into closed session under the OMA, personnel evaluation as requested by the City Attorney. Roll call taken. Motion unanimous approved. Approved as presented. Time into closed session 4:28 p.m. Time out is 5:44 p.m.

Present: 5 - Jack Eaton, Julie Grand, Kathy Griswold, Jane Lumm and Christopher Taylor

PERSONNEL EVALUATION PROCESS

Action taken

1. Motion to direct Councilmember Lumm to provide the following to the whole Council by March 1st:

- 1) Draft written evaluation with suggest changes**
- 2) The 360° evaluation data from the SAA's, direct reports and Council**
- 3) The recommended raise**
- 4) A draft resolution for the Special Session to amend contract (with blank for %) and to authorize filing of written evaluation**
- 5) The materials from the City Attorney. Motion: Councilmember Grand, seconded by Councilmember Griswold. Vote: Unanimous**

2. Motion to adopt written evaluation with changes to send to whole Council. Motion: Councilmember Grand, seconded by Councilmember Lumm. Vote: Unanimous

3. Motion to adopt raise recommendation of 3%. Motion: Councilmember Grand, seconded by Councilmember Lumm. Vote: Unanimous

UNFINISHED BUSINESS

No action

INFORMATION/UPCOMING BUSINESS

No action

PUBLIC COMMENT

No action

ADJOURNMENT

Meeting adjourned at 6:02 p.m.

All persons are encouraged to participate in public meetings. Citizens requiring translation or sign language services or other reasonable accommodations may contact the City Clerk's office at 734.794.6140; via e-mail to: cityclerk@a2gov.org; or by written request addressed and mailed or delivered to:

City Clerk's Office
301 E. Huron St.
Ann Arbor, MI 48104

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