



City of Ann Arbor City Administrator's Report July 6, 2021

Prepared for City Council. Kindly forward questions, comments, or suggestions for input to tcrawford@a2gov.org, ifournier@a2gov.org, or shiggins@a2gov.org.

Safety Notes

A2 Be Safe! Coronavirus (COVID-19) update. The City of Ann Arbor has experienced significantly reduced numbers of new COVID-19 cases as has the county. It remains vitally important for everyone to follow the latest public health guidelines, both inside and outside of the workplace, and to get vaccinated when eligible.

The city facilities are open to the public effective July 6. The city has shared the re-opening date via all channels — including Facebook (<https://www.facebook.com/TheCityOfAnnArbor>), Twitter (<https://twitter.com/a2gov>), NextDoor and via email (subscribe at http://service.govdelivery.com/service/subscribe.html?code=MIANNA_5).

City staff continue to serve the community and residents can always contact the city's customer service center for assistance Monday–Friday, 7:30 a.m.–5:30 p.m. (except holidays) at 734.794.6320 or via email at customerservice@a2gov.org with questions or concerns.

For the latest COVID-19 health information, please visit www.washtenaw.org/COVID19 or the Centers for Disease Control <https://www.cdc.gov/coronavirus/2019-ncov/about/>. For city related business, individual safety reminders include:

- Please check the [city's meeting calendar for](#) the most up-to-date information on public meetings.
- To pay parking tickets, water bills, property taxes, apply for permits as well as other customer service options, residents and visitors are encouraged to take advantage of online services by visiting www.a2gov.org/services.

A2 Be Safe!

Success Stories

Success. Thank you to staff throughout the organization who have worked and continue to work tirelessly, and those who have gone above and beyond during the COVID-19 pandemic. You are appreciated! The City extends appreciation to the Ann Arbor community for their patience; cooperation with mask wearing and distancing; increased handwashing; support of local businesses; and for getting/planning to get vaccinated all in a united effort to bring the pandemic to an end.

Thank you! Thank you to all of our staff who helped keep us safe during the Independence Day holiday.

Sustainability & Innovations Corner

- **A²ZERO Scavenger Hunt** – Spend an afternoon strolling around town learning about some of the sustainability features within our community by taking the A²ZERO Scavenger Hunt (<https://www.a2gov.org/departments/sustainability/Newsletter-Events/a2zero-week/Pages/A2ZERO-Scavenger-Hunt.aspx>).
- **Saving Energy Badge Design Contest** - Consider using your creativity to design a badge on saving energy that OSI and AADL will use in the 2022 summer games (<https://www.a2gov.org/departments/sustainability/Newsletter-Events/a2zero-week/Pages/Sticker%20Design%20Contest.aspx>).
- **A²ZERO Year One Look Back** — To commemorate the first year of A²ZERO, OSI created a document, <https://a2central.a2gov.org/A2%20News%20Notes%20Images/A2ZERO%20Year%20One%20Updated.pdf> (PDF), which provides a brief look back at the major activities that unfolded during the first year of the program.
- **Public Forum on Reusable Container Pilot** – Did you participate in our reusable container pilot (see below)? If so, we'd love to hear your feedback and suggestions on how we can improve the pilot, scale the program, and reduce plastic waste in our community. Join us July 22nd at 7pm for a virtual town hall and share your thoughts. More details here: <https://www.a2gov.org/pages/calendar.aspx?trumbaEmbed=view%3Devent%26eventid%3D153908725>.
- **Did you know** - Four local restaurants are working with the City to pilot reusable containers? Known as **Ann Arbor Reduce, Reuse, Return (A2R3)** (<https://www.a2gov.org/departments/sustainability/Newsletter-Events/a2zero-week/Pages/Green-Fare.aspx>), this pilot is helping us explore different pathways to reducing plastic waste in our community. Through the month of July you can participate by ordering from Zingerman's Delicatessen's At Home Menu, or by ordering a vegan dish from El Harissa, the Del Burger from Detroit Street Filling Station, or a vegetarian dish from Miss Kim's.
- **See you at the Farmer's Market on July 28th!** OSI will be staffing a booth from 7am-3pm on Wednesday, July 28th at the Ann Arbor Farmer's Market. Join us to learn more about some of the exciting initiatives underway and to share your ideas.
- **Ann Arbor Solar Stories.** Want to hear more about your friends and neighbors experience with solar? Join us on August 5th for the third Ann Arbor Solar Stories event. More details available here: <https://www.a2gov.org/pages/calendar.aspx?trumbaEmbed=view%3Devent%26eventid%3D153735583>

Council Priorities/Initiatives

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for June 2021 for purchases over \$3,000.

