

West June

CITY OF ANN ARBOR
INVITATION TO BID



ITB No. 4645

Self-Contained Breathing Air Compressor System

Due Date: October 2, 2020 at 2:00 PM (local time)

Fire Department

Issued By:

City of Ann Arbor
Procurement Unit
301 E. Huron Street
Ann Arbor, MI 48104

INVITATION TO BID

City of Ann Arbor
Guy C. Larcom Municipal Building
Ann Arbor, Michigan 48107

Ladies and Gentlemen:

The undersigned, as Bidder, declares that this Bid is made in good faith, without fraud or collusion with any person or persons bidding on the same Contract; that this Bidder has carefully read and examined the bid documents, including City Nondiscrimination requirements, Vendor Conflict of Interest Form, Instructions to Bidders, Bid Forms, Purchase Order Terms and Conditions, General Conditions, Detailed Specifications, and all Addenda, and understands them. The Bidder declares that it conducted a full investigation of the work proposed and is fully informed as to the nature of the work and the conditions relating to the work's performance.

The Bidder acknowledges that it has not received or relied upon any representations or warrants of any nature whatsoever from the City of Ann Arbor, its agents or employees, and that this Bid is based solely upon the Bidder's own independent business judgment.

In accordance with these bid documents, and Addenda numbered 48, the undersigned, as Bidder, proposes to deliver to the City all product/services herein described for the amounts set forth in the Bid Forms.

The Bidder declares that it has become fully familiar with the liquidated damage clauses for completion times and for compliance with City Code Chapter 112, understands and agrees that the liquidated damages are for the non-quantifiable aspects of non-compliance and do not cover actual damages that may be shown and agrees that if awarded the Contract, all liquidated damage clauses form part of the Contract.

Bidder further agrees that the cited provisions of Chapter 14 form a part of this Contract.

The Bidder declares that it has become familiar with the City Conflict of Interest Disclosure Form and certifies that the statement contained therein is true and correct.

In submitting this Bid, it is understood that the right is reserved by the City to accept any Bid, to reject any or all Bids, to waive irregularities and/or informalities in any Bid, and to make the award in any manner the City believes to be in its best interest.

SIGNED THIS 29th DAY OF Sept, 2020.

West Shore Fire
Bidder's Name

[Signature]
Authorized Signature of Bidder

6620 Lake Munigan DR. Ann Arbor MI 49401
Official Address

Robert Shepard
(Print Name of Signer Above)

616-262-0640
Telephone Number

r.shepard@westshorefire.com
Email Address for Award Notice

LEGAL STATUS OF BIDDER

(The Bidder shall fill out the appropriate form and strike out the other three.)

Bidder declares that it is:

* A corporation organized and doing business under the laws of the State of Michigan, for whom Stacey Lemme, bearing the office title of Controller, whose signature is affixed to this Bid, is authorized to execute contracts.

NOTE: If not incorporated in Michigan, please attach the corporation's Certificate of Authority

• A limited liability company doing business under the laws of the State of _____, whom _____ bearing the title of _____ whose signature is affixed to this proposal, is authorized to execute contract on behalf of the LLC.

* A partnership, organized under the laws of the state of _____ and filed in the county of _____, whose members are (list all members and the street and mailing address of each) (attach separate sheet if necessary):

* An individual, whose signature with address, is affixed to this Bid: _____ (initial here)

Authorized Official

 _____ Date 9/29, 2020

(Print) Name Stacey Lemme Title Controller

Company: West Shore Fire, Inc.

Address: 6620 Lake MI Dr., Allendale, MI 49401

Contact Phone (616) 895-4347 Fax (616) 895-7158

Email slemme@westshorefire.com

SCOPE OF WORK AND MINIMUM SPECIFICATIONS

- A. Vendor will provide all equipment, hardware, wiring and installation for a fully functioning SCBA fill system as described below. During installation the Vendor shall remove all crating, packaging, and other debris from the premises each day. Should the installation take more than one working day debris shall be removed daily.

The City of Ann Arbor will provide a suitable electrical connection for three-phase 230 VAC / 60 Hz in a fusible safety switch / disconnect within ten (10) feet of the compressor sites.

- B. Vendor will be supplying one (1) complete SCBA fill system consisting of a compressor with sound reducing shroud / cabinet, storage cylinders, and containment fill station.

The storage system shall contain a minimum of four (4) new, 6,000 psi, ISO/UN approved cylinders.

- C. If an outside air intake is required for the bid system, the cost of installation of an external air intake shall be included as part of the bid price. The City of Ann Arbor will not pay separately for piping or other building modifications for a fresh air intake. Intake costs must be included if required.

FILL STATION

- Independently tested containment fill station that meets NFPA 1901.
- The fill station will fill at least two (2) cylinders simultaneously,
- The fill station will include necessary fittings to connect to and shall be of appropriate size to fit and fill Scott X3, 45-minute, 4500 psi, 60-minute bottles.
- The fill station will have four cascade controls with valves and gauges.
- The fill station will have a cylinder scuff guard.
- The fill station will have a fill control panel with an adjustable regulator.
- The fill station will have a safety door inter lock
- The fill station will be capable of a 6,000 psi fill pressure for SCBA Cylinders.
- The fill station will include a 100' hose on a reel with appropriate rating to fill apparatus mounted SCBA cylinders to 6,000 psi

Does Your Bid Comply With All Aspects of This Section? Yes X No

COMPRESSOR SYSTEM

- The compressor system shall be capable of 6,000 psi, at least a 13 CFM rate with pressure switch for automatic start and stop control
- The compressor shall have at least a 10-horsepower motor with four (4) stages
- The unit will be able to run off of three phase 230 VAC / 60 Hz
- The compressor shall be contained in a sound reducing shroud or cabinet. When running, with the shroud or cabinet in the closed position, the decibel levels shall be below OSHA and / or MIOSHA action level of 85 dBA for hearing protection when standing at the fill station.
- The compressor will have automatic condensate drain system and E-Stop button.
- The entire electrical assembly shall be UL listed.

- The unit shall have a high temperature shutdown switch.
- The unit shall have an accumulative hour meter.
- The unit shall have a power on light.

Does Your Bid Comply With All Aspects Of This Section? Yes X No _____

PURIFICATION SYSTEM

- Purification system matched to compressor output.
- The purification system shall purify high pressure air to a quality that meets or exceeds the requirements of CGA Pamphlet G-7, Compressed Air for Human Respiration, ANSI/CGA G-7.1, and Commodity Specification for Air, Grade E, and all other recognized standards for breathing air.
- The purification system will process at least 50,000 cubic feet of air.
- The high-pressure purification chamber shall have a working pressure of 6,000 psi. The purification system shall utilize a replaceable cartridge. The purification system shall be designed so that the replacement of the cartridge can be accomplished without disconnecting system piping.
- Compressed air electronic carbon monoxide (CO) detector with pre-set warning, shutdown limits and audible alarm. A shutdown audible alarm shall be supplied for all abnormal conditions.

Does Your Bid Comply With All Aspects Of This Section? Yes X No _____

CASCADE SYSTEM

- The system shall be comprised of four (4) new, 6,000 psi, ISO/UN approved, cylinders with 10-year hydrostatic test certification. (Shorts, irregulars or refurbished cylinders are not acceptable)
- A dome-type protective cap is to be supplied with each tank to protect the valve during shipping or transportation
- All stainless-steel manifold tees, along with flexible 6,000 psi pigtail hoses shall be supplied to connect each cylinder to the fill station.
- Each hose shall be rated for a minimum of 6,000 psi and have a 4 to 1 safety factor.
- Any components or fittings necessary for a standard installation but not mentioned above shall be considered to be included.
- A five-year warranty is to be provided on all cascade components, including the tanks.

Does Your Bid Comply With All Aspects Of This Section? Yes X No _____

MAINTENANCE PROGRAM

- Two-year maintenance program for fill system. 4 service calls, provided six months apart.
- 4 Kit oil filters will be provided through the life of the two-year maintenance program.
- 4 cartridges will be provided through the life of the two-year maintenance program.
- 10 air tests will be provided through the life of the two-year maintenance program. (Quarterly program plus one additional test to be taken before yearly cartridge change to meet NFPA 1989).

- Test gas and necessarily components to calibrate the CO detection system shall be included.
- The entire system will be covered by a full two-year warranty.
- Compressor pump parts will be covered under a five-year warranty.
- The maintenance and repair technician office or base of operations shall be within a circumferential range of 200 miles of 111 North Fifth Ave, Ann Arbor, MI.

Does Your Bid Comply With All Aspects Of This Section? Yes X No _____

ON SITE TRAINING

- The successful bidder shall provide onsite training to department personnel on the operation, required preventative maintenance, and of the breathing air system.

Does Your Bid Comply With All Aspects Of This Section? Yes X No _____

EXTENSION OF BID PRICING TO MITN AGENCIES

The City of Ann Arbor is a member of the MITN Purchasing Cooperative consisting of many cities, townships, counties and other governmental agencies throughout Michigan. If your company is awarded item(s) referenced in the bid, the cooperative governmental entities may wish to use this contract and will use a purchase order for the item(s) awarded in this bid following minimum order requirements set forth in the bid document. Each entity will provide their own purchase order and delivery location(s) and must be invoiced separately to the address indicated on the purchase order.

Does Your Bid Comply With All Aspects Of This Section? Yes X No _____

SPECIFICATION AND EXPLANATION WORKSHEET

In order to be considered for award the bid must be 100% compliant with the minimum specifications. Any bids that state exceptions or alternates that do not meet the minimum specifications provided herein will be rejected as non-responsive and will not be considered for award.

Total Number "Yes/No" Questions	7
Total Number of Yes answers	7
Total Number of No answers	∅
% Specification Compliance: $[(\text{Total Yes Answers}) / (\text{Total Answers})] \times 100\%$	100
Each "No" answer requires a full written explanation. Each "Yes/No" question not checked where provided will be considered a "No" answer.	✓
Explanation or Alternate of a "No" Answer to specification(s).	

BID FORM – PRICING

The undersigned hereby declares that the instructions and specifications have been carefully examined and that SCBA compressor system will be furnished for the prices set forth in this bid. It is understood and agreed that the instructions, specifications, compliance questions, answers, and additional responses are an integral part of the bid submission.

Time of delivery shall be stated as the number of calendar days following receipt of the order by the vendor to receipt of the goods or services by the City.

The undersigned bidder further agrees and understands that the City of Ann Arbor reserves the right to accept any Bid, to reject any or all Bids, to waive irregularities and/or informalities in any Bid, to make the award in any manner the City believes to be in its best interest, and to reduce or eliminate this purchase agreement without prior notice. Unit Prices must be firm for the entire term of the Contract which is anticipated to be two years or upon completion.

Make: MAKO

Model: MBAC 06 H

For the entire work outlined in these documents for the bidder to provide all equipment, hardware and installation for a fully functioning and complete SCBA fill system as described herein:

Forty Eight thousand Seven Hundred & Ninety Six dollars and 92/100 (\$ 48,796.92)

Delivery time after receipt of PO: 6-8 weeks

Warranty Explanation:

5yr WARRANTY

BID FORM – REFERENCES

Please list at least three references with whom you have had similar contracts during the past three years.

1. Company or City COVERT TWP FIRE
Contact Name SCOTT WILKINSON
Telephone Number 269-704-1768
E-mail SWILKINSON@CovertTWP.com

2. Company or City SOUTH HAVEN AREA FIRE
Contact Name KEITH BIERHALTER
Telephone Number 269-637-1813
E-mail kbierhalter@shaes.org

3. Company or City PENTWATER FIRE
Contact Name TERRY CLUCHEY
Telephone Number 231-425-0067
E-mail TCLUCHEY@GMAIL.com



Vendor Conflict of Interest Disclosure Form

All vendors interested in conducting business with the City of Ann Arbor must complete and return the Vendor Conflict of Interest Disclosure Form in order to be eligible to be awarded a contract. Please note that all vendors are subject to comply with the City of Ann Arbor's conflict of interest policies as stated within the certification section below.

If a vendor has a relationship with a City of Ann Arbor official or employee, an immediate family member of a City of Ann Arbor official or employee, the vendor shall disclose the information required below.

1. No City official or employee or City employee's immediate family member has an ownership interest in vendor's company or is deriving personal financial gain from this contract.
2. No retired or separated City official or employee who has been retired or separated from the City for less than one (1) year has an ownership interest in vendor's Company.
3. No City employee is contemporaneously employed or prospectively to be employed with the vendor.
4. Vendor hereby declares it has not and will not provide gifts or hospitality of any dollar value or any other gratuities to any City employee or elected official to obtain or maintain a contract.
5. Please note any exceptions below:

Conflict of Interest Disclosure*	
Name of City of Ann Arbor employees, elected officials or immediate family members with whom there may be a potential conflict of interest.	<input type="checkbox"/> Relationship to employee <hr/> <input type="checkbox"/> Interest in vendor's company <input type="checkbox"/> Other (please describe in box below)
None	

*Disclosing a potential conflict of interest does not disqualify vendors. In the event vendors do not disclose potential conflicts of interest and they are detected by the City, vendor will be exempt from doing business with the City.

I certify that this Conflict of Interest Disclosure has been examined by me and that its contents are true and correct to my knowledge and belief and I have the authority to so certify on behalf of the Vendor by my signature below:		
<i>WEST SHORE FIRE, INC</i>	<i>616-895-4347</i>	
Vendor Name	Vendor Phone Number	
<i>Robert Shepard</i>	<i>9/29/2020</i>	<i>Robert Shepard</i>
Signature of Vendor Authorized Representative	Date	Printed Name of Vendor Authorized Representative

Questions about this form? Contact Procurement Office City of Ann Arbor Phone: 734/794-6500, procurement@a2gov.org

**CITY OF ANN ARBOR
DECLARATION OF COMPLIANCE**

Non-Discrimination Ordinance

The "non discrimination by city contractors" provision of the City of Ann Arbor Non-Discrimination Ordinance (Ann Arbor City Code Chapter 112, Section 9:158) requires all contractors proposing to do business with the City to treat employees in a manner which provides equal employment opportunity and does not discriminate against any of their employees, any City employee working with them, or any applicant for employment on the basis of actual or perceived age, arrest record, color, disability, educational association, familial status, family responsibilities, gender expression, gender identity, genetic information, height, HIV status, marital status, national origin, political beliefs, race, religion, sex, sexual orientation, source of income, veteran status, victim of domestic violence or stalking, or weight. It also requires that the contractors include a similar provision in all subcontracts that they execute for City work or programs.

In addition the City Non-Discrimination Ordinance requires that all contractors proposing to do business with the City of Ann Arbor must satisfy the contract compliance administrative policy adopted by the City Administrator. A copy of that policy may be obtained from the Purchasing Manager

The Contractor agrees:

- (a) To comply with the terms of the City of Ann Arbor's Non-Discrimination Ordinance and contract compliance administrative policy, including but not limited to an acceptable affirmative action program if applicable.
- (b) To post the City of Ann Arbor's Non-Discrimination Ordinance Notice in every work place or other location in which employees or other persons are contracted to provide services under a contract with the City.
- (c) To provide documentation within the specified time frame in connection with any workforce verification, compliance review or complaint investigation.
- (d) To permit access to employees and work sites to City representatives for the purposes of monitoring compliance, or investigating complaints of non-compliance.

The undersigned states that he/she has the requisite authority to act on behalf of his/her employer in these matters and has offered to provide the services in accordance with the terms of the Ann Arbor Non-Discrimination Ordinance. The undersigned certifies that he/she has read and is familiar with the terms of the Non-Discrimination Ordinance, obligates the Contractor to those terms and acknowledges that if his/her employer is found to be in violation of Ordinance it may be subject to civil penalties and termination of the awarded contract.

WEST SHORE FIRE, INC
Company Name

Robt Shepard 9/29/2020
Signature of Authorized Representative Date

Robert Shepard / Parts Manager
Print Name and Title

6620 Lake Michigan Dr. Allen MI 49401
Address, City, State, Zip

616-895-4347 rshepard@westshorefire.com
Phone/Email Address

Questions about the Notice or the City Administrative Policy, Please contact:
Procurement Office of the City of Ann Arbor
(734) 794-6500

CITY OF ANN ARBOR NON-DISCRIMINATION ORDINANCE

Relevant provisions of Chapter 112, Nondiscrimination, of the Ann Arbor City Code are included below.
You can review the entire ordinance at www.a2gov.org/humanrights.

Intent: It is the intent of the city that no individual be denied equal protection of the laws; nor shall any individual be denied the enjoyment of his or her civil or political rights or be discriminated against because of actual or perceived age, arrest record, color, disability, educational association, familial status, family responsibilities, gender expression, gender identity, genetic information, height, HIV status, marital status, national origin, political beliefs, race, religion, sex, sexual orientation, source of income, veteran status, victim of domestic violence or stalking, or weight.

Discriminatory Employment Practices: No person shall discriminate in the hire, employment, compensation, work classifications, conditions or terms, promotion or demotion, or termination of employment of any individual. No person shall discriminate in limiting membership, conditions of membership or termination of membership in any labor union or apprenticeship program.

Discriminatory Effects: No person shall adopt, enforce or employ any policy or requirement which has the effect of creating unequal opportunities according to actual or perceived age, arrest record, color, disability, educational association, familial status, family responsibilities, gender expression, gender identity, genetic information, height, HIV status, marital status, national origin, political beliefs, race, religion, sex, sexual orientation, source of income, veteran status, victim of domestic violence or stalking, or weight for an individual to obtain housing, employment or public accommodation, except for a bona fide business necessity. Such a necessity does not arise due to a mere inconvenience or because of suspected objection to such a person by neighbors, customers or other persons.

Nondiscrimination by City Contractors: All contractors proposing to do business with the City of Ann Arbor shall satisfy the contract compliance administrative policy adopted by the City Administrator in accordance with the guidelines of this section. All city contractors shall ensure that applicants are employed and that employees are treated during employment in a manner which provides equal employment opportunity and tends to eliminate inequality based upon any classification protected by this chapter. All contractors shall agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of any applicable protected classification. All contractors shall be required to post a copy of Ann Arbor's Non-Discrimination Ordinance at all work locations where its employees provide services under a contract with the city.

Complaint Procedure: If any individual believes there has been a violation of this chapter, he/she may file a complaint with the City's Human Rights Commission. The complaint must be filed within 180 calendar days from the date of the individual's knowledge of the allegedly discriminatory action or 180 calendar days from the date when the individual should have known of the allegedly discriminatory action. A complaint that is not filed within this timeframe cannot be considered by the Human Rights Commission. To file a complaint, first complete the complaint form, which is available at www.a2gov.org/humanrights. Then submit it to the Human Rights Commission by e-mail (hrc@a2gov.org), by mail (Ann Arbor Human Rights Commission, PO Box 8647, Ann Arbor, MI 48107), or in person (City Clerk's Office). For further information, please call the commission at 734-794-6141 or e-mail the commission at hrc@a2gov.org.

Private Actions For Damages or Injunctive Relief: To the extent allowed by law, an individual who is the victim of discriminatory action in violation of this chapter may bring a civil action for appropriate injunctive relief or damages or both against the person(s) who acted in violation of this chapter.

THIS IS AN OFFICIAL GOVERNMENT NOTICE AND
MUST BE DISPLAYED WHERE EMPLOYEES CAN READILY SEE IT.