

City of Ann Arbor

301 E. Huron St.
Ann Arbor, MI 48104
<http://a2gov.legistar.com/Calendar.aspx>



Meeting Minutes - Draft

Tuesday, November 18, 2025

9:00 AM

This meeting is Audio only. To speak at public comment call:

877-853-5247

Webinar ID: 951 2635 1290

Electronic Meeting

This meeting was originally scheduled for November 11th, but was rescheduled to November 18th due to the Veterans Day holiday.

Elizabeth Dean Fund Committee

CALL TO ORDER

Chairman Wieland called the meeting to order at 9:04am.

ROLL CALL

Chairman Richard Wieland - home, Ann Arbor, Washtenaw County

Member Kimberely Sundy - home, Ann Arbor, Washtenaw County

Member Robertson Davenport - Michigan Medicine, Ann Arbor, Washtenaw County

Member David Penland - home, Ann Arbor, Washtenaw County

Member Brooks Curtis - home, Ann Arbor, Washtenaw County

Member Lynn Nybell - home, Ann Arbor, Washtenaw County

Staff in attendance: Ed Ader, Financial Manager; Michael Pettigrew, City Treasurer; Jamie Pauline, Urban Forest and Partnership Outreach Coordinator

Present 6 - Lynn Nybell, Richard Wieland, Kimberley Sundy, Brooks Curtis, David Penland, and Robert Davenport

Absent 2 - Tiffany Giacobazzi, and Samuel Rosewig

APPROVAL OF AGENDA

Changes:

- Add: EDFC 2026 Calender

- Move Chairperson Election to end of meeting

- Add: Process for Setting the Agenda

Member Nybell motioned to approve the agenda with changes.

Member Curtis seconded. Motion was approved unanimously.

APPROVAL OF MINUTES

Draft minutes from the previous meeting were published online but were not attached to the agenda. The committee decided to postpone approval of the minutes until the next meeting so that members can have time to review them.

Member Davenport motioned to postpone the approval of the minutes. Member Curtis seconded. Motion was approved unanimously.

CORRECTION TO THE MINUTES FROM SEPTEMBER 9, 2025

At the meeting on September 9th, 2025, the committee voted to rescind the \$11,629 allocated to Parks for the planting at the Barton-Bandemer tunnel and reallocate \$12,000 for the same purpose. Pauline accidentally omitted the text of that motion and the voting results from the minutes but had record of the motion in her notes for that meeting. The amendment to the September meeting minutes will add this motion into the record:

"Rescind the approval of \$11,629 for the planting of 20 trees at Barton-Bandemer; approve the transfer of \$12,000 for the planting of trees at the same location by Parks' existing tree planting contractor. Chairman Wieland motioned; Member Nybell seconded. Unanimous vote."

Member Nybell motioned to approve the correction. Member Sundry seconded. Motion was approved unanimously.

[25-1949](#) EDFC Meeting Minutes - September 9th, 2025 (Final)

BUSINESS

Staff Report - Jamie Pauline

Kyle Tite was permanently hired as a Public Works supervisor for the Forestry Department's crew. Congratulations!

[25-1963](#) November 2025 EDFC Staff Report

Financial Review - Richard Wieland and Michael Pettigrew

Ed Ader, Michael Pettigrew, and Chairman Wieland provided their overview and feedback on the committee's finances.

Member Davenport motioned to approve an operating budget of \$90,000 for the EDFC's 2027 fiscal year. Member Sundry seconded the motion. Motion was approved unanimously.

[25-1909](#) Elizabeth Dean Fund Committee Budget Performance - November 3rd, 2025

[25-1902](#) City of Ann Arbor Elizabeth Dean Fund Investment Report - September 2025

[25-1986](#) City of Ann Arbor Elizabeth Dean Trust Fund Investment Report - October 2025

[25-1958](#) Elizabeth Dean Fund Longer Term Plan and Priorities - November 18th, 2025 - Version B

Changes to the Bylaws - Jamie Pauline

The bylaws have not been reviewed in awhile and need updating. The committee discussed reviewing some procedures and rules and modernizing verbiage.

Member Nybell suggested instituting a routine review of bylaws. The committee decided to hold a more in-depth discussion at the next meeting. Sarah Alanis will be invited to review any rules governing committee function.

Member Davenport motioned to review the bylaws and invite Sarah Alanis to review issues in the January meeting. Member Curtis seconded. Motion passed unanimously.

