

# City of Ann Arbor

301 E. Huron St.

Ann Arbor, MI 48104

<http://a2gov.legistar.com/Calendar.aspx>



## Meeting Minutes - Final

Tuesday, June 22, 2021

3:00 PM

**ELECTRONIC SPECIAL. Audio only. To listen or speak at public comment, call: 1-877 853 5247 US Toll-free**

Meeting ID: 914 7561 6567  
Electronic Meeting

**Council Administration Committee**

**CALL TO ORDER**

Meeting called to order at 3:01 p.m. All participating from Ann Arbor, Washtenaw County, Michigan unless otherwise noted: Mayor Taylor, Councilmember Eyer (participating from the Upper Peninsula, Michigan), Councilmember Grand, Councilmember Griswold, and Councilmember Ramlawi. Also present: City Attorney Stephen Postema, City Administrator Tom Crawford, Strategic Planning Coordinator Sara Higgins who recorded the minutes, and Amy Cell of Amy Cell Talent. Amy Cell left the meeting at 3:45 p.m.

**APPROVAL OF AGENDA**

Motion to approve the agenda by Councilmember Grand, seconded by Councilmember Ramlawi.

**APPROVAL OF MINUTES**

[21-1192](#) Council Administration Committee Minutes - Regular Meeting June 8, 2021

**Approved. Motion to approve minutes by Councilmember Ramlawi, seconded by Councilmember Grand.**

[21-1193](#) Council Administration Committee Minutes - Special Meeting June 8, 2021

**Approved. Motion to approve minutes by Councilmember Ramlawi, seconded by Councilmember Grand.**

**UNFINISHED BUSINESS****1 City Attorney Succession Planning**

**Discussion and review of City Attorney Succession Planning Timeline. Finalize interview dates at July 13 Council Administration Committee meeting; proposed September 27 City Council Special Session with Closed Session to determine finalists.**

**2 City Attorney Personnel Evaluation**

**Review of 360 degree performance evaluation questions and timeline with Amy Cell. Amy Cell to draft a COVID-19 performance question and share for further review.**

**3 City Administrator Personnel Evaluation**

**Review of 360 degree performance evaluation questions and timeline with Amy Cell. Amy Cell to draft a COVID-19 performance question and share for further review.**

**4 Council Rules**

**To be discussed at July 13 Council Administration Committee meeting.**

**5 Rule 12 Complaint**

**Discussion. Motion for Resolution to Recommend Reprimand to be prepared by City Attorney for July 6 City Council meeting. Roll call vote. Mayor Taylor (Yea), Councilmember Grand (Yea), Councilmember Eyer (Yea), Councilmember Griswold (Nay), and Councilmember Ramlawi (Yea); Motion carried 4 Yeas, 1 Nay.**

**NEW BUSINESS**

**1 Councilmember Griswold's Request for Incorrect Information Sharing Discussion**

**Councilmember Griswold to bring forward for discussion at future meeting if desired.**

**INFORMATION/UPCOMING BUSINESS**

**PUBLIC COMMENT**

**None.**

**ADJOURNMENT**

**Motion to adjourn by Councilmember Griswold, seconded by Councilmember Ramlawi. Meeting adjourned at 4:33 p.m.**

All persons are encouraged to participate in public meetings. Citizens requiring translation or sign language services or other reasonable accommodations may contact the City Clerk's office at 734.794.6140; via e-mail to: [cityclerk@a2gov.org](mailto:cityclerk@a2gov.org); or by written request addressed and mailed or delivered to:

City Clerk's Office  
301 E. Huron St.  
Ann Arbor, MI 48104

Requests made with less than two business days' notice may not be able to be accommodated.