

*Suggested changes in red

Market Operating Rules Section II

5. Stalls

A stall is a single numbered or lettered vending space in the Market, as designated by the Market Manager.

- A. A Producer with Annual Vendor status may be assigned a maximum of three stalls annually.
- B. An Artisan with Annual Vendor status may be assigned a maximum of one stall annually.

Market Operating Rules Section IV

3. Stall Assignment

On days the Market opens at 7 a.m., the Market Manager shall assign stalls according to the following procedure. (This procedure shall be delayed one hour when the Market opens at 8 a.m.):

6:00 a.m. All vendors shall sign in on either the Annual Vendor or Daily Vendor Sign-In Sheets at the Market office. Vendors may sign in person, or by calling the Market office if they are unable to be present by 6:00 a.m. Any vendor failing to call or sign in by 6:00 a.m. shall be placed in the last position on the Daily Vendor Move-Up Sheet for purposes of stall assignment.

6:00 a.m. to 6:15 a.m. If there are vacant stalls due to vendors that have not signed in, Annual Vendors who have signed in may elect additional or different stalls in the order provided on the Annual Vendor Move-Up Sheet. If an Annual Vendor who has signed in by phone has not arrived, the Market Manager shall assign them stalls.

6:15 a.m. to 6:30 a.m. Daily Vendors who have signed in shall be assigned any remaining stalls in the order provided on the Daily Vendor Move-Up Sheet.

From 6:00 a.m. to 6:30 a.m., Producers may be assigned a maximum of three stalls, Artisans a maximum of two stalls, except for vendors who shall have a greater maximum based on the number of stalls assigned to them prior to the adoption of these Market Rules.

After 6:30 a.m. Annual or Daily Vendors who missed the sign-in deadline shall be assigned stalls at this time based on order of arrival. Any remaining available stalls and parking shall be assigned based on seniority starting with Annual Vendors and then Daily Vendors. Producers wishing additional stalls may be assigned one additional stall at a time, up to four stalls.

~~During stall assignment, Producers may be assigned a maximum of three stalls, Artisans a maximum of two stalls, except for vendors who shall have a greater maximum based on the number of stalls assigned to them prior to the adoption of these Market Rules.~~

Once stall and parking assignments have been made, a vendor shall not move to other stalls or parking spaces without the Market Manager's prior approval in accordance with the move-in procedure.

Daily Mobile Food Vendors shall arrive at the time determined by the Market Manager and shall set up only in their designated stall, which shall be assigned by the Market Manager upon their arrival.

4. Move-In Procedure

The Market Manager shall create a move-in sheet on each Market day listing those vendors who are in temporary, lettered stalls. If a stall is vacant, or becomes vacant after the Market opens, the following move-in procedures shall determine which vendors may move into vacant stalls:

- A. The vendor with the highest seniority that is in a temporary, lettered stall shall have the first right of move-in or refusal, then the vendor with the second highest seniority, and so on.
- B. Each vendor is responsible for inquiring of those higher in seniority of their desire to move to a vacant stall.
- C. If a vendor refuses the option to move into a certain stall, the vendor may move into another stall later in the day, if a stall becomes available.
- D. The Market Manager must approve each move-in prior to a vendor changing stalls or parking spaces.
- E. The Market Manager may assess additional stall or parking fees where required.
- F. If the stall is not assigned to a vendor who is in a temporary, lettered stall then any other vendor may move into the stall in addition to their currently assigned stalls. The vendor must receive prior approval from the Market Manager, and no vendor may occupy more than four stalls. If the vendor moves into an additional stall before 12 pm, they shall pay the \$30 stall fee.