



Administrator's Report

CITY OF ANN ARBOR

The city's mission is to deliver exceptional services that sustain and enhance a vibrant, safe and diverse community.

City Administrator's Report January 5, 2026 prepared for City Council. Kindly forward questions, comments, or suggestions for input to mdohoney@a2gov.org, mwalton@a2gov.org, or shiggins@a2gov.org.

SAFETY NOTES

Safety Update Winter Safety Winter is here and it's important to remind property owners and residents of the City's ordinance requiring removal of accumulations of snow and ice from adjacent sidewalks, crosswalk ramps and concrete bus stops. The City's ordinance is intended to increase public safety and to allow for safe passage on sidewalks and access for people of all ages and abilities.

According to the ordinance, for residential properties, within 24-hours, accumulations of snow greater than 1 inch must be cleared and any accumulation of ice should be treated with sand, salt or other substance to prevent slip hazards within 18 hours. For non-residential properties, all snow and ice which has accumulated prior to 6 a.m. on a sidewalk adjacent to property shall be removed by the owner or occupant by noon the same day. Crosswalk ramps and bus stops with concrete pads are included in both requirements.

To assist residential property owners with treating ice, the City provides a free sand/salt mixture at the following locations:

- Veterans Memorial Park
- Gallup Park
- Buhr Park
- Burns Park
- Leslie Park

A map of sand/salt pick up locations can be found [here](#).

To report a problem residents may use the A2 Fixit website, call (734.794.6942) or email Community Standards (communitystandards@a2gov.org)

Don't forget about the City's program to volunteer or receive shoveling assistance! For more information on the Snow Match program, visit the City's [website](#). Thank you for making **A2 Be Safe!**

Sustainability & Innovations Corner Catch up on the latest information submitted from the Ann Arbor Office of Sustainability and Innovations (OSI). For further details, including registration links, visit [OSI online](#).

- **A2ZERO Home Energy Advisor hits milestone, helping over 500 Ann Arbor households.** Over 500 Ann Arbor homes have now received customized plans for advancing sustainability, energy efficiency and health through the City's A2ZERO Home Energy Advisor (HEA). Launched in the spring of 2024, the HEA is a free program open to all city residents including homeowners, renters and landlords that performs comprehensive on-site home assessments and provides written reports detailing recommendations and resources individuals can take to save money and make their homes more sustainable. The HEA also provides follow-up support and standalone consultations for specific questions folks may have about things such as appliance replacements, contractor quotes, and more. Those interested can learn more or sign up at www.a2zerohea.org.
- **City of Ann Arbor's Green Rental Housing Ordinance Goes into Effect Jan. 6, 2026.** The Green Rental Housing Ordinance requires every rental unit in Ann Arbor to meet a minimum energy efficiency level at the time of its rental inspection. Passed in June 2025, the Ordinance helps ensure that all rental units in Ann Arbor meet a minimum baseline of health, comfort, and efficiency as Ann Arbor works to achieve its A2ZERO carbon neutrality goals while reducing energy costs. Learn more about the Ordinance and how to comply at osi.a2gov.org/greenrentalhousing.
- **Expression of Interest: Public Electric Vehicle Charging.** In December 2024, The City of Ann Arbor was awarded the Charging & Fueling Infrastructure (CFI) grant with the goal of building a public electric vehicle charging station network that is affordable, safe, reliable, and widely accessible. The funding allows Ann Arbor to address gaps in charging infrastructure, particularly in low-income areas, multifamily properties, and large retail locations. The City is working with a variety of stakeholders including community organizations, local schools and libraries, residential neighborhoods, and the private sector. As of December 2025, the City is preparing a final Call-Out to invite any possible remaining site hosts to participate in the CFI grant program through our [Intake Form](#) on our website.
- **A2ZERO Ambassador Applications Now Open!** The A2ZERO Ambassador Program is a 12-session training program that hosts community members to explore pathways for advancing local sustainability initiatives, resilience, and carbon neutrality in Ann Arbor. Sessions are held weekly on Wednesday evenings from 6:30 – 8:30 PM. Ambassadors will gain increased knowledge, tools, and resources to discuss sustainability and learn about specific actions they and their communities can take to advance carbon neutrality. No previous experience is required, and all interested in sustainability are encouraged to apply at osi.a2gov.org/ambassadors.
- **Submit your Climate Action Hero!** Every month, A2ZERO Climate Action Heroes recognizes a community member who inspires others to make positive change and help the community achieve its A2ZERO goals. These heroes will be recognized here in the Charging Station, in the Ann Arbor Observer, on OSI social media accounts, and at a yearly celebration with the Mayor and City Administrator – and all of the year's other Heroes! To nominate an individual as an A2ZERO Climate Action Hero, please visit osi.a2gov.org/hero. Congratulations to Annie Broderick for being January 2026's Climate Action Hero.

- **Sustainable Food Business Coalition 2025 Food & Hospitality Social, Jan. 12, 2 – 3 PM, Cobblestone Farm:** Do you know of someone in the food industry who's interested in sustainability? Invite them to mix and mingle while connecting with fellow industry leaders, learning about local resources, and exploring opportunities to engage in Ann Arbor's growing sustainable food business ecosystem. Register today at osi.a2gov.org/SFBC2026Kickoff.
- **Sustainability Forum: New Initiatives for a New Year – Charting a Path for Sustainability Progress in 2026, Jan. 27, 6 – 7PM, Ann Arbor District Library Downtown:** The start of a new year offers us the opportunity to reflect on the past and affirm our values and intentions for the future. Join Ann Arbor's Office of Sustainability and Innovations, along with other community leaders, for the first session of the 2026 Sustainability Forums series to explore exciting new sustainability initiatives, programs, and commitments coming to Ann Arbor in 2026! Come to learn, ask questions, engage with community members, and cultivate your own "sustainable resolution" for the coming year. Learn more at osi.a2gov.org/events.
- FB: A2Zero | IG: @a2zero2030 JOIN OUR MAILING LIST | YOUTUBE | a2zero.org
- For more information on our upcoming events, please visit www.a2gov.org/sustainability/events



COUNCIL PRIORITIES/INITIATIVES

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for December 2025 for purchases over \$5,000.

PREVIEWS

January 5 Council Meeting will feature the following items of interest:

Consent Agenda (10). There are 10 items on the consent agenda.

Public Hearings (1). Public Hearing is listed under Second Reading

Ordinances – Second Reading. None

- A Public Hearing and An Ordinance to Amend Chapter 26 (Solid Waste Management) of Title II of the Code of the City of Ann Arbor (ORD-25-35)

Ordinances – First Reading. None

OTHER

Winter Compost Pickup. In 2026, the city will perform once-monthly pickup of compost carts throughout the winter, however no bags or bundles will be collected. Curbside compost cart pickups will take place during the weeks of Jan. 5, Feb. 2 and March 2, 2026. Carts will be collected on residents' regular solid waste collection day.

Residents who do not have a compost cart can obtain one for free by contacting the city customer service center at 734.794.6320 or customerservice@a2gov.org. For information on winter composting and tips on how to prevent material from freezing to carts, such as lining the cart with a paper lawn and leaf bag, visit www.a2gov.org/wintercompost.

The City of Ann Arbor will once again provide drop-off disposal locations for used, undecorated Christmas trees beginning Monday, Dec. 15, 2025, through Monday, Jan. 19, 2026. The city provides four free drop-off locations at city parks. No wreaths, garland, tree stands, lights or decorations are accepted.

The four park locations will be open for Christmas tree drop offs during normal park hours, 6 a.m.–10 p.m. The collected trees will be chipped on a regular basis at the park sites. The drop-off locations are:

- Bicentennial Park (Southeast Area Park) located on Ellsworth at Platt. Trees may be left at the dirt lot north of the basketball courts.
- West Park parking lot off Chapin near West Huron Street
- Gallup boat launch parking lot (not the Gallup livery), entrance on the southeast side of Geddes Road, East of Huron Parkway
- Olson Park parking lot, 1515 Dhu Varren Road, near Pontiac Trail

Trees must have all tree stands, nails, lights, ornaments, tinsel and plastic items removed before drop off. The collected Christmas trees are chipped into mulch or composted. Any lights, metal, glass or plastic ornaments left on the tree can ruin the processing equipment, harm the operators, and spoil the landscaping mulch and compost. Since wreaths and evergreen roping (garland) are generally made with wire or plastic backing, these items should be discarded by placing inside trash carts.

After Jan. 19, 2026, Christmas tree branches, less than 6 inches in diameter, can be cut and placed in compost carts for monthly winter compost service or saved for regular curbside compost service, which resumes in April 2026.

A2 Snow Match Snow-covered sidewalks can be hazardous for everyone. But there's something you can do for your neighbors, on either side of the snowbank: [Sign up for the A2 Snow Match program, by becoming a volunteer OR, if eligible, receiving snow/ice-removal assistance](#) to keep walkways passable. The A2 Snow Match program pairs residents in need with nearby neighbors who volunteer to assist with snow removal.



Recipients of volunteer services must be city residents age 55+ or self-identify as having a disability, and without other resources available to help with snow removal (i.e., financial, family, friends or neighbors). Volunteers are matched with homes within about a 10-minute walk of their location. Residents can register to volunteer or receive help! Questions? Email a2snowmatch@a2gov.org.



MEMORANDUM

TO: Milton Dohoney Jr., City Administrator
FROM: Colin Spencer, Procurement and Risk Manager
DATE: 1/2/2026
SUBJECT: Sole/Best Source Data for December 2025

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for December 2025 for purchases over \$5,000. Any questions, comments or concerns, please do not hesitate to reach out.

cc: Marti Praschan, Chief Financial Officer
Sara Higgins, Director of Operations

Sole/Best Source for December 2025

Unit	Amount	Vendor/Source	Item	Description	Type
PS Admin.	\$ 27,950.00	Main Street Area Association	PROFESSIONAL SERVICES (NOT OTHERWISE CLASSIFIED).96258	PEDESTRIAN BARRICADES FOR BLOCK CLOSURES FY26	Best Source
Sustainability	\$ 88,500.00	OHM Advisors	PROFESSIONAL SERVICES (NOT OTHERWISE CLASSIFIED).96258	ENVIRONMENTAL ASSESSMENTS	Best Source
Water Treatment	\$ 5,913.00	Bayview Electric Company	*AP Invoice	LAB LIGHTING	Best Source
Fleet & Facilities	\$ 7,680.00	Scotts Collision Center	AUTOMOBILES, TRUCKS, TRAILERS, VANS, MOT.99894	POLICE- CAR 92 CRASH DAMAGE	Best Source
Parks & Rec	\$ 6,252.90	Target Specialty Products	*AP Invoice	LPGC - LIQUID FERTALIZER	Best Source
Public Works	\$ 5,942.00	Smartcover Systems	PROBE AND RELATED EQUIPMENT.89063	SMARTCOVER H2S SYSTEM	Sole Source
Public Works	\$ 45,000.00	Safety Services	PERSONAL PROTECTIVE EQUIPMENT (PPE), (BLOODBORNE PATHOGEN PR.34574	PPE	Best Source
Sustainability	\$ 21,550.00	Building Efficiency Resources LLC	*AP Invoice	HERS RATER TRAINING & CONSULTING SERVICES	Best Source
Parks & Rec	\$ 18,750.00	Blessings Janitorial Services	*AP Invoice	MACK POOL BUILDING CLEANING	Best Source
WWTP	\$ 72,254.85	Howden USA	MAINTENANCE AND REPAIR, WASTEWATER TREATMENT PLANT.91391	PHASE 2 PREVENTATIVE MAINT. ON 3 TURBLEX/SIEMENS PROCESS AIR BLO	Sole Source
IT	\$ 11,245.00	MDTS	NETWORK COMPONENTS: ADAPTER CARDS, BRIDGES, CONNECTORS, EXP.A.20464	BARTON RADIO EXTENSION	Best Source
Water Treatment	\$ 40,169.00	Waterworks Systems	*AP Invoice	WTP: NEW FLOCCULATION DRIVE STUFFING BOXES	Sole Source
Public Works	\$ 6,225.00	DTN LLC	WEATHER FORECASTING SERVICES.96188	WEATHER FORECASTING SERVICES	Best Source
Public Works	\$ 54,971.86	Liquid Calcium Chloride Sales	DUST CONTROL AGENTS.75045	32% LIQUID CALCIUM CHLORIDE (WINTER)	Best Source
Financial Services	\$ 85,000.00	Covalence Consulting	PROFESSIONAL SERVICES (NOT OTHERWISE CLASSIFIED).96258	UKG PRO DEDICATED SUPPORT	Best Source