



City Administrator's Report August 7, 2025 prepared for City Council. Kindly forward questions, comments, or suggestions for input to mdohoney@a2gov.org, mwalton@a2gov.org, or shiggins@a2gov.org.

SAFETY NOTES

Safety Update Michigan summers are ideal for outdoor activities but also have an increased risk for vector-borne disease. Vector-borne diseases are spread by vectors like mosquitoes and ticks, insects whose bites have the potential to spread disease-causing agents. It's an especially relevant issue given recent trends: [Preliminary data](#) from the Washtenaw County Health Department indicates there have been 64 reported cases of newly diagnosed Lyme Disease by tick exposure in Washtenaw County between May 2025 - June 2025. This increase in Lyme disease cases within recent months may be explained by the fact that ticks are especially active during warmer months in Michigan, particularly from April-September. Mosquitos also experience increased activity during the summer season.

Given these trends, preventing exposure to ticks and mosquitos is an important consideration for anyone engaging in outdoor summer activities. Here are some ways to prevent vector exposure while outdoors:

Avoid Tick-Prone Areas

- Ticks inhabit grassy/wooded areas. Avoid tall grass, leaf litter, and brush when possible and stay on cleared trails.

Reduce Mosquito and Tick Populations Around Your Home

- Mosquitoes tend to breed in standing water, including water collected in barrels or other outdoor items. Make sure to regularly empty these items outside your home to reduce mosquito breeding in the immediate area. Similarly, make sure to clear tall grass, leaf litter, and brush around your home to reduce ticks in the immediate area. Other ways to create "tick-safe" zones around your home can be found on [this CDC page](#).

Use Insect Repellant

- Use insect repellants registered with the Environmental Protection Agency (EPA). The [EPA's insect repellant search tool](#) is a good resource to explore options based on active ingredient preference and other criteria.

Wear Appropriate Clothing

- Use long-sleeved tops and pants as well as shoes and socks when outside. Wearing light-colored clothing may make it easier to spot ticks.

Perform Regular “Tick Checks”

- After spending time outdoors, make sure to conduct a full-body check for ticks. This can be facilitated by a second person but can also be done alone using a hand-held or full-length mirror. Make sure to perform tick checks for accompanying children and pets as well. The Michigan Department of Health and Human Services has created a brochure that explains human and pet tick checks in more detail [here](#).

As summer marches along, it is important that you are prepared for warm weather by taking some simple precautions and by making use of some resources. First and foremost, check the forecast so that you can plan accordingly. The CDC’s [Heat Risk](#) website allows you to enter your zip code to get today’s heat risk rating, along with helpful tips. In addition, the Washtenaw County [Health Department](#) has safety tips, and a listing of local cooling sites for those who may need a place to go to cool off. Some simple things you can do to stay prepared for warm weather include:

- Limit your exposure by performing physically demanding work or exercise during the cooler hours of morning and evening.
- If you must be outside during the peak heat, schedule frequent rest periods with water breaks in shaded or air-conditioned areas.
- Be able to recognize the [signs and symptoms](#) of heat stress: heat cramps, heat exhaustion, and heat stroke.
- Drink plenty of cool water and hydrating liquids with electrolytes and wear breathable clothing when possible that minimizes heat stress. ***Thank you for making A2 Be Safe!***

SUSTAINABILITY & INNOVATIONS

Sustainability Corner Catch up on the latest information submitted from the Ann Arbor Office of Sustainability and Innovations (OSI). For further details, including registration links, visit [OSI online](#).

- **Community Clothing Swap | August 21, 4 – 7 PM | City Hall Promenade.** Join the Office of Sustainability and Innovations for monthly clothing swaps on the third Thursday of each month from 4:00pm to 7:00pm, with the next one on August 21! These will be taking place in Council Chambers in Larcom City Hall (2nd floor) and are a perfect way to give your gently used clothes a new home and find items of clothing you have been looking for, without having to buy them new. Each person can bring up to 5 items of clothing in good condition (no rips, holes, stains, or unwashed items). Accessories are also welcome. You can take clothing without bringing anything, or bring clothing without taking anything. This is a free event and open to the public. RSVP here: lu.ma/a2zeroclothingswaps
- **Local Food Festival | August 28th, 5-8 PM | Ann Arbor Farmers Market.** This free public festival showcases farms, food makers, and local organizations focused on growing a strong and sustainable local food system. Festival-goers will learn about the benefits of local and sustainably grown food, eat delicious local food, participate in fun and educational activities, enjoy music, and celebrate community. Learn more at a2gov.org/localfoodfest.
- **Green Fair | September 19th, 5-8 PM | Main Street Ann Arbor.** Join the Office of Sustainability and Innovations and the broader sustainability community for this annual event featuring 100 exhibitors advancing sustainable living with information about renewable energy, energy waste reduction, the circular economy, local food systems, environmental resources, green transportation, environmental

advocacy and justice, urban forestry, and so much more! Learn more at a2gov.org/greenfair. The vendor application is live on our website and will be open until [DATE] -- apply now!

