

Memo

To: DDA Board

From: Jada Hahlbrock, Parking Manager

Date: February 7, 2024

Re: Resolution to Approve a Professional Services Agreement with Fishbeck for Engineering and Parking Consulting Services for the FY25 Parking Structure Fencing Project

Background:

The DDA operates with a small staff, which requires consulting for necessary services, including construction engineering and project administration. The DDA's current as-needed engineering services and construction engineering support contract is with Fishbeck. Fishbeck was selected by the DDA in 2021 following a Request for Proposal process.

Overview & Scope: Attached for your consideration is a resolution to approve a professional services agreement with Fishbeck for engineering and parking consulting services for the FY25 parking structure fencing project. The amount is based on project scope and estimated construction timeline. The construction budget allocated for the fencing work is \$1,140,000 and includes enhanced rooftop fencing at six structures. The Fishbeck proposal for this project is \$78,500.

The proposal includes the following scope of work: (details for each task are listed in the proposal)

- 1) Construction Documents
- 2) Bidding
- 3) Construction Administration (office)
- 4) Construction Observation (field)

Action Recommended: Recommend approving a professional services agreement with Fishbeck for the FY25 parking structure fencing project.
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