

**ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY ANNUAL MEETING MINUTES**

**Wednesday, July 3, 2013**

**DDA Offices, 150 S. Fifth Avenue, Ann Arbor, MI 48104**

Place: DDA Office, 150 S. Fifth Avenue, Suite 301, Ann Arbor, 48104  
Time: DDA Chair Ms. Leah Gunn called the meeting to order at 1:10 p.m.

**1. ROLL CALL**

Present: Newcombe Clark, Russ Collins, Robert Guenzel, Leah Gunn, Roger Hewitt, Joan Lowenstein, Keith Orr, Sandi Smith, John Splitt

Absent: John Hieftje, John Mouat, Nader Nassif

Staff Susan Pollay, Executive Director

Present: Joseph Morehouse, Deputy Director  
Amber Miller, Planning & Research Specialist  
Jada Hahlbrock, Management Assistant

Audience: Art Low, Republic Parking  
Maggie Ladd, South University Area Association  
John Kotarski, Public Art Commission  
Dave Askins, *Ann Arbor Chronicle*  
Andy Box, AA Fire Department  
Max Clayton, Ann Arbor Art Fair  
Bob Miller, AA Parks Advisory Commission  
Eli Neiburger, Ann Arbor District Library  
Alice Liberson, resident  
Betsy Jackson  
Ray Detter, Downtown Area Citizens Advisory Council  
Andrew Cluley, 89.1 WEMU  
Ryan Stanton, *A2.com*

**2. ELECTION OF OFFICERS**

Treasurer: Ms. Gunn asked for nominations for the position of Treasurer. Mr. Hewitt was nominated by Mr. Splitt and seconded by Mr. Guenzel. There were no other nominations.

A vote on the motion to approve the nomination showed:

AYES: Clark, Collins, Guenzel, Gunn, Hewitt, Lowenstein, Orr, Smith, Split

NAYS: none

ABSENT: Hieftje, Mouat, Nassif

ABSTAIN: none

The motion carried.

Secretary: Ms. Gunn asked for nominations for the position of Secretary. Mr. Orr was nominated by Ms. Smith and seconded by Mr. Guenzel. There were no other nominations.

A vote on the motion to approve the nomination showed:

AYES: Clark, Collins, Guenzel, Gunn, Hewitt, Lowenstein, Orr, Smith, Split

NAYS: none

ABSENT: Hieftje, Mouat, Nassif

ABSTAIN: none

The motion carried.

Vice-Chair: Ms. Gunn asked for nominations for the position of Vice-Chair. Mr. Mouat was nominated by Ms. Smith and seconded by Mr. Guenzel. There were no other nominations.

A vote on the motion to approve the nomination showed:

AYES: Clark, Collins, Guenzel, Gunn, Hewitt, Lowenstein, Orr, Smith, Split

NAYS: none

ABSENT: Hieftje, Mouat, Nassif

ABSTAIN: none

The motion carried.

Chair: Ms. Gunn asked for nominations for the position of Chair. Ms. Smith was nominated by Mr. Splitt and seconded by Mr. Guenzel. There were no other nominations.

A vote on the motion to approve the nomination showed:

AYES: Clark, Collins, Guenzel, Gunn, Hewitt, Lowenstein, Orr, Smith, Split

NAYS: none

ABSENT: Hieftje, Mouat, Nassif

ABSTAIN: none

The motion carried.

Ms. Gunn ceremonially passed the meeting gavel to Ms. Smith.

<b>3. DDA COMMITTEES</b>
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Ms. Smith reviewed the members and chairs of the Operations Committee. Mr. Hewitt, Mr. Splitt & Mr. Orr will serve as committee chairs, the remainder of the DDA board members will serve on the committee.

Ms. Smith reviewed the members and chairs of the Partnerships/ Economic Development Committee. Ms. Smith and Ms. Lowenstein will serve as committee chairs, the remainder of the DDA board members will serve on the committee. City Council, Planning Commission, and AATA representatives will be finalized as appointments and elections occur.

The Executive Committee will consist of DDA officers and past previous DDA Chair.

**4. STAFF THANK YOU TO THE BOARD AND OUTGOING DDA CHAIR**

Ms. Pollay thanked the DDA board members for their hard work this year, and the amount of volunteer time they contributed in support of the downtown. Ms. Gunn was thanked for serving as DDA Chair this year, and staff said that a fairy door had been installed at the 4<sup>th</sup> & Washington Structure in her honor. All applauded in gratitude for Ms. Gunn's many years of service.

**5. ADJOURNMENT**

There being no other business, Ms. Gunn moved and Mr. Splitt seconded the motion to adjourn. Ms. Smith declared the meeting adjourned at 1:15 p.m.

Respectfully submitted,  
Susan Pollay, Executive Director