- **New Fiscal Year, New Rebates!** As of July 1, 2025, all Home Energy Rebate categories are refreshed, meaning Ann Arbor households are eligible for up to \$25,000 in rebates! Learn more and finance your home energy improvements at osi.a2gov.org/rebates.
- **Electric Leaf-blower compliance:** The use of gas-powered leaf blowers is prohibited within Ann Arbor city limits June 1 – September 30, 2025. The purpose of this ordinance is to protect the health and welfare of Ann Arbor residents as well as to promote the City's sustainability goals by reducing noise, air pollution, greenhouse gas emissions, and other negative effects of gas leaf blowers. You can report violations of the ordinance to the Ann Arbor Police Department Community Standards at (734)-794-6942. If you are interested in learning more about the ordinance, alternatives to gas leaf blowers, or sustainable lawn care, we recommend taking a look at our gas leaf blower phase-out website at osi.a2gov.org/leafblowers.
- **Join the SEU waitlist:** The city is currently registering interest in the Ann Arbor Sustainable Energy Utility. If you are interested in enrolling or getting more information as it becomes available, please fill out this form to join the waitlist.
- FB: A2Zero | IG: @a2zero2030 JOIN OUR MAILING LIST | YOUTUBE | a2zero.org
- For more information on our upcoming events, please visit www.a2gov.org/sustainability/events



COUNCIL PRIORITIES/INITIATIVES

- **Ordinance Chapter 14, 1:316 Sole/Best Source Data.** Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for July 2025 for purchases over \$5,000.

PREVIEWS

August 7 Council Meeting will feature the following items of interest:

Consent Agenda (17). There are 17 items on the consent agenda.

Public Hearings. None.

Ordinances – Second Reading. None

Ordinances – First Reading. None

OTHER

Ann Arbor Voters Approve Charter Amendments; City and AADL to Begin Formal Agreement Process. On Tuesday, Aug. 5, Ann Arbor voters approved two ballot questions, clearing the way for the City of Ann Arbor and the Ann Arbor District Library (AADL) to begin drafting a formal agreement that will bring to fruition a long-envisioned civic project in the heart of downtown.

With the passage of Proposals A and B, city and AADL staff will immediately return to the planning table to collaboratively draft an agreement that reflects the vision released publicly months ago. More information is

available via <https://www.a2gov.org/news/posts/ann-arbor-voters-approve-charter-amendments-city-and-aadl-to-begin-formal-agreement-process/>.

City to Host LGBTQ+ Historical Marker Unveiling Ceremony Sept. 4. The City of Ann Arbor invites community members to attend a special ceremony unveiling a new LGBTQ+ historical marker on **Thursday, September 4, 2025, at 11 a.m.** The event will take place on the south side of Larcom City Hall, 301 E. Huron Street, to honor a pivotal chapter in LGBTQ+ history that unfolded right here in Ann Arbor.

On February 8, 2024, the Michigan Historical Commission officially approved the City's application and granted permission to City officials to erect a historical marker recognizing **State Site No. 769, Ann Arbor and LGBTQ+ Rights/Ann Arbor and Human Rights**. This project was a result of the City Clerk's Office work with City Council during the Bicentennial year to recognize Ann Arbor's important history in LGBTQ+ elections and elected office.

A new Michigan Historical Marker will be unveiled that commemorates the courageous actions of Ann Arbor City Councilmembers **Nancy Wechsler** and **Jerry DeGrieck**, who in 1973 became the first elected officials in the United States to come out as lesbian and gay while holding public office. It also commemorates **Kathy Kozachenko** who was elected in 1974 becoming the first openly LGBTQ+ candidate elected to a public office in the United States. This marker celebrates the Human Rights Party, and LGBTQ+ rights pioneer **Jim Toy**, for their dedicated advocacy that led to the passage of the first-ever Lesbian-Gay Pride Week Resolution by a governing body and the expansion of the city's Human Rights Ordinance to include protections for sexual orientation.

The ceremony will feature remarks from city staff, elected officials, and community leaders, followed by the unveiling of the permanent plaque.