Council Resolution Reporting. Staff reported on the following items pursuant to Council direction:

ITEM	TITLE	DUE DATE	STATUS
R-20-285	Resolution to Implement a 'Rooney Rule' for Executive and Management Level Hires in the City of Ann Arbor	September 1, 2020	Research ongoing.

Previews

The **July 6 Council Meeting** will feature the following items of interest:

Consent Agenda (11). There are eleven items on the consent agenda.

Public Hearings (3). There are three (3) public hearing which are listed below under second readings.

Ordinances –Second Readings (3)

- **A public hearing and Ordinance to Add Sections 5.12.9 and to Amend Sections 5.15, 5.16.3, 5.17.4 and 5.20.4 of Chapter 55 (Unified Development Code) of Title V of the Code of the City of Ann Arbor (New Zoning District TC1 Transit Corridor) (ORD-21-19).** An amendment is proposed to the Unified Development Code to add a new zoning district, TC1 (Transit Corridor) district, and establish permitted uses, use specific standards, and dimensional standards, as well as related amendments and revisions for consistency. It is offered by the Planning Commission in response to Council Resolution R-20-439 which asked for a transit-supported zoning district to increase housing density and options along major corridors, examining certain solutions, and preliminary recommendations for geographic areas to consider for such designation, by June 15, 2021.
- **A public hearing and Ordinance to Amend Sections 5.18.3, 5.18.4, 5.17.3, 5.37.2.A and 5.37.2.S, to Add Sections 5.19.6 and 5.33.6, and to Repeal Sections 5.30.1 and 5.30.4.B of Chapter 55 (Unified Development Code) of Title V of the Code of the City of Ann Arbor (Planned Project Site Plan Modifications) (ORD-21-20).** Amendments are proposed to the Unified Development Code to eliminate the Planned Project Site Plan Modifications provisions and offer additional flexibility in setbacks and height. These amendments are intended to replicate the majority of benefits offered and realized by the current Planned Project Site Plan Modifications in a less complicated, more straightforward, predictable and intuitive manner.

- **A public hearing and Ordinance to Amend Chapter 8 (Organization of Boards and Commissions), Sections 1:214 and 1:215, Title I of the Code of the City of Ann Arbor To Amend Commission Appointment Process, Add Exceptions to Allow Earlier Review of Incidents in Limited Cases, and Increase Number of Information Managers.** Proposed revisions included to the appointment process in which commissioners shall be appointed by the City Council liaisons and the Human Right Commission liaisons. Proposed amendments to the incident review process to allow Police Chief to make exceptions for the Commission Information Managers to conduct an earlier review for significant incidents generating public interest that have completed the internal Department and Human Resources review processes (including any internal investigation and internal grievance process). This exception does not apply to any pending criminal or civil litigation.

Ordinances – First Readings (1)

- **An Ordinance to Amend Section 8.530 of Chapter 105 (Housing: Entry to Show Premises and Time for Rental Agreements) of Title VII (Building Regulations) of the Ann Arbor City Code.** This proposed amendment requires landlord to communicate the terms of a subsequent lease no later than 180 days and gives tenants a right to renew leases for residential premises within 210 days, unless just cause exists to not renew a lease. The ordinance defines the reasons and exceptions for just cause and prohibits a landlord from entering the premises to show them to prospective tenants until 210 days has passed.

Other

City of Ann Arbor Offers Water Logged Bulky Waste Pickup by Request. The City of Ann Arbor Public Works Department is offering Ann Arbor residents who suffered water damage during last week's severe storms free curbside pickup of bulky and water-logged items, by request only. Requests may be submitted immediately with pickup service taking between Tuesday, July 6 and Saturday, July 10. This service will be limited to items that suffered water damage in the rain events of June 25 and 26. To request a pickup, residents can contact the city at 734.794.6320.

The City of Ann Arbor has a set a diversion goal of 45% by 2022, therefore items that could be recycled or reused will not be picked up as part of this special service. In addition:

- Service will be limited to items that won't fit in trash carts.
- Carpet will be accepted if rolls are no longer than 4 feet and weigh no more than 50 pounds.
- No electronics, appliances (with or without freon), or household hazardous waste. For proper disposal options for these items, please visit www.a2gov.org/recycle.
- No construction or demolition debris including wood, wallboard, flooring, tile, wires, spools, or pallets. These items can be taken to Recycle Ann Arbor's Recovery Yard. More information can be found at www.recycleannarbor.org/divisions/recovery-yard
- Yard waste will not be accepted. Please visit www.a2gov.org/compost for how to dispose of these materials.

The city has limited staff for this special service, therefore the city requests customers exercise patience and understanding for this effort. For information on all of Ann Arbor's trash, recycling and compost services, please visit www.a2gov.org/solidwaste.

