


**MEMORANDUM**

**DATE:** July 14, 2016  
**TO:** Howard S. Lazarus  
City Administrator  
**FROM:** Craig Hupy  
Public Services Area Administrator  
**RE:** Emergency Purchase Authorization – Recycling Processing

Due to repeated severe safety violations and concerns regarding the safe operation of the City owned Material Recovery Facility (MRF) and the Solid Waste transfer station, we are seeking an emergency authorization for recycling processing while the facilities are being evaluated and interim operations are being put in place.

As provided in City Code 1:316, Public Services Area is seeking an emergency authorization from the City Administrator to grant an approval of \$36,000.00 to cover costs estimated for the processing of approximately 20 tons of recycle material at \$60 per ton for up to six weeks to Western Washtenaw Recycling Authority. Staff will prepare the appropriate resolution for council adoption at the next available meeting as required by City Code.



Approval  
Howard S. Lazarus  
City Administrator