



**City of Ann Arbor**  
**Meeting Minutes**  
**Local Development Finance Authority**  
**(LDFA)**

301 E. Huron St.  
Ann Arbor, MI 48104  
[http://a2gov.legistar.com/  
Calendar.aspx](http://a2gov.legistar.com/Calendar.aspx)

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Tuesday, April 17, 2018

8:15 AM

EMU Student Center, 900 Oakwood St.,  
Ypsilanti, Room 302

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**Meeting held at EMU Student Center, Room #302**

**I. CALL TO ORDER**

*Chair Grisham called the meeting to order at 8:20 a.m. EMU Student Center, Room 302, 900 Oakwood St., Ypsilanti, MI*

**II. ROLL CALL**

*Carrie Leahy arrived at 9:55 a.m.*

**Present:** 6 - Caryn Charter, Carrie Leahy, Laura Hayden, Phil Tepley, Graydon Krapohl, and Heather Grisham

**Absent:** 3 - Stephen Rapundalo, Paula Sorrell, and Beth Ernat

**III. PUBLIC COMMENT**

*None*

Public comment shall be allowed at all meetings. An individual may speak for up to three (3) minutes on any item listed on the Agenda. The Chair may extend an individual's speaking time in his/her discretion. Public comment on non-agenda items may be limited in the Chair's discretion.

**IV. APPROVAL OF AGENDA**

**A motion was made by Councilmember Krapohl, seconded by Ypsilanti City Rep. Charter, that the Agenda be approved as presented. On a voice vote, Chair Grisham declared the motion carried.**

**V. APPROVAL OF MINUTES**

[18-0652](#) LDFA Board Meeting Minutes - April 10, 2018

**Attachments:** LDFA Board Meeting Minutes - April 10, 2018.pdf

A motion was made by Ypsilanti City Rep. Charter, seconded by Councilmember Krapohl, that the Minutes be Approved by the Board with changes stating that the Board decided to form a grant committee to formulate a process on how the LDFA will handle grant requests and that Rapundalo was designated to organize the subcommittee. On a voice vote, Chair Grisham declared the motion carried.

**VI. LDFA CHAIR'S REPORT**

*Chair Grisham stated that there is no regular LDFA meeting in May. The Board is waiting on the final SPARK contract which needs to be approved before the end of June. Tom Crawford expects the contract to be ready for the June meeting.*

**VII. LDFA TREASURER'S REPORT**

*Tom Crawford presented the financial report on behalf of Treasurer Leahy.*

[18-0653](#) Smartzone Financial Report - March 31, 2018

**Attachments:** Smartzone Financial Report 03.31.18.pdf

**VIII. REPORTS FROM SERVICE PROVIDERS**

*Skip Simms presented the SPARK-LDFA 3rd Quarter report.*

[18-0654](#) SPARK - LDFA 3rd Quarter Report - FY 2018

**Attachments:** SPARK - LDFA 2017-2018 Q3.pdf

**IX. OTHER BUSINESS**

*SPARK was designated to input the mobility transformation request into LDFA's strategic planning model. The Board requested letters of support/recommendation from other community partners.*

1. [18-0655](#) LDFA Follow up Questions for Mobility Grant Request

**Attachments:** LDFA Follow up Questions for Mobility Grant Request (4-5-18).pdf

[18-0706](#) Ford/Deloitte Response for Ann Arbor Mobility Transformation

**Attachments:** Ann Arbor Mobility Transformation\_LDFA  
Responses\_04162018\_vFinal.pdf

2. **Strategic Planning**

*The Board discussed where we are in the strategic planning process. The Board asked that a special strategic planning meeting be scheduled for May 17, 2018 at 11:00 a.m.*

X. **ADJOURNMENT**

**A motion was made by Vice Chair Hayden, seconded by Ypsilanti City Rep. Charter, that the meeting be Adjourn. On a voice vote, Chair Grisham declared the motion carried.**

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**City Clerk's Office  
301 E. Huron St.  
Ann Arbor, MI 48104**

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