



City of Ann Arbor

Meeting Minutes - Draft

Downtown Development Authority

DDA Office
150 S. Fifth Ave. Ste. 301
Ann Arbor, MI 48104

Wednesday, July 10, 2024

12:00 PM

Downtown Development Authority, 150 S.
5th Ave.

DDA Board and Annual Meeting

1. ROLL CALL

Present: 7 - Alexandra Dieck, Micah Bartelme, Milton Dohoney Jr., Steven Brummer, Thressa Nichols, Kim Mayes, and Elisabeth Berry

Absent: 3 - Tyler Kinley, Mike Michelin, and Angela Jackson

2. APPROVAL OF AGENDA

Member Brummer moved and Member Nichols seconded the motion to approve the agenda. On a voice vote, Chairperson Bartelme declared the motion passed.

3. PUBLIC COMMENT (3-MINUTES)

Mr. Haber provided comments on the Center of the City.

4. REPORTS FROM CITY BOARDS AND COMMISSIONS - None

5. EXECUTIVE DIRECTOR REPORT

Ms. Thomson shared that PCI employees, Ed Wheeler and Kelly Kowalski received Community Appreciation Awards from the Ann Arbor Fire Department for their assistance with the high rise fire fighter training at the Forest structure. Ms. Thomson commended Jada Hahlbrock and the PCI team for their support of the Ann Arbor Art Center's summer campers during the Good Morning America broadcast.

6. DDA MEMBERS COMMUNICATIONS

Mr. Dohoney said the Good America segment on Ann Arbor on July 3rd was a positive experience for the City. The City continues to promote bicentennial events. The Bicentennial Park dedication is scheduled for Thursday, July 11. The pilot Throne program is going very well.

7. CONSENT AGENDA

Member Berry moved and Member Nichols seconded the motion to approve the Consent Agenda. On a voice vote, Chairperson Bartelme declared the Consent Agenda items approved.

24-1321 Resolution to Approve DDA Minutes-June 2024

Approved by the Board and forwarded to the City Council due back on 8/8/2024

24-1320 Enactment No: R-24-281 Approved

Approved

Resolution to Approve a Professional Services Agreement with Fishbeck for Engineering and Parking Consulting Services for the Liberty Square Stair Project

24-1331 Enactment No: R-24-282 Approved

Approved

Resolution to Approve a Contract with Future Fence for Fencing Installation at Parking Structures

24-1322 Enactment No: R-24-283 Approved

Approved

Resolution to Accept a Proposal from Schindler Elevator Corporation for Maynard Parking Structure Maynard Street Elevator Modernization

24-1324 Enactment No: R-24-284 Approved

Approved

Resolution to Accept RAP 2.0 Sub-Grant from AAHDC for the 4th Avenue Streetscape and Transit (FAST) project.

8. ITEMS REMOVED FROM CONSENT AGENDA (If applicable)

9. **SPECIAL BUSINESS/REPORTS - None**

10. **NEW BUSINESS**

[24-1323](#) **Enactment No: R-24-288**

Approved

Approved

Resolution Approving a Grant to the Ann Arbor Housing Development Corporation to Provide Funding for a Fire Suppression System at Baker Commons

Jennifer Hall gave a brief presentation on the AAHC's history and an overview of the AAHDC's grant request. Tom Pierce, Construction Project Manager and Arin Yu Planning Specialist were also in attendance to answer questions. Questions were asked and answered.

[24-1342](#) **Enactment No: R-24-285**

Approved

Member Brummer moved and Member Nichols seconded the motion to approve the resolution. On a voice vote, Chairperson Bartelme declared the resolution approved.

Resolution to Approve Michigan CLASS as an Authorized Investment Institution for DDA Funds

[24-1343](#) **Enactment No: R-24-286**

Approved

Member Mayes moved and Member Brummer seconded the motion to approve the resolution. On a voice vote, Chairperson Bartelme declared the resolution approved.

Resolution to Adopt The DDA Fund Balance Policy

11. **UNFINISHED BUSINESS**

12. **COMMUNICATIONS-The following communications are included in the packet.**

[24-1344](#) **DDA Staff Reports - July 2024**

Received and Filed

13. PUBLIC COMMENT

14. ADJOURNMENT

Member Dieck moved and Member Berry seconded the motion to adjourn the meeting. On a voice vote, Chairperson Bartelme declared the meeting adjourned at 12:45 PM.

15. ROLL CALL-DDA ANNUAL MEETING

Present: 7 - Alexandra Dieck, Micah Bartelme, Milton Dohoney Jr., Steven Brummer, Thressa Nichols, Kim Mayes, and Elisabeth Berry

Absent: 3 - Tyler Kinley, Mike Michelon, and Angela Jackson

16. NEW BUSINESS

Nomination and Election of DDA Board Officers for FY25 (Nominations are made from the floor. The term of office is one-year and begins at the close of the Annual Meeting).

Board Officer Positions are: Treasurer, Vice Chair, Chair

Member Nichols nominated Member Brummer for DDA Treasurer. Member Dieck seconded the nomination. On a voice vote, Chairperson Bartelme declared Member Brummer DDA Treasurer for FY25. Chairperson Bartelme nominated Member Michelon for DDA Vice Chair. Member Dieck seconded the nomination. On a voice vote, Chairperson Bartelme declared Member Michelon DDA Vice Chair for FY25. Member Brummer nominated Member Bartelme for DDA Chair. Member Dieck seconded the nomination. On a voice vote, Member Bartelme was declared DDA Chair for FY25.

24-1340 Enactment No: R-24-287

Approved

Approved

Resolution to Reappoint the DDA Executive Committee

17. PUBLIC COMMENT - None

18. ADJOURNMENT

Chairperson Bartelme moved and Member Mayes seconded the motion to adjourn the meeting. On a voice vote, Chairperson

Bartelme declared the meeting adjourned at 12:50 PM.