MEMORANDUM

TO: Milton Dohoney Jr., City Administrator
FROM: Colin Spencer, Purchasing Manager
DATE: 7/31/2025
SUBJECT: Sole/Best Source Data for July 2025

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for July 2025 for purchases over \$5,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Marti Praschan, Chief Financial Officer
Sara Higgins, Director of Operations

Sole/Best Source for July 2025

Unit	Amount	Vendor/Source	Item	Description	Type
Fleet & Facilities	\$ 11,806.29	Scotts Collision Center	AUTOMOBILES, TRUCKS, TRAILERS, VANS, MOT.99894	CAR 207 DAMAGE REPAIRS	Best Source
Fleet & Facilities	\$ 8,000.00	Fastenal Company	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	PARTS	Best Source
Fleet & Facilities	\$ 5,000.00	A2 Auto Glass	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	CONTRACTED SERVICES	Best Source
Fleet & Facilities	\$ 5,000.00	Auto Trim Design of Southeast Michigan	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	CONTRACTED SERVICES	Best Source
Fleet & Facilities	\$ 10,000.00	Linde Gas & Equipment	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	WELDING SUPPLIES	Best Source
Fleet & Facilities	\$ 5,000.00	Mid America Rink Services	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	PARTS	Sole Source
Fleet & Facilities	\$ 17,140.00	Chargepoint	DATABASE SOFTWARE.20837	EV CHARGERS CLOUD PLAN	Sole Source
Fleet & Facilities	\$ 7,000.00	Suburban Ann Arbor	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	PARTS	Best Source
Fleet & Facilities	\$ 9,000.00	Zep Sales & Service	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	FLEET CLEANING MATERIALS	Best Source
Public Works	\$ 24,971.86	Liquid Calcium Chloride Sales	DUST CONTROL AGENTS.75045	LIQUID CALCIUM CHLORIDE	Best Source
Water Treatment	\$ 6,855.00	EMSL Analytical	TESTING SERVICES (NOT OTHERWISE CLASSIF.96148	WTP: CRYPTOSPORIDIUM AND GIARDIA LAB SERVICES	Best Source
Public Works	\$ 61,390.08	Aclara Technologies	METER READING DEVICES.89046	MTU'S FOR METER REPLACEMENT PROJECT	Sole Source
Water Treatment	\$ 25,000.00	MG Scientific	LABORATORY AND FIELD TESTING SERVICES (NOT OTHERWISE CLASSIF.96148	WTP: LAB CHEMICALS & SUPPLIES	Best Source
Parks & Rec	\$ 10,950.00	Debord Brother's Fence Company	*AP Invoice	LPGC - FENCE FOR EQUIPMENT	Best Source
Parks & Rec	\$ 24,000.00	Belfor USA Group	*AP Invoice	PARK OPS - AS NEEDED ENCAMPENT CLEANUP	Sole Source
Parks & Rec	\$ 14,059.99	Mid America Rink Services	*AP Invoice	VETS ICE - ZAMBONI MAINTENANCE	Sole Source
WWTP	\$ 290,647.50	D3W Industries	CHEMICALS, BULK (NOT OTHERWISE ITEMIZED).19036	ODOR CONTROL CHEMICAL (YEAR 1)	Sole Source
Public Works	\$ 24,999.00	Brown Equipment	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	TV TRUCK 2615 - PARTS AND SERVICES TO MAINTAIN	Sole Source

