



City of Ann Arbor City Administrator's Report November 1, 2021

Prepared for City Council. Kindly forward questions, comments, or suggestions for input to mdohoney@a2gov.org, jfournier@a2gov.org, or shiggins@a2gov.org.

Safety Notes

A2 Be Safe! Coronavirus (COVID-19) update. It remains vitally important for everyone to follow the latest public health guidelines, both inside and outside of the workplace, and to get vaccinated when eligible.

City facilities are open to the public. Effective August 9th, face masks are required in indoor city facilities in shared spaces and common areas. The city will continue to share updated information via all channels — including Facebook (<https://www.facebook.com/TheCityOfAnnArbor>), Twitter (<https://twitter.com/a2gov>), NextDoor and via email (subscribe at http://service.govdelivery.com/service/subscribe.html?code=MIANNA_5).

City staff continue to serve the community and residents can always contact the city's customer service center for assistance Monday–Friday, 7:30 a.m.–5:30 p.m. (except holidays) at 734.794.6320 or via email at customerservice@a2gov.org with questions or concerns.

For the latest COVID-19 health information, please visit www.washtenaw.org/COVID19 or the Centers for Disease Control <https://www.cdc.gov/coronavirus/2019-ncov/about/>. For city related business, individual safety reminders include:

- Please check the [city's meeting calendar for](#) the most up-to-date information on public meetings.
- To pay parking tickets, water bills, property taxes, apply for permits as well as other customer service options, residents and visitors are encouraged to take advantage of online services by visiting www.a2gov.org/services.

A2 Be Safe!

Success Stories

Success. Thank you to staff throughout the organization who have worked and continue to work tirelessly, and those who have gone above and beyond during the COVID-19 pandemic. You are appreciated! The City extends appreciation to the Ann Arbor community for their patience; cooperation with mask wearing and distancing; increased handwashing; support of local businesses; and for getting/planning to get vaccinated all in a united effort to bring the pandemic to an end.

Sustainability & Innovations Corner

- **Sustainable energy utility (SEU) report** — The City of Ann Arbor has released a report describing the feasibility of a sustainable energy utility (SEU), a new construct that would give city residents and businesses the opportunity to supplement their service from DTE with locally sourced, reliable, renewable and cost-effective energy. Staff in the Ann Arbor Office of Sustainability and Innovations along with five technical advisors prepared the report, which envisions a 100% renewably powered, reliable, local, shared and publicly owned municipal energy utility, built by the community for the community. Want to learn more? View the full report at www.a2gov.org/a2seu.
- **Solar Group Buy Program.** Join your neighbors and community members to learn all about solar and whether it could work for you. Have the chance to come together for group-buy discounts with area installers. Groups are ongoing, contact Julie Roth at Jroth@a2gov.org or see website link for more information. a2gov.org/solar
- **Solar at Houses of Worship.** Have you been searching for a way to bring your faith based community into the climate conversation? Check out the sources put together by **HoW** (Houses of Worship) by going to this website: <https://www.2030districts.org/annarbor/ann-arbor-houses-worship>
- **Solar Stories.** Come hear Ann Arborites talk about their experience with solar. First Thursday of every month. RSVP here: <https://www.2glrea.org/events-1/thursday-night-energy-events>
- **Climate, Coffee and Conversation, second Thursday of each month, 8 a.m., Zoom.** This monthly recurring virtual event is an opportunity for any and all Ann Arbor residents to enjoy a morning beverage of choice and chat in an informal setting with OSI staff about A²ZERO initiatives and/or sustainability in general. Attendance is free, but registration is required, at <https://www.a2gov.org/departments/sustainability/Newsletter-Events/Pages/default.aspx>.
- **Reminder** — The city administers a grant program for residents to advance community-wide sustainability, known as Sustaining Ann Arbor Together (SA2T). SA2T is currently accepting applications for this year's grant program. Successful applicants can receive up to \$10,000 to advance social or environmental sustainability in the community. Learn more at www.a2gov.org/sa2t.

Council Priorities/Initiatives

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for October 2021 for purchases over \$3,000.

Previews

The **November 1 Council Meeting** will feature the following items of interest:

Consent Agenda (7). There are 7 items on the consent agenda.

Public Hearings (1). There is 1 public hearing listed under second readings.

Ordinances – Second Readings (1).

- **A public hearing and An Ordinance to Amend Sections 1:451 to 1:455 of Chapter 17, Reapportionment of Wards, of Title I of the Code of the City of Ann Arbor (ORD-21-33).** This ordinance proposes amendments recommended by City staff to reapportion the City's five wards based on the population numbers released in late September from the United States Census for 2020.

Other

Be Prepared for Special Election Day Tuesday, Nov. 2. The Special Election is Tuesday, Nov. 2; and city polling places will be open 7 a.m.–8 p.m. Registered voters in line by 8 p.m. will be eligible to vote. To locate your ward and/or polling place, and to view your ballot, go online to the Michigan Voter Information web page at www.michigan.gov/vote. All Ann Arbor polling places are accessible to persons with disabilities. An interactive map of city wards and list of precinct polling places can be found online at <https://www.a2gov.org/departments/city-clerk/Elections/Pages/Voting.aspx#polling>. Please note these updates on the following polling places:

- Voters in precincts 3-6 and 3-9 who normally vote at Scarlett Middle School will temporarily vote (in this election only) at Mitchell Elementary, 3550 Pittsview Drive. Mitchell Elementary sits on the same site as Scarlett Middle School.
- Voters in precincts 1-2 and 1-3 at Community High School will vote in the hallway just inside the main entrance on Division Street.

