



City of Ann Arbor
Meeting Minutes
Local Development Finance Authority
(LDFA)

301 E. Huron St.
Ann Arbor, MI 48104
[http://a2gov.legistar.com/
Calendar.aspx](http://a2gov.legistar.com/Calendar.aspx)

Thursday, June 24, 2021

8:15 AM

Electronic Meeting

**Members of the public may listen or speak at public comment, call: (877) 853-5247, Enter
Webinar ID: 956 0926 4881**

I. CALL TO ORDER

Chair Rapundalo called the meeting to order at 8:15 a.m. The meeting was held electronically via Zoom.

II. ROLL CALL

Present: 9 - Caryn Charter, Stephen Rapundalo, Phil Tepley, Heather Grisham, Ali Ramlawi, Michele Mueller, Michael Psarouthakis, Carrie Leahy, and Jason Morgan

III. PUBLIC COMMENT

None

Public comment shall be allowed at all meetings. An individual may speak for up to three (3) minutes on any item listed on the Agenda. The Chair may extend an individual's speaking time in his/her discretion. Public comment on non-agenda items may be limited in the Chair's discretion.

IV. APPROVAL OF AGENDA

A motion was made by Councilmember Ramlawi, seconded by Mueller, that the agenda be approved as presented. On a voice vote, Chair Rapundalo declared the motion carried.

V. APPROVAL OF MINUTES

[21-1217](#) Local Development Finance Authority Board Meeting Minutes - April 22, 2021

Attachments: LDFA Board Meeting Minutes - April 22, 2021.pdf

A motion was made by Mueller, seconded by Councilmember

Ramlawi, that the Minutes of April 22, 2021 be Approved as amended in the Treasurer's report to say "The project is just about to ramp up". On a voice vote, Chair Rapundalo declared the motion carried.

VI. LDFA CHAIR'S REPORT

None

VII. LDFA TREASURER'S REPORT

Treasurer Charter reported she approved SPARK invoices for April and May 2021 and one invoice for the Tech Fiber Project in the amount of \$6,250. So far, the billing for the Tech Fiber Project have been \$192,750.

VIII. REPORTS FROM SERVICE PROVIDERS

Elizabeth Perpich from SPARK reported that as of June 1 the incubator is open and following safety protocols with two fully vaccinated tenants.

The Boot Camp kickoff has begun with 12 teams participating. While there has been strong attendance at events, they will also look at how to transition to more in person events while maintaining a hybrid portion.

On the Mobility front, a pilot program between SPARK, May Mobility and the startup, Important Safety, will launch A2GO Service October 1 in conjunction with A2Tech360 to provide a fully autonomous vehicle shuttle service for one year. The shuttle will operate on demand primarily serving the downtown as well as near State, Stadium and Packard. There will be four shuttles available plus one for people with disabilities. Also, UMTRI (UofM Transportation Research Institute) was awarded a \$9.95M grant, working with P3 Mobility, to develop a smart intersection pilot program in Ann Arbor.

IX. OTHER BUSINESS

1. Tom Shewchuk - Tech Park Fiber Project Update

Shewchuk reported that construction for the Tech Park Project was awarded to vendor Turnkey Network Solution. The project has begun and the project schedule is currently being developed. Thereafter, regular status meetings will be held with stakeholders.

The project plan to connect all the DDA parking structures as well as run

fiber in up to 15 UofM buildings in the DDA district that currently have wireless links. Meetings have taken place with DDA to discuss their capital improvement plan for downtown and their pavement repair projects so that ground breaking would only occur once.

As future housing sites are constructed, services will be put in place at the street level for them to get communication into the housing site as they are constructed.

2. Resolution to Approve EDA Matching Funds

At the June 5, 2020 special meeting, a grant opportunity from EDA with funding through the CARES Act was presented to the Board. The Board voted to make SPARK the lead partner to submit an application for the EDA grant of up to \$3M and that the LDFA appropriate \$600,000 in matching funds toward the Tech Fiber project that would support the project in the City of Ann Arbor and Ypsilanti and a corridor in between, subject to confirmation by MEDC that we could proceed. The original premise going in was that we would be able to use the fund for construction outside of the DDA district because we were connecting to two SmartZones. MEDC's legal counsel reviewed the action and deem it was not permitted by statute governing the LDFA. The LDFA was not allowed dollars to be utilized for any measure of the project outside the certified Tech Park boundaries.

About a month ago the project was reconfigured in terms of partners and contributions. LDFA was asked to sign a letter in support of the project in the amount of \$150,000 which was not the amount the Board voted on a year ago. So, to be transparent and clear, a resolution is presented to rescind the old one and to approve the allocation of \$150,000.