All persons are encouraged to participate in public meetings. Citizens requiring translation or sign language services or other reasonable accommodations may contact the City Clerk's office at 734.794.6140; via e-mail to: cityclerk@a2gov.org; or by written request addressed and mailed or delivered to:

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Wednesday, July 10, 2024

11:30 AM

Downtown Development Authority, 150 S.
5th Ave.

DDA Executive Committee Meeting

1. WELCOME

Present: 2 - Micah Bartelme, and Steven Brummer

Absent: 2 - Tyler Kinley, and Mike Michelon

Staff Present: Maura Thomson-Executive Director, Kelley Graves-Board Secretary

2. NEW BUSINESS

Review Agenda

[24-1323](#) Resolution Approving a Grant to the Ann Arbor Housing Development Corporation to Provide Funding for a Fire Suppression System at Baker Commons

Jennifer Hall, Executive Director of the AAHC, provided an overview of the AAHDC's grant request. Tom Pierce, Construction Project Manager and Arin Yu, Planning Specialist were also in attendance to answer questions. Questions were asked and answered. The Executive Committee agreed to bring the resolution to the DDA Board meeting.

3. PUBLIC COMMENT - None

4. ADJOURNMENT - 11:46 AM

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Wednesday, August 21, 2024

11:00 AM

Downtown Development Authority, 150 S.
5th Ave.

DDA Work Session

1. WELCOME

Present: 5 - Tyler Kinley, Micah Bartelme, Mike Michelon, Kim Mayes,
and Elisabeth Berry

Guests: Oliver Kiley, Kathleen Duffy, and Mrunmayee Atre/SmithGroup

2. AGENDA ITEMS

DOWNTOWN PLANNING UPDATES

[24-1581](#) Downtown Planning Presentation

Received and Filed

DDA Staff and SmithGroup Consultants provided updates on the Development Plan, Circulation Study, and City Comprehensive Plan. Board members asked questions and provided feedback.

ELEVATE PROGRAM UPDATE

[24-1580](#) Elevate Program Round 1 Potential Projects

Received and Filed

Ms. Miller provided an update on the Elevate Program. Board members asked questions and provided feedback.

3. PUBLIC COMMENT

Mrs. Carolyn Arcure and Mr. Peter Honeyman commented on the presentations.

4. ADJOURNMENT-12:40 PM

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Wednesday, September 18, 2024

11:00 AM

Downtown Development Authority, 150 S.
5th Ave.

DDA Work Session

1. WELCOME

Present: 7 - Tyler Kinley, Micah Bartelme, Mike Michelon, Thressa Nichols, Angela Jackson, Kim Mayes, and Elisabeth Berry

Guests: Kathleen Duffy, Kathryn DeKrey/SmithGroup

2. AGENDA ITEMS

[24-1672](#) DDA Development Plan Goals

Received and Filed

Ms. Miller and the SmithGroup consultants presented an update on the DDA Development Plan Goals including feedback received from Board members at the last Work Session. Questions were asked and answered. There was agreement on the DDA Development Plan goals.

[24-1671](#) Curbside Management Study

Received and Filed

Ms. Hahlbrock presented an overview of the completed Curbside Management Study and the Curb Management Plan. The overall plan, the playbook, and the existing curb conditions memo will be posted on the DDA website.

3. PUBLIC COMMENT (3-MINUTES)

Mr. David Diephuis commented on the DDA Development Plan presentation.

4. ADJOURNMENT-12:20 PM

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Tuesday, October 15, 2024

7:00 PM

Community Television Network, 2805 S.
Industrial Highway, Studio

City Council/DDA Joint Work Session

This meeting will be broadcast live on CTN Cable Channel 16, ATT Channel 99, and online at a2gov.org/watch CTN

Public commentary can be made in person or by calling Zoom at: 877-853-5247 or 888-788-0099

Enter Meeting ID 942 1273 2148

1. CALL TO ORDER

Present: 12 - Tyler Kinley, Micah Bartelme, Milton Dohoney Jr., Mike Michelin, Steven Brummer, Dharma Akmon, Erica Briggs, Lisa Disch, Ayesha Ghazi Edwin, Travis Radina, Linh Song, and Chris Watson

Present: Maura Thomson

2. WORK SESSION

24-1791 City Council-DDA Joint Annual Work Session Presentation

Ms. Thomson gave a presentation on the purpose of the joint work session, the Parking System, the DDA Elevate Program, and the DDA Development Plan. Questions were asked and answered.

3. PUBLIC COMMENT

Ten-year old resident Eric suggested options for accessing and enhancing a local park.

4. ADJOURNMENT-8:05 PM

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Wednesday, October 23, 2024

2:00 PM

Ann Arbor District Library (343 S. Fifth Ave), Basement Multi-Purpose Room

NON-REGULARLY SCHEDULED SPECIAL MEETING DDA Work Session

WELCOME

Present: 6 - Tyler Kinley, Micah Bartelme, Mike Michelon, Thressa Nichols, Angela Jackson, and Kim Mayes

Present-Maura Thomson, Amber Miller, Jada Hahlbrock

Guests-Oliver Kiley, Kathryn DeKrey/SmithGroup, Jamie Granger/Interface

2. AGENDA

DDA staff and the consultant team provided updates on the Downtown Circulation Study and the City's Comprehensive Plan, which included DDA boundary expansion opportunities. Questions were asked and answered.

24-1871 Public Engagement Workshop Board 10-23-2024

Received and Filed

3. PUBLIC COMMENT

4. ADJOURNMENT

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