



City of Ann Arbor

Formal Minutes

Airport Advisory Committee

801 Airport Dr.
Ann Arbor, MI 48108

Wednesday, November 15, 2017

5:15 PM

Ann Arbor Airport, 801 Airport Drive,
Airport Terminal

CALL TO ORDER

Chair Greenfield called the meeting to order at 5:15 pm.

ROLL CALL

Committee members present: Peter Greenfield, Theresa Whiting, Robert Lyons, Greg Farris, Melanie McNicholas, David Canter

Committee members absent: Michael Castle

Ex-officio members present: Matthew Harshberger, Matthew Kulhanek

Others in attendance: Carol Kaplan

APPROVAL OF AGENDA

The agenda was unanimously approved as presented.

APPROVAL OF MINUTES

The September 20, 2017 minutes were unanimously approved as presented.

A-1

Airport Advisory Committee Minutes - September 20, 2017

A motion was made by Lyons, seconded by Vice Chair Farris, that the Minutes be Approved by the Commission and forwarded to the City Council and should be returned by 12/18/2017. On a voice vote, the Chair declared the motion carried.

AUDIENCE PARTICIPATION

Chair Greenfield welcomed those in attendance. There was no public comment.

CORRESPONDENCE

The Committee reviewed four items of correspondence as presented.

- B-1** Tower Operations/Fuel Usage through September, 2017
- B-2** Airport Hangar Occupancy through October, 2017
- B-3** FAA Airspace Case 2017-AGL-340-NR
- B-4** 2017 MASP - ARB Summary

AIRPORT MANAGER REPORT

C-1 Project Update - Environmental Assessment

The Airport Manager reported that the City is looking to bring in an outside consultant to assist in completing the revised draft Environmental Assessment (EA) for the proposed Runway Safety Extension Project. The time commitment to complete the review of public comments, prepare the response to comments and address any outstanding FAA issues is more than staff currently has the capacity for. If approved, the consulting work would be grant funded.

C-2 Other Items

The Airport Manager updated the Committee on the efforts to get State Street private hangar owners on current leases. To date, four of the eight hangars that did not have current land leases have been inspected and signed new leases. A fifth hangar has been inspected. The three remaining hangar owners have not responded to requests to set up inspections. The City will formalize those requests for inspections and continue to move forward. The Alpha row hangar roof recoating project that was scheduled to be done in October is being delayed until the spring. The contractor was tied up on other jobs and could not get to us before the weather turned cold. As of November 1st, airport staff is now using NOTAM Manager to issue NOTAM's. This new, online process replaces the older system of calling in NOTAM's to Flight Services and should result in NOTAM's getting out to the pilots quicker.

REPORTS OF TOWNSHIPS AND COMMITTEES

D-1 Pittsfield & Lodi Township Reports - M. Harshberger & J. Godek

There was nothing to report under this agenda item.

D-2 A2GA2 Report - C. Gordon

Chair Greenfield reported that he and his wife recently participated in the A2GA2 Adopt-a-Road cleanup of Lohr Road. The event was fun and a positive activity for both the airport and the community. He encouraged other members of the Committee to participate in the future.

D-3 MI General Aviation Committee Report - M. Perry

There was nothing to report under this agenda item.

UNFINISHED BUSINESS

None

NEW BUSINESS

F-1 2018 Airport Advisory Committee Meeting Schedule

The Committee discussed the proposed 2018 meeting schedule. The November 2018 meeting date was changed due to the proximity to the Thanksgiving holiday. The revised 2018 Airport Advisory Committee meeting schedule was unanimously approved.

ITEMS FOR NEXT AGENDA

Election of officers will be scheduled for the January 2018 meeting.

NEXT SCHEDULED MEETING

The next scheduled meeting will be Wednesday, January 17, 2018 @ 5:15 p.m. Please call the airport manager's office (994-9124) by Monday before the meeting if you cannot attend.

ADJOURNMENT

The meeting was adjourned at 5:40 pm.

All persons are encouraged to participate in public meetings. Citizens requiring translation or sign language services or other reasonable accommodations may contact the City Clerk's office at 734.794.6140; via e-mail to: cityclerk@a2gov.org; or by written request addressed and mailed or delivered to:

City Clerk's Office
301 E. Huron St.
Ann Arbor, MI 48104

Requests made with less than two business days' notice may not be able to be accommodated.