

ADDENDUM No. 1

RFP No. 980

Interim Operation of Ann Arbor Material Recovery Facility (MRF) and Waste Transfer Station

Due: September 22, 2016 at 2:00 P.M.

The following changes, additions, and/or deletions shall be made to the Request for Proposal for Interim Operation of Ann Arbor Material Recovery Facility (MRF) and Waste Transfer Station RFP No. 980 on which proposals will be received on/or before September 22, 2016 by 2:00 P.M.

The information contained herein shall take precedence over the original documents and all previous addenda (if any), and is appended thereto. **This Addendum includes 2 page(s).**

Offeror is to acknowledge receipt of this Addendum No. 1, including all attachments in its Proposal by so indicating in the proposal that the addendum has been received. Proposals submitted without acknowledgement of receipt of this addendum will be considered nonconforming.

The following forms provided within the RFP Document must be included in submitted proposal:

- City of Ann Arbor Non-Discrimination Ordinance Declaration of Compliance
- City of Ann Arbor Living Wage Ordinance Declaration of Compliance
- Vendor Conflict of Interest Disclosure Form

Proposals that fail to provide these completed forms listed above upon proposal opening will be deemed non-responsive and will not be considered for award.

I. CORRECTIONS/ADDITIONS/DELETIONS

Changes to the RFP documents which are outlined below are referenced to a page or Section in which they appear conspicuously. The Bidder is to take note in its review of the documents and include these changes as they may affect work or details in other areas not specifically referenced here.

Section/Page(s)

Change

All mentions

As provided in RFP Document:
Proposal Due Date: September 9, 2016 at 2:00 P.M.
Interviews (if needed) Week of October 3, 2016
Selection Week of October/November 2016

As updated herein:
Proposal Due Date: September 22, 2016 at 2:00 P.M.
Interviews (if needed): TBD
Selection: TBD

Comment: The Due Date and Time for responses to this RFP has been extended to Thursday, September 22, 2016 at 2:00pm. Tentative time frames for Interviews and Selection have been pushed back as well as outlined above. Note that all other dates are unchanged.

Section/Page(s)

Change

Section II Scope of Services/All Pages Provide scalehouse tracking computer system

The Offeror will need to include in their proposed work plan provisions for an on-line computerized scalehouse tracking program, for example, but not limited to *Fastlane, AMCS Scale House, AMCS Scale House Lite, Soft-Pak Scale Management* or other similar program that is compatible with a Toledo Scale, Model Jagextreme. Programs such as Microsoft Excel or Word may not be used for this purpose.

The Offeror must provide a computer, monitor, keyboard, mouse, printer, paper, and preprinted carbon copy paper manual weight tickets. The Offeror shall be responsible for ensuring the necessary level of internet access required for their selected system to operate appropriately is in place. There is City provided guest wifi at the scalehouse, that is **not available** for this purpose. The scalehouse tracking program shall have the ability to store truck tare weights, run basic reports for any combination of vendor or material type, and track shipments via InBound/Outbound, truck numbers, destination of truck, type of material, origin of material, and truck routes. The City scalehouse attendant shall have access to the scalehouse program to make any and all changes. The vendor shall not have authority to make any changes to the scale records.

The Offeror must provide two (2) sessions of on-site training for up to three (3) City of Ann Arbor employees. The Offeror shall provide technical support that shall be responsive via telephone and/or e-mail for questions which must be responded to within 1 business day, for the duration of the contract.

Respondents are responsible for any conclusions that they may draw from the information contained in the Addendum.