Voters must show their photo ID to vote. Those who do not have an acceptable photo ID will be required to sign an affidavit in order to vote. More information is available via <https://www.a2gov.org/news/pages/article.aspx?i=835>.

Veterans Day Holiday Thursday, Nov. 11. City of Ann Arbor municipal offices will be closed in observance of the Veterans Day holiday on Thursday, Nov. 11, 2021. Safety services and utility operations will maintain 24-hour schedules throughout. Curbside trash, recycling and compost service will continue without interruption. Please visit www.a2gov.org/solidwaste for more information on fall leaves, composting, trash and recycling.

Quality Water Matters. The November issue of Quality Water Matters highlights our efforts to evaluate the city's drinking water public engagement strategy with assistance from Master's students from the University Michigan School of Information. Give us your quick feedback at <https://www.surveymonkey.com/r/6KJFSV7> or read the issue at https://www.a2gov.org/departments/water-treatment/Documents/quality_water_matters_newsletter_november.pdf

New Lighting Ordinance Aims to Reduce Light Pollution. The Ann Arbor City Council has adopted a new outdoor lighting ordinance that promotes good lighting practices and reduces human-sourced light pollution. The new ordinance is intended to benefit the nocturnal ecosystem and reduce unnecessary energy use. More information is available via <https://www.a2gov.org/news/pages/article.aspx?i=836>

November Events with NAP. City of Ann Arbor Natural Area Preservation (NAP) works to protect and restore Ann Arbor’s natural areas and to foster an environmental ethic among its citizens. This involves conducting plant and animal inventories, ecological monitoring and stewardship projects in Ann Arbor parks. Natural Area Preservation has many [events scheduled for nature areas throughout the city in November](#), including stewardship workdays for groups of friends, co-workers, students, the whole family or to participate in individually.

Streetlight Outage Reporting. Did you know you can help the community be and feel safer by reporting streetlight outages? Simply visit www.a2gov.org/a2fixit (<https://www.a2gov.org/services/pages/report-a-problem.aspx>), or download the A2 Fix It app on your smartphone, to report streetlights that are no longer working. And remember, A2 Fix It isn’t just for streetlights. You can use the tool to report potholes and missed cart pickups as well.



MEMORANDUM

TO: Milton Dohoney Jr., Interim City Administrator
FROM: Colin Spencer, Purchasing Manager
DATE: 10/29/2021
SUBJECT: Sole/Best Source Data for October 2021

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for October 2021 for purchases over \$3,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Marti Praschan, Chief Financial Officer
Sara Higgins, Strategic Planning Coordinator

Sole/Best Source for October 2021

Unit	Amount	Vendor	Item	Description	Type	Notes
Parks & Rec	\$ 15,937.50	Aaron Babycz Painting	*AP Invoice	PAINT EXTERIOR OF LESLIE SCIENCE HOUSE	Best Source	
Parks & Rec	\$ 3,590.78	Propump & Controls	*AP Invoice	FULLER SOCCER FIELD IRRIGATION PUMP REPAIR	Best Source	
Water Treatment	\$ 5,770.00	Boilers, Controls & Equipment	*AP Invoice	BOILER SUPPORT	Best Source	
IT	\$ 16,250.00	Automated Logic	*AP Invoice	WHEELER ROOFTOP CHILLER CONFIGURATION	Best Source	
Water Treatment	\$ 10,472.00	Trojan Technologies	*AP Invoice	UV SYSTEM BULBS	Sole Source	
Assessor	\$ 6,000.00	Frohm & Widmer	*AP Invoice	APPRAISAL SERVICES	Sole Source	
Safety	\$ 4,134.05	Certasite	*AP Invoice	NEW FIRE EXTINGUISERS AND EXCHANGES	Best Source	
Communications	\$ 4,399.00	Campbell	*AP Invoice	HEAT EXCHANGER & CONTACTOR REPLACEMENT	Best Source	
Parks & Rec	\$ 4,633.00	Propump & Controls	*AP Invoice	HHGC IRRIGATION PUMPHOUSE/CONTROLLER REPAIR	Best Source	
Fleet & Facilities	\$ 6,879.00	KML Specialty Chemicals	COOLING SYSTEM (A/C SYSTEM, HOSES, WATER PUMP, RADIATOR, HEA.92830	JUSTICE CENTER ROOF TOP COOLING TOWER SERVICE	Sole Source	
Parks & Rec	\$ 3,790.52	A.F. Smith Electric	*AP Invoice	FULLER SOCCER IRRIGATION ELECTRIC	Best Source	
Parks & Rec	\$ 4,360.00	Mid America Rink Services	*AP Invoice	ICE INSTALL AT BUHR PARK	Best Source	
Public Works	\$ 14,100.00	Ajax Paving Industries	PATCHING MATERIALS (NOT ASPHALTIC).75060	UPM COLD PATCH MATERIAL	Best Source	
Transportation	\$ 164,672.65	Yunex LLC	TRAFFIC SIGNALS AND CONTROL EQUIPMENT.99892	SYSTEM CONTROLS/SIGNAL INVENTORY	Sole Source	Council Approved (21-1452, 9/7/2021)
Fire	\$ 3,214.26	Municipal Emergency Services	*AP Invoice	HELMETS	Best Source	
Police	\$ 8,685.86	PowerDMS	*AP Invoice	FY22 ANNUAL RENEWAL FEES AND LICENSING	Sole Source	