Sole/Best Source for July 2025

Unit	Amount	Vendor/Source	Item	Description	Type
Water Treatment	\$ 6,620.00	JMHR Dock & Door	*AP Invoice	ADMIN DOOR REPAIR	Best Source
Fire	\$ 19,177.20	The W.W. Williams Company	*AP Invoice	ENGINE 1-4 REPAIRS ORDER #20178	Best Source
Sustainability	\$ 30,608.50	Midwest Geothermal	*AP Invoice	BRYANT GEOTHERMAL PROJECT - LATERAL	Best Source
Parks & Rec	\$ 5,003.84	Aquatic Source	*AP Invoice	BUHR POOL PLUMBING REPAIR	Best Source
Water Treatment	\$ 36,000.00	IDEXX Distribution	LABORATORY AND FIELD TESTING SERVICES (NOT OTHERWISE CLASSIF.96148	WTP: BACTERIOLOGICAL MEDIA AND SUPPLIES	Sole Source
15th District Court	\$ 71,880.00	Dawn, Inc.	ALCOHOL AND DRUG DETOXIFICATION (INCL. REHABILITATION)	DF - PSC TREATMENT SERVICES - 2025	Best Source
Fleet & Facilities	\$ 18,000.00	Dows Equipment Service	MAINTENANCE SERVICES, BUILDING (NOT OTHERWISE CLASSIFIED).91052	GARAGE HOIST, LIFT REPAIRS & MAINTENANCE	Best Source
Fleet & Facilities	\$ 15,000.00	Saline Chevrolet	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	REPAIRS	Best Source
Fire	\$ 13,750.00	West Shore Services	*AP Invoice	DEFENSE SIREN ANNUAL INSPECTION AND MAINTENANCE	Sole Source
Solid Waste	\$ 12,900.00	Live Zero Waste	COMMUNICATIONS: NETWORKING, LINKING, ETC..20827	FALL STUDENT MOVE IN/OUT COORDINATION	Best Source
Engineering	\$ 16,700.00	M&K Jetting and Televising	SANITARY ENGINEERING.92583	PAULINE WATERMAIN & RESURFACING - SANITARY LATERALS	Sole Source
Water Treatment	\$ 12,953.00	Ram Construction Services	*AP Invoice	FACADE REPAIRS	Best Source
Public Works	\$ 10,000.00	Jack Doheny Supplies	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	MAINTENANCE ON VAC-TRUCK - WATER	Best Source
Fleet & Facilities	\$ 90,000.00	Jack Doheny Supplies	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	PARTS & REPAIRS - VACUUM TRUCK	Sole Source
Clerks	\$ 19,646.20	Printing Supplies	*AP Invoice	CLERK-BALLOTS FOR SPECIAL ELECTION	Best Source
Public Works	\$ 24,999.00	Source One Environmental	SEWER PIPE CLEANING MACHINES, POWER DRIVEN; AND PARTS.67061	SANITARY TV PIPE PATCH EQUIPMENT	Sole Source
Public Works	\$ 90,000.00	Jack Doheny Supplies	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	PARTS AND SERVICES TO MAINTAIN - SANITARY/STORM	Sole Source

Sole/Best Source for July 2025

Unit	Amount	Vendor/Source	Item	Description	Type
Fleet & Facilities	\$ 24,999.00	Truck & Trailer Specialties	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	PARTS	Sole Source
Engineering	\$ 75,000.00	The Oetzel-Hartman Group	LEGAL SERVICES, ATTORNEYS.96149	APPRAISAL SERVICES S. MAIN SIDEWALK GAP ELIMINATION	Best Source
Public Works	\$ 5,916.90	Bay Area Recycling for Charities	RECYCLING SERVICES.92677	STUDENT MOVE IN/OUT MATTRESS RECYCLING	Best Source
WWTP	\$ 11,281.50	Systems Specialties	ACTUATORS AND CONTROLS (FOR ROBOTICS, SERVO SYSTEMS, ETC.).22004	REPLACEMENT MECHANICAL ACTUATOR FOR END OF E-1, S-6-2 ACTUATOR	Sole Source
Fleet & Facilities	\$ 6,444.00	EKOS	DATABASE SOFTWARE.20837	FY26 - FUEL SOFTWARE - 12 MONTHS	Sole Source
City Admin	\$ 75,000.00	Dawn, Inc.	*AP Invoice	DEFLECTION PROGRAM-SUPPORTIVE CARE	Best Source
Water Treatment	\$ 10,510.00	Siemens Industry	*AP Invoice	HVAC SUPPORT	Sole Source
Parks & Rec	\$ 19,960.00	Hopp Electric	*AP Invoice	VETS BALLFIELD LIGHTING	Best Source
Systems Planning	\$ 5,383.50	Dollar Bill Printing	*AP Invoice	ALLEN CREEK PUB ENG STICKERS	Best Source
City Attorney	\$ 21,888.00	Actionstep	*AP Invoice	CITY ATTORNEY CASE TRACKING SOFTWARE	Best Source
IT	\$ 5,200.00	Access Michigan	*AP Invoice	SERVER ROOM CLEANING (JUSTICE CENTER, CEEB, WHEELER)	Best Source
WWTP	\$ 40,000.00	Fishbeck, Thompson, Carr & Huber	PROFESSIONAL SERVICES (NOT OTHERWISE CLASSIFIED).96258	CONSULTANT SERVICES FOR ASSISTANCE W/NPDES PERMIT REQUIREMENTS	Best Source
Water Treatment	\$ 866,000.00	Veolia Water Technologies Treatment Solutions USA	*AP Invoice	WTP: OZONE GENERATOR POWER SUPPLY UNITS (PSU)	Sole Source