Staff reached out to other entities along the route for monies to come up with the \$600,000 match. It was resolved that the City would contribute \$137,591, LDFA \$150,000, County \$112,409 and Spark would contribute \$200,000 for a total of \$600,000. The funding was calculated based on the number of feet in each jurisdiction.

A motion was made by Treasurer Charter, seconded by Psarouthakis, to accept the resolution presented before the Board to rescind the prior approval of \$600,000 in matching fund for the application of an EDA Grant. On a voice vote, the Chair declared the motion carried.

[21-1223](#) Resolution to Appropriate Funds for the Application for the EDA Public Works and Economic Adjustment Assistance Program

Attachments: EDA Matching Funds Resolution-062421.pdf

A motion was made by Councilmember Ramlawi, seconded by Leahy, to amend the language in the resolution to read "Resolve that the LDFA appropriates \$150,000 as matching cash funds that are readily available, committed and unencumbered" as requested by EDA. On a voice vote, the Chair Rapundalo declared the motion carried.

3. **LDFA Grant Agreement Amendment No. 1**

Praschan stated that this agreement was amendment so that the Tech Fiber project funds would not be handled as a reimbursement, but that monies would be received up front to show the actual funds spent.

[21-1218](#) LDFA Grant Agreement Amendment No. 1

Attachments: LDFA Grant Agreement Amendment 6-6-2021 (002).pdf,
LDFA Technology Park Grant Agreement.pdf

A motion was made by Councilmember Ramlawi, seconded by Treasurer Charter, that the LDFA Grant Agreement Amendment No. 1 be Approved. On a voice vote, Chair Rapundalo declared the motion carried.

4. **Approval of LDFA - SPARK Agreement FY2022**

Treasurer Charter said the SPARK contract amount is \$4.273M this year and it aligns with the budgeted amount approved in March 2021.

Language was retained that was added last year requesting SPARK to provide their audited financial statements, Form 990 and strategic plan.

Under Attachment A, language was changed under Major Events to reflect the conditions resulting from the pandemic on whether events will be in person or virtually, just to allow flexibility.

Language concerning the North American International Auto Show (NAIAS) was changed slightly since the event is not taking place this year as it has in the past. Language was added that says SPARK will conduct an event that aligns with NAIAS events.

Language was added to Section 6.1.4 for the XR Summit and Pitch competition that's planned for this upcoming year.

A change was made to Section 8.2.1 "marketing person to marketing persons" to reflect that more than one person on the SPARK team is providing those services. Also added was services in the Ypsilanti section to allow for sponsorship, entrepreneur, education and internship support, talent program, software and marketing as their resources permit.

21-1221 LDFA - SPARK Agreement FY2022

Attachments: LDFA - SPARK FY2022 Agreement.pdf

A motion was made by Psarouthakis, seconded by Leahy, that the LDFA - SPARK Agreement FY2022 be Approved. On a voice vote, Chair Rapundalo declared the motion carried.

5. Approval of LDFA - Ann Arbor Administrative Services Agreement FY2022-2023

Praschan said the agreement is consistent with what was presented to the Board at the March meeting. She stated that the budget is up about \$20,000 from the previous year. Charter stated that the additional \$20,000 is a not to exceed amount that will be billed at an hourly rate of \$80 an hour. The cost was added this year for procurement support from the City of Ann Arbor to notice the grant competitions, collect application, get them to the review committee and to get the grant agreements out.

21-1222 LDFA - Ann Arbor Administrative Services Agreement FY2022-2023

Attachments: Admin Services Agreement FY2022-2023.pdf

A motion was made by Councilmember Ramlawi, seconded by Psarouthakis, that the LDFA-Ann Arbor Administrative Services Agreement FY2022-FY2023 be approved. On a voice vote, Chair Rapundalo declared the motion carried.

6. Approval of LDFA Public Meeting Notice Calendar FY2022

21-1219 LDFA Public Meeting Notice Calendar - FY2022

Attachments: LDFA Public Meeting Notice Calendar FY2022.pdf

A motion was made by Councilmember Ramlawi, seconded by Mueller, that the LDFA Public Meeting Notice Calendar for FY2022 be approved. On a voice vote, Chair Rapundalo declared the motion carried.

X. ADJOURNMENT

A motion was made by Councilmember Ramlawi, seconded by Treasurer Charter that the meeting be adjourn at 9:35 a.m. On a voice vote, Chair Rapundalo declared the motion carried.

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City Clerk's Office
301 E. Huron St.
Ann Arbor, MI 48104

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