[25-1950](#) Elizabeth Dean Fund Committee Bylaws

[25-1948](#) EDFC Meeting Minutes - September 12, 2023 (Final)

Fall Planting Updates - Jamie Pauline

There are thirty-four trees from the EDFC's fall planting projects in the ground awaiting verification.

Parks Plantings Update - Jamie Pauline

Pauline met with Victor Morales-Rios from the Parks Department. Morales-Rios is supportive of planting existing vacancies and sites where trees recently were (i.e., stumps, divots from stump removal) at Wheeler Park. However, he told Pauline to wait on planting at Arbor Oaks Park because a planned geothermal construction project could impact newly planted trees. He is also open to the EDFC replacing dead and dying trees at Soldiers Row with the stipulation that the committee would pay for mulching.

Morales-Rios sent over a proposal for the EDFC to fund the planting of up to fifty-seven replacement trees in the existing fruit orchard at Leslie Park Golf Course. Because the proposal was submitted less than a week prior to the meeting, the committee did not vote on it today. Before making a decision, the committee wants to know the following:

- The golf course's environmental policies and practices*
- Impacts on wildlife*
- Maintenance plan*
- How accessible the orchard is to the public*

Pauline will reach out to both Morales-Rios and Doug Kelly, the manager of the golf course, to follow up.

25-1961 Project Proposal - Leslie Park Golf Course (2025)

Wheeler and Arbor Oaks Parks - Richard Wieland

As mentioned during the conversation about the general Parks update, Arbor Oaks Park is not an option for planting at the moment. Based on Morales-Rios's feedback, Wheeler Park has potential for up to ten tree plantings.

Members Curtis and Nybell presented the idea of expanding already mulched areas such as playscapes to include nearby trees. Other ideas included planting trees together in groves (for example, a new stand of evergreens) or in wildflower patches as well as investigating alternative ground cover. Pauline will bring this up when she meets with Morales-Rios.

Chairperson Elections - Jamie Pauline

Sarah Alanis gave permission to conduct the election as described in the meeting minutes from September 2023.

Member Sundy nominated Chairman Wieland to serve another two-year term as chair. Member Curtis seconded the nomination.

Member Davenport moved to close the nominations. Member Nybell seconded the motion.

The committee unanimously elected Chairman Wieland to a new term; he accepted the appointment.

Member Sundry left the meeting at 10:30am; quorum was maintained.

Approved

Food Forest - Richard Wieland

Chairman Wieland has not heard back from the Food Forest organizer.

Maintenance & Supplies Funding Allocation - Jamie Pauline

Pauline will order 100 feet of 4" PVC tubing.

Member Nybell motioned to approve the allocation of \$500 for the city's purchase of supplies for the maintenance of trees planted by the Elizabeth Dean Fund as needs arise. Member Davenport seconded. The motion was approved unanimously (5-0).

EDFC 2026 Calendar - Jamie Pauline

Member Davenport motioned to schedule meetings for the second Tuesday of each month. Member Nybell seconded the motion. Motion was approved unanimously (5-0).

December Meeting - Jamie Pauline

Member Davenport motioned to cancel the December 2025 meeting. Member Curtis seconded. Motion was approved unanimously (5-0).

Process of Setting Agenda - Richard Wieland

The following guidelines should be followed when setting the agenda:

- Pauline will send Chairman Wieland an email listing agenda items so he can review them before the agenda is published.*
- Committee should receive an email about any items involving expenditures by the Tuesday prior to the meeting. This should allow the committee additional time to review the material.*
- The agenda package will be sent out on the Friday before the meeting at the latest.*

Chairperson Elections - Jamie Pauline (original position)

PUBLIC COMMENT (3 minutes per speaker)

All persons are encouraged to participate in public meetings. Citizens requiring translation or sign language services or other reasonable accommodations may contact the City Clerk's office at 734.794.6140; via e-mail to: cityclerk@a2gov.org; or by written request addressed and mailed or delivered to:

City Clerk's Office
301 E. Huron St.
Ann Arbor, MI 48104

Requests made with less than two business days' notice may not be able to be accommodated.

No public comment was made.

NEXT AGENDA ITEMS

- *October meeting minutes*
- *November meeting minutes*
- *Parks planting updates*
- *Bylaws (Sarah Alanis to be invited)*

ADJOURNMENT

Member Nybell motioned to adjourn the meeting. Member Curtis seconded. Meeting adjourned at 11:17am.