July/August Water Quality Matters. The July/August issue of Quality Water Matters underscores the importance of maintaining water infrastructure. Read the issue [online](#). In addition, check out the city's [YouTube Video](#) on the importance of water infrastructure reinvestment.

Ann Arbor's Road Construction Season and Planned 2021 Road, Sidewalk, Utility and Resurfacing Projects. Ann Arbor's 2021 road construction "season" is ongoing with many projects underway and more to come this summer and fall. This year's projects include resurfacing/restoration of nearly 9 miles of roads, 6.2 miles of preventative maintenance and 5,700 feet of new sidewalk construction. All projects are listed online at www.a2gov.org/roadconstruction. Projects and schedules are subject to change. Construction work will cause road and lane closures, so travelers are advised to sign up for email or text alerts, at www.a2gov.org/roads.

July Events with NAP. City of Ann Arbor Natural Area Preservation (NAP) works to protect and restore Ann Arbor's natural areas and to foster an environmental ethic among its citizens. This involves conducting plant and animal inventories, ecological monitoring and stewardship projects in Ann Arbor's parks. These tasks are performed by both staff and volunteers. For more information about NAP, visit www.a2gov.org/NAP.

17-year Cicadas. Ann Arbor, along with large parts of the Midwest and eastern United States, are experiencing a 17-year cicada emergence. The cicadas, which do not bite and are harmless to humans, will present challenges to smaller saplings while benefiting larger and established trees. In response, the City of Ann Arbor is suspending its spring tree planting efforts and has established a website, www.a2gov.org/cicada (<https://www.a2gov.org/departments/forestry/Pages/17-Year-Cicada-Emergence-.aspx>), to help the community understand and prepare for the event.

Streetlight Outage Reporting. Did you know you can help the community be and feel safer by reporting streetlight outages? Simply visit www.a2gov.org/a2fixit (<https://www.a2gov.org/services/pages/report-a-problem.aspx>), or download the A2 Fix It app on your smartphone, to report streetlights that are no longer working. And remember, A2 Fix It isn't just for streetlights. You can use the tool to report potholes and missed cart pickups as well.



MEMORANDUM

TO: Tom Crawford, City Administrator
FROM: Colin Spencer, Purchasing Manager
DATE: 6/30/2021
SUBJECT: Sole/Best Source Data for June 2021

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for June 2021 for purchases over \$3,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Marti Praschan, Chief Financial Officer
Sara Higgins, Strategic Planning Coordinator

Sole/Best Source for June 2021

Unit	Amount	Vendor	Item	Description	Type	Notes
Parks & Rec	\$ 7,750.00	Debord Brother's Fence Company	*AP Invoice	WEST PARK BANDSHELL FENCE	Best Source	
Police	\$ 4,300.00	Cellebrite USA	*AP Invoice	FY21 UFED SOFTWARE RENEWAL	Sole Source	
WWTP	\$ 6,628.00	Howden Roots	ACTUATORS AND CONTROLS (FOR ROBOTICS, SERVO SYSTEMS, ETC.).22004	ACTUATOR, MINI 0, 0.8A, 500N, 100MM,	Sole Source	
Water Treatment	\$ 6,800.00	Universal Filtration	*AP Invoice	START UP UNITS	Sole Source	
Police	\$ 4,695.00	CALEA	*AP Invoice	ANNUAL CONTINUATION FEE	Sole Source	
Fire	\$ 3,692.80	Belfor USA Group	*AP Invoice	STATION 6 WATER HEATER FAILURE	Best Source	
Fire	\$ 3,600.00	Hutzel Plumbing & Heating	*AP Invoice	STATION 6 WATER HEATER REPLACEMENT	Best Source	
Police	\$ 3,840.00	BMW Motorcycles	*AP Invoice	FY21 MOTORCYCLE MAINTENANCE	Best Source	
Police	\$ 6,353.62	Graduate Ann Arbor	*AP Invoice	FY21 PROMOTIONAL PROCESS	Best Source	
Public Works	\$ 6,600.00	Bell Equipment Company	INSTALLATION AND REMOVAL SERVICES (NOT OTHERWISE CLASSIFIED).96246	INSTALLATION OF A CAMERA SURVEILLANCE SYSTEM	Sole Source	
Fleet & Facilities	\$ 6,000.00	Saladino Construction	CONCRETE.91430	CONCRETE REPAIRS TO TAXIWAY A	Best Source	
Parks & Rec	\$ 3,086.00	Penchura, LLC	*AP Invoice	MEMORIAL PROGRAMS - BENCH/TABLE (3 MORE)	Sole Source	