



# City of Ann Arbor

301 E. Huron St.  
Ann Arbor, MI 48104  
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## Council Action

**Resolution: R-19-204**

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**File Number: 19-0604**

**Enactment Number: R-19-204**

Resolution to Approve a Contract with Liberty Security Group Inc. for Guest Services at the Guy C. Larcom City Hall (\$102,500.00) RFP #19-01

Whereas, The City proposes a guest services front desk located in the City Hall atrium to assist the public in finding the appropriate destinations, provide a presence in City Hall during evening meetings, and improve the safety and security of the building for the public and staff;

Whereas, Liberty Security Group Inc. was the most responsive proposer for guest services (unarmed security and reception services) to RFP #19-01;

Whereas, The City Administration Area recommends approval of a 13-month contract with Liberty Security Group Inc., with the option to extend the contract for up to three additional one-year periods under the same terms and conditions;

Whereas, The service contract will begin June 1, 2019 and sufficient funds are available in the FY19 City Administration Area, Safety Unit's operating budget and the proposed City Administration Area, Fleet and Facilities Unit's operating budget for FY20 and future budgets; and

Whereas, Liberty Security Group Inc. complies with the requirements of the City's Conflict of Interest, Living Wage and Non-Discrimination ordinances;

RESOLVED, That City Council approve a contract with Liberty Security Group Inc. with the amount not to exceed \$7,500.00 in FY19 and not to exceed \$95,000.00 in FY20, subject to budgetary approval in FY20;

RESOLVED, That the contact will include the option to extend the contract for up to three additional one-year periods upon approval by the City Administrator, for a total not to exceed \$417,500.00 over the life of the contract including renewals;

RESOLVED, That this service be funded from the approved FY19 City Administration Area, Safety Unit's operating budget, that the remaining years, including extensions, be funded from the FY20, FY21, FY22 and FY23 City Administration Area, Fleet and Facilities Unit's operating budgets if so approved by Council;

RESOLVED, That the Mayor and City Clerk be authorized and directed to execute said contract after approval as to substance by the City Administrator and approval as to form by the City Attorney, and that the City Administrator be authorized to execute the extensions after approval as to form by the City Attorney; and

RESOLVED, That the City Administrator be authorized to take all necessary actions to implement this resolution.

At a meeting of the City Council on 5/6/2019, a motion was made by Jeff Hayner, seconded by Jane Lumm, that this Resolution R-19-204 be Approved. The motion passed.

**Yeas:** 6 Councilmember Lumm, Mayor Taylor, Councilmember Grand, Councilmember Ackerman, Councilmember Smith, and Councilmember Nelson

**Nays:** 5 Councilmember Eaton, Councilmember Bannister, Councilmember Hayner, Councilmember Griswold, and Councilmember